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ASIAN ART COMMISSION

AGENDAS AND MINUTES

1992 – 1993

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AGENDA

ASIAN ART MUSEUM OF SAN FRANCISCO
COMMISSION AND FOUNDATION RETREAT
AT THE
SAN FRANCISCO MAIN PUBLIC LIBRARY
LURIE ROOM - 200 LARKIN STREET

FRIDAY, FEBRUARY 28, 1992
(Entrance via Larkin Street)

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Retreat - Boxed Lunch Provided
12:00 p.m. - 5:30 p.m.
(Break 3:30 p.m.)

Tours of the Main Library
5:30 p.m. - 6:30 p.m.

Cocktails
(Spouses are welcome to attend cocktails and dinner)
(Entrance via McAllister Street)
6:00 p.m. - 7:00 p.m.

Dinner in the Reception Room
7:00 p.m. - 9:00 p.m.

SATURDAY, FEBRUARY 29, 1992
(Entrance via McAllister Street)

Retreat - Continental Breakfast Provided
9:00 a.m. - 1:00 p.m.

Tour of the Main Library
1:00 p.m. - 1:30 p.m.

NOTE: **The Library's public hours and Larkin Street entry are accessible from 10:00 a.m. to 6:00 p.m. At all other times, entrance to the Library is via McAllister Street near Larkin Street.**

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(revised)

SF Asian Art Commission
Minutes

Revised version 4/6/92

SF

ASIAN ART MUSEUM OF SAN FRANCISCO

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EXECUTIVE SUMMARY
REPORT ON THE ASIAN ART MUSEUM OF SAN FRANCISCO'S GOVERNING BOARDS FEBRUARY 28 AND 29, 1992 RETREAT

On February 28 and 29, members of the Asian Art Commission and the Asian Art Museum Foundation met at the San Francisco Main Public Library to reassess the commitment made in 1988 to accept the City's offer of the Library as a new home for the Asian Art Museum. Since 1988, considerable research has been undertaken to ascertain the best use of space in the new building and especially, the seismic needs of the collection.

At the February meeting, the members of the Governing Boards reaffirmed their commitment to move the Asian Art Museum to the Civic Center. Plans were made to raise $75 million for the building's renovation and expansion, and to increase the endowment by a proposed $40 million to offset the anticipated increase in operating costs. It is also expected that new sources of revenue including a bookshop, a restaurant, reproduction licensing, and gallery naming opportunities, will augment the general operating income.

The projected move will more than double the Asian's current space, from 90,000 square feet to roughly 210,000 square feet. The $75 million project budget covers the cost of:

* Architectural services;
* Actual construction, including the seismic upgrade of the building;
* Project management;
* Soils investigations;
* Plan and permit fees;
* Change orders and project contingencies;
* Exhibition design and cases; and
* Inflation.

THE AVERY BRUNDAGE COLLECTION

GOLDEN GATE PARK
SAN FRANCISCO
FAX (415) 668-8928
PHONE (415) 668-8921

Seismic protection of the collection, which has become a major issue since the Loma Prieta earthquake, was a significant factor in the decision to reaffirm the commitment to move.

To meet required collection protection standards in its current Golden Gate Park facility, significant structural work would have to be performed requiring the Asian to vacate the building for two to three years. Other work which would be conducted at the same time includes removing the existing asbestos fire retardant from the structural members of the building; adding insulation (to reduce annual utility costs); completing replacement of the heating, ventilating and air conditioning system; and doing some sorely needed remodeling. Renovation of the existing building will cost about $300 a square foot in 1992 dollars, or $36 million taking into account inflation to the mid-point of construction in 1996-97. The cost off storing the collection and relocating all staff and programs during the two to three years period is not included in the $36 million estimate nor does it take into account the loss of admission revenue, exhibition opportunities, and the visibility which is essential to fundraising.

Several members of the Governing Boards committed themselves to either raising or contributing funds to the project, while others committed their time to overseeing the project and its fundraising. Under the leadership of John Williams and Charles Page, the Chair and Vice-chair of the Ad Hoc Planning Committee, a Feasibility Study Committee for Fundraising, a Capital Campaign Committee, a Building Committee, an Architectural Selection Committee, and others will be formed.

The immediate goals are to bring in experts to assist with developing the fundraising plan and to evaluate the Asian's ability to meet these goals. Concurrently, the board members will be working to obtain substantial local pledges of funds for the project by the end of this calendar year.

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AGENDA

ASIAN ART COMMISSION

Tuesday, March 3, 1992 - 12:00 Noon

Qing Meeting Room - Asian Art Museum

There will be an opportunity for public testimony before action is taken on any agenda item.

1. Call to Order

2. Presentation by Mary Burns, General Manager, Recreation and Parks Department re Golden Gate Park Infrastructure Bond

3. Action:

   a. Approval of Minutes of December 3, 1991
   b. Resolution C92-012 - Ratification of City Budget Submittal
   c. Resolutions Relating to Planning and Fundraising for the Asian at Civic Center

4. Chairman's Report

   a. Mayor Jordan's Visit to the Museum, March 5, 1992
   b. Farewell Reception for Clarence Shangraw
   c. Premier Issue of Treasures
   d. Odyssey through the Orient, March 27, 1992
   e. Security Review
   f. Proposed Closing of Golden Gate Park on Saturdays
   g. Commission and Foundation Retreat, February 28-29, 1992
   h. Other Informational Items

4. Director's Report

   a. Commission and Foundation Retreat
   b. Personnel Update
   c. Facilities Update
   c. Other Informational Items

5. Report of Deputy Director and Chief Curator

   a. Exhibitions Update
   b. Other Informational Items

6. Financial Report - Renona Brown

7. Development Report - Alan Becker

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Agenda
Asian Art Commission Meeting
March 3, 1992

8. Committee Reports as Needed

9. Asian Art Museum Foundation Report - Mrs. Hart H. Spiegel

10. Reports from Affiliated Groups

    a. The Fine Arts Museums - Mr. Goss
    b. The Museum Society
    c. Museum Society Auxiliary - Mrs. Nishkian
    d. Society for Asian Art - Mrs. Handelman
    e. Docent Council - Mrs. Cimmet

11. Other Business

12. Public Comment - At this time, members of the public may address the Commission on items that are within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total testimony to thirty minutes.

13. Adjournment

ASIAN ART COMMISSION

RESOLUTION C92-012

Ratification of City Budget Submittal

WHEREAS, The Asian Art Museum is required to submit a departmental budget to the City; and

WHEREAS, The staff has prepared a budget in accordance with CCSF Budget Preparation Guidelines issued; and

WHEREAS, The Executive Committee, at its meeting of February 4, ratified the Museum's budget submission to the City pending review and recommendation by the budget review group on February 20, 1992; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby ratifies the attached budget submission, as recommended by the budget review group at its meeting of February 20, 1992.

Attachment
March 3, 1992

ASIAN ART MUSEUM – DEPARTMENT #62

02/24/92
10:49 AM

	TITLES	91/92 BUDGET	ADJUST	ADJUST TOTALS	COMMENTS
0010	PERMANENT SALARIES-MISC	755,044	(12,527)	742,517	SALARIES FOR 17 PERMANENT EMPLOYEES
0018	PREMIUM PAY	0	8,768	8,768	BILINGUAL & WORD PROCESSING
0600	RETIRE CITY MISC	98,156	(488)	97,668	MANDATED FRINGE BENEFITS
0606	SOCIAL SECURITY	44,653	811	45,464	
0607	MEDICARE TAX	10,948	(54)	10,894	
0610	HEALTH SERVICE-CITY MATCH	33,197	0	33,197	
0620	UNEMPLOYMENT INSURANCE	755	(4)	751	
	TOTAL PERSONNEL COSTS	942,753	(3,494)	939,259	
1000	PROF. SERVICES	87,913	0	87,913	DIRECTOR'S CONTRACT
1204	VEHICLE RENTAL	35	(35)	0	ANNUALIZE 91/92 CUT
1218	OFFICE EQUIPMENT MAINTENANCE	9,095	0	9,095	3 COPIERS, 21 TYPEWRITERS
1219	OTHER EQUIPMENT MAINTENANCE	5,172	0	5,172	RECHARGE FIRE SYSTEM; ELEVATOR MAINT
1221	SCAVENGER SERVICE	7,291	0	7,291	3YD BOX 3 PICK UPS A WK + ADD'L PICK UPS AS REQUIR
1223	PEST CONTROL	1,096	0	1,096	
1241	OFFICE MACHINE RENTAL	364	0	364	POSTAGE METER RENTAL
1243	OTHER EQUIPMENT RENTALS	1,040	0	1,040	USED FOR OFC EQUIP MAINTENANCE
1269	OTHER CONTRACTUAL SERVICES	5,080	0	5,080	FILM PROCESSING
1269	DEVELOPMENT	81,502	0	81,502	ASIAN ART MUSEUM FOUNDATION CONTRACT
1269	OUTREACH	41,600	0	41,600	ASIAN ART MUSEUM FOUNDATION CONTRACT
1110	AUTO MILEAGE	500	0	500	
1201	LOCAL FIELD EXPENSE	725	0	725	
1233	POSTAGE	1,157	(1,157)	0	ANNUALIZE 91/92 CUT
1236	PRINTING	117	(117)	0	ANNUALIZE 91/92 CUT
1273	EXHIBITIONS	52,000	0	52,000	ASIAN ART MUSEUM FOUNDATION CONTRACT
1299	OTHER CURRENT EXPENSES	984	(84)	900	BOTTLED WATER, ANNUALIZE 91/92 CUT
1232	TELEPHONE	32,202	8,745	40,947	PER JIM CADDELL, DEPT OF ELECTRICITY + DEPT ADD'L
1301	OFFICE SUPPLIES	1,559	(1,559)	0	ANNUALIZE 91/92 CUT
1435	FEES, LICENSES & PERMITS	2,650	445	3,095	LICENSE FEES AS REQUIRED BY LAW
3130	CIVIL SERVICE-MGMT. TRAINING	122	0	122	TRAINING FOR 2 MANANGEMENT STAFF
3350	TOXIC WASTE	7,328	362	7,690	PER DEPT OF PUBLIC HEALTH
3500	PRINT & REPRODUCTION-CITY	1,510	0	1,510	PER PURCHASING ACCOUNTING
3510	CITY MAIL SERVICES	11,160	0	11,160	PER PURCHASING ACCOUNTING
3650	CAO-INSURANCE	55,000	11,100	66,100	FIXED COST OF INSURING THE ART
	TOTAL OPERATING EXPENSES	407,202	17,700	424,902	
	GRAND TOTAL	1,349,955	14,206	1,364,161	
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MINUTES

ASIAN ART COMMISSION

Tuesday, March 3, 1992 - 12:00 Noon

Qing Meeting Room - Asian Art Museum

PRESENT:

Chairman Presiding: Mrs. Lewis Lowe
Vice Chairmen: James M. Gerstley
John F. Williams

Hatsuro Aizawa
John Z. Bulkeley
Mrs. James J. Connell
Mrs. Richard Dirickson
Laura J. Enos
Roger J. Fleischmann
James Murad
Masaya Okumura
Mrs. Robert Seller
Mrs. Hart Spiegel
Mrs. Charles M. Sprincin
Anthony Sun

ABSENT:

Brook H. Byers
Alexander D. Calhoun
Willard G. Clark
R. Gwin Follis
Rakesh K. Kaul
J. Sanford Miller
James E. O'Brien
Charles Hall Page
Elvira Acosta Sidhu
George Sycip
M. Glenn Vinson, Jr.

IN ATTENDANCE: Asian Art Museum Foundation Members:

Neil D. Chaitin
Anne Diller
Mrs. William Hambrecht
Dr. Ta-Lin Hsu
Thomas J. Klitgaard
Suno Osterweis
Margaret Polak

Mrs. Jerry Cimmet, Chairman, Docent Council
Mrs. Margaret Handelman, President, The Society for Asian Art
Mrs. Jane Lurie
Dr. Forrest Mortimer, Connoisseurs Council
Mrs. Byron Nishkian, Chairman, The Museum Society Auxiliary
Mrs. Walter H. Shorenstein, Honorary Commissioner

Rand Castile, Director
Alan Becker, Director of Development
Richard Mellott, Curator of Education
Clarence Shangraw, Deputy Director and Chief Curator
Jennifer Vickers, Planning Assistant
Margaret S. Lindsay, Executive Secretary

1. **Presentation - Golden Gate Park Infrastructure Bond** - Prior to the Call to Order, Mrs. Lowe introduced Mary Burns, General Manager, and Deborah Learner, Park Planner, of the San Francisco Recreation and Parks Department, who presented information about a proposed bond issue for the repair of the infrastructure of Golden Gate Park.

2. **Call to Order:**

The meeting of the Asian Art Commission was called to order at 12:40 P.M. by Chairman Alice G. Lowe, a quorum being present. Mrs. Lowe introduced and welcomed Trustee Ta-Lin Hsu to the meeting.

3. **Approval of Minutes:**

The minutes of the December 3, 1991 meeting, having been mailed to all present, were approved as written.

4. **Resolution C92-012 - Ratification of City Budget Submittal** - Mrs. Lowe explained that although the City has requested that 1992-93 budgets be prepared to reflect a 10% cut, it has been suggested that the Museum's budget be submitted without this reduction accompanied by a cover letter explaining the Museum's position. After discussion, the following resolution was approved unanimously:

a. **RESOLUTION C92-012**

Ratification of City Budget Submittal

WHEREAS, The Asian Art Museum is required to submit a departmental budget to the City; and

WHEREAS, The Executive Committee, at its meeting of February 4, ratified the Museum's budget submission to the City pending review and recommendation by the budget review group on February 20, 1992; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby ratifies the Museum's budget submission to the City as recommended by the budget review group at its meeting of February 20, 1992.

5. **Chairman's Report:**

a. **Mayor Jordan's Visit to the Museum March 5, 1992** - The Mayor will visit the Museum on March 5 to meet the members of the Commission and Foundation and become better acquainted with the collection and the Museum's operation.

b. **Farewell Reception for Clarence Shangraw** - A farewell reception will be held in honor of Chief Curator Clarence Shangraw's years of service to the Museum on Wednesday, March 25, 1992, from 5:00 to 7:00 P.M. Mr. Shangraw will retire on March 30.

c. **Premier Issue of Treasures** - Mrs. Lowe congratulated Commissioner Dana Dirickson for the successful publication of the premier issue of the Museum's news magazine, Treasures.

d. **Odyssey through the Orient, March 27, 1992** - It was requested that those who have not yet made their reservations for Odyssey do so as soon as possible.

e. **Security Review** - Mrs. Lowe announced that a review of security procedures will be undertaken shortly.

f. **Proposed Closing of Golden Gate Park on Saturdays** - A proposal has been circulated to close Golden Gate Park to automobile traffic on Saturdays as well as on Sundays, primarily for the convenience of bicyle riders and skaters. Meetings have taken place to discuss the feasibility of this action, but at this point no decisions have been made. Representatives of the Museum have been present at these meetings to present an opposing point of view and to point out the inconvenience this will create for the elderly, handicapped, frail children, and families who may wish to visit the Museums and the Academy on the weekend. The Museum has also alerted neighborhood groups about the traffic congestion this will cause if the park is closed to vehicular traffic. Museum attendance on Sunday, when the park is closed, is 10% less than on other days.

g. **Commission and Foundation Retreat, February 28-29** - Mrs. Lowe thanked those who attended the Commission/Foundation Retreat and commented that the important decisions reached will be detailed later by Commissioner John Williams.

6. **Director's Report:**

Director Castile's report included the following:

The Governor Mayor of Osaka will visit the Museum on April 9 at 2:00 P.M. to view the Ataka collection of ceramics. He urged Commissioners and Trustees to be present on that day to meet the Governor Mayor.

The opening of the Ataka collection of Korean ceramics was a great success with standing room only for the evening lecture.

Mr. Castile expressed his appreciation to Commissioner Dana Dirickson and to staff members Alan Becker, Rudy Henderson, Alexandra Morgan, Nanette Fok and Beth Winters, Curators and others for the remarkable premier issue of Treasures news magazine.

He spoke briefly about the Museum's budget submission to the City remarking that City support for the Museum has decreased from 90% to 32% over the years.

He reported the possible abolishment of the National Endowment for the Arts and the consequences such an action may have on the Museum.

The Royal Academy of London has signed a contract for the Tibetan Exhibition which is scheduled to open there in September. If the exhibition is held, there will be a fee due to the Museum.

The announcement has been made that the Japanese organization, Keidanren, has accepted three projects in the United States for support. One of these is the Asian Art Museum's move to Civic Center. The organization has pledged to support the building of a Japanese Cultural Center in Los Angeles with a $10 million gift. There is no assurance that the Asian Art Museum would receive the same amount but does indicate the scope of their support.

Personnel Update:

Ruby Henderson, employed as office manager in the Administration Department, has been selected through competition with 400 applicants to fill the position vacated in the Development Department by Beth Winters. It was noted that Ms. Winters made many contributions to the Development Department during her tenure and has decided to return to school.

The position of Chief Curator is presently being advertised nationally and internationally. Commissioner James Murad explained that one aspect of the Museum's agreement with Mr. Shangraw as Chief Curator Emeritus, has to do with his activities within the Museum relating to access to storage, working with the objects, working with the library, etc. Another segment deals with publications and the fact that separate agreements will be drawn up for each publication undertaken by Mr. Shangraw. Mr. Castile expressed his appreciation for Mr. Shangraw's many years of dedication to the Museum.

Commission/Foundation Retreat - February 28-29, 1992:

The Director then asked Commissioner John Williams to present a report on the proceedings of the recent retreat of Commissioners and Trustees.

Commissioner Williams reflected that the retreat afforded an opportunity for board members to learn first-hand the implications of the relocation of the Museum to Civic Center. During the course of the retreat, the Commission's responsibility for the protection of the collection, whether in the present or new site, was reaffirmed. It was generally agreed that in view of the magnitude of resources required to seismically upgrade the present building in the park, relocation to the Library building is the more viable alternative.

There was consensus that the City's support is critical. Since there have been some indications there would be a willingness to support a bond issue in June 1994 for the move, a series of things must take place before that time:

1. The space program would have to be completed;

2. The architect would have to be selected and the contract signed;

3. The schematic designs need to be initiated by the end of 1992.

4. By January 1993, the beginning of a capital campaign would be required. Prior to that, a significant first step would be to raise $10 million;

5. In order for architectural plans to be completed by November 1993, this work should be started around January 1993;

In summation, the retreat reaffirmed the desire of the boards to relocate the Museum to Civic Center, with the recognition that the present building in Golden Gate Park will require major renovations. The group believed that the funding of the $75 million renovation of the Library building could be accomplished in stages through a combination of public and private funding. Private funding would be obtained through three areas: local, national and international. It was the general feeling that the City needs to know by the end of this year if there is a strong intention to relocate so it can plan for the bond issue. This strong intention can best be evidenced by raising $10 million by the end of 1992.

It was also agreed that the need for additional funds to handle the cost of operating a larger building with an increased staff should be included in the project. To that end, it is expected that an ideal endowment of approximately $40 million would be required when the Museum opens in 1997. It should also be recognized that the new location would provide a number of new opportunities to increase revenue such as museum stores, licensing agreements for the reproduction of objects of art by organizations such as Franklin Mint, gallery naming opportunities, etc. A stronger identity, without being confused with the deYoung, will also help with fundraising.

After further discussion, the following resolution was approved unanimously:

RESOLUTION C92-013

Reaffirmation of Decision to Relocate the Asian Art Museum to Civic Center

WHEREAS, The voters of San Francisco passed a measure in November 1988 approving the building of a new main public library building in Civic Center; and

WHEREAS, The same measure offered the present main public library building to the Asian Art Museum for use as an expanded museum after the library vacates the building; and

WHEREAS, At a retreat held April 7-9, 1988, members of the Asian Art Commission and the Asian Art Museum Foundation accepted the offer of the library building; and

WHEREAS, The Ad Hoc Planning Committee has done research on the needs and implications of this move; and

WHEREAS, These findings were presented to the present members of the Commission and Foundation at a retreat held February 28-29, 1992 at the existing main public library building for their consideration; and

WHEREAS, Members of the Commission and Foundation discussed these matters at great length and a majority of those present approved again the move to Civic Center; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby reaffirms its decision to relocate the Museum to the Civic Center and authorizes the establishment of the necessary committees and support as required to implement this move.

7. **Report of Deputy Director and Chief Curator:**

Mr. Shangraw expressed his profound appreciation for the honor bestowed upon him as Chief Curator Emeritus. He remarked that he has seen the collection grow in twenty-seven years from the original inventory of 6,800 objects to the present total of 12,500. He has supervised or curated twenty-eight international exhibitions, been affiliated with another fifteen and overseen thirty-four in-house thematic exhibitions.

Following his announcement that Richard Mellott, Curator of Education would serve as liaison to the boards in the transition period until the position of Chief Curator is filled, Mr. Mellott presented a brief exhibitions update as follows:

- The Ataka exhibition will open to the public on March 4 and close on April 26. The show will then go to the Metropolitan in New York.

- The exhibition of Later Chinese Buddhist Painting has been cancelled because the organizing venue has failed to raise the funds.

- The exhibition, Beauty, Wealth and Power: Jewels and Ornaments of Asia, will open on April 22. A catalogue funded through the generosity of The Society for Asian Art will accompany this exhibition.

- Brushstrokes will open in the fall and will be accompanied by a small brochure.

- A $10,000 grant has been received from the Asia Cultural Foundation for a group to travel to Mongolia to select objects and formalize an agreement for an exhibition of the art of that country.

- The Registration Department is presently occupied with loan agreement issues in connection with the Tibetan exhibition being sent to London.

- Earthquake mitigation at the Museum continues. Two helpers have been hired to assist in cleaning the storage area and putting into place two shipments of sandbags.

- Conservation has been focusing mainly on the four hundred objects for the Beauty, Wealth and Power exhibition. Two articles will be published in Tripytch concerning the care and treatment of objects in the Museum.

8. Financial Report:

The Controller was unable to attend the meeting but the budget report included in the materials distributed showed that the monthly figures are on target for the month of January. The next quarter of fiscal 1992-92 will be extremely critical to income as far as admissions are concerned.

9. Development Report:

Mr. Becker referred to the March 3 unrestricted giving report. He outlined the goal of the department as of the end of March to be $60,000 in individual gifts, $41,000 in corporate gifts, $14,000 in foundation gifts, and $22,000 from special events. He spoke about the John Rollwagen (of Crey Research, Inc.) luncheon scheduled for March 30, suggesting that it will be an excellent opportunity to acquaint people with the Museum and the Corporate Council. He offered his thanks to Commissioner Fleischmann for his part in a very successful luncheon with the Japanese business community.

Mr. Becker indicated that the direct mail goal has been exceeded and that the next mailing will be sent at the end of March. The proposed licensing agreement with Franklin Mint is on target and is expected to produce $35,000.

10. Committee Reports:

Public Programs - In illustrating the Museum's active educational program, Mrs. Connell advised that seventy-three new docents are presently in the process of training and will be audited at the conclusion of their studies by Richard Mellott, Curator of Education.

The outreach group will present this summer a variety of programs beginning with a math demonstration in Gruhn Court. During this demonstration, two fourteen year olds and one nine year old will perform rapid mental mathematical calculations based on their knowledge of the abacus. Other outreach presentations for the summer include programs on poetry reading, Japanese cartoons, Indian dance, music from Nepal and Bali, Asian/American jazz festival, and various films from Korea, New Guinea, Indonesia, Hong Kong, India and Japan.

Odyssey through the Orient - Mrs. Sprincin thanked those who have already supported the upcoming Odyssey through the Orient event scheduled for March 27 and urged the cooperation of all others. She commented that this will be a spectacular evening and will be instrumental in acquainting the people of San Francisco with the Museum.

11. Asian Art Museum Foundation:

Mrs. Spiegel added her endorsement of the Odyssey event and also requested support of the March 10 Bouquets to Art event presented by The Museum Society Auxiliary.

Mrs. Spiegel advised that the organization called Civic Pride is raising funds for support of two bond issues in June concerned with the expansion of the Civic Center garage and the reconstruction of Civic Center according to the original plan.

12. Reports from Affiliated Groups:

The Museum Society Auxiliary - Mrs. Nishkian urged everyone to attend the Bouquets to Art preview party on March 10 as well as the various programs to be held in conjunction with the

event which will include lectures, lunches, tea parties and a panel of local flower arrangers who will give flower arranging demonstrations.

Society for Asian Art - Mrs. Handelman advised that the Society's annual meeting will be held on Monday, May 11 and will be combined with an exhibition of individual works of art by members, staff and their families. Sixty artists participated in last year's successful exhibition which the curators helped to install.

Travel programs coming up include a trip in April to Kansas City to see a Chinese painting exhibition. Additionally, the Society will sponsor two trips to China at the end of May and June. Both trips will be to the Silk Route, the ancient travel route between China and the Middle East.

The current Society newsletter includes an article about a recent gift of art donated to the Museum, written by Curator Patricia Berger, and an article written by Curator Kumja Kim about the Ataka show.

Mrs. Handelman also spoke about the Society's book kiosk in Gruhn Court which will feature current and old Museum publications, indicating that the proceeds will go to the Museum and the Society, and will defray the cost of a newly hired volunteer coordinator.

Docent Council - Mrs. Cimmet remarked that this seems to be the year of the children for the Docent Council. The Asian Art Museum children's program for sixth graders is called Asian Travels. The Asian Art docents have been giving tours twice a month on third Tuesday mornings from 10:00 to 12:00 noon for approximately ninety children who go through the galleries and then participate in a travel game.

Connoisseurs Council - Dr. Mortimer commented that the Connoisseurs Council's renewal effort for membership is going well. He added that this year for the first time members have been asked to give an added donation of unrestricted funds for the general fund and some progress has been made on this request.

13. Public Comment:

At this time, members of the public may address the Commission on items that are within the subject matter jurisdiction of

the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total testimony to thirty minutes. Mrs. Jane Lurie, who has previously expressed opposition to the move, questioned whether a quorum of the Boards was present at the retreat and also at today's meeting when Resolution C92-013 reaffirming the decision to move was passed. This information will be provided to Mrs. Lurie.

14. Recess:

The meeting was recessed at 2:00 P.M. and resumed on Thursday, March 5 at 12:00 Noon at the Museum, at which time Mayor Frank Jordan was a guest for lunch. Other attendees were:

Asian Art Commissioners:

Mrs. Lewis Lowe, Chairman
Hatsuro Aizawa
John Z. Bulkeley
Mrs. James J. Connell
Laura J. Enos
Roger J. Fleischmann
James M. Gerstley
James Murad
Mrs. Robert Seller
Elvira Acosta Sidhu
Mrs. Hart H. Spiegel
M. Glenn Vinson, Jr.
John F. Williams

Asian Art Museum Foundation Trustees:

Neil D. Chaitin
Anne Diller
Suno Osterweis

Others:

Rand Castile
Alan Becker
June Daly
Margaret Handelman
Yoshiko Kakudo
Kumja Kim
Richard Mellott
Judith L. Teichman

Following lunch, Director Castile addressed several issues of concern to the Asian, including the proposal to close the park to automobile traffic on Saturdays and security. Mrs. Lowe commented about the role of the Commission and Mrs. Spiegel talked briefly about the proposed move of the Asian to the existing public library building in Civic Center.

Mayor Jordan gave assurance of his support of the Asian's move to the Civic Center and his interest in the welfare of the Museum, and he committed himself to working in partnership with the Museum.

No action was taken at this resumed meeting.

The meeting was adjourned at 2:00 P.M.

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EXECUTIVE SUMMARY
REPORT ON THE ASIAN ART MUSEUM OF SAN FRANCISCO'S GOVERNING BOARDS
FEBRUARY 28 AND 29, 1992 RETREAT

On February 28 and 29, members of the Asian Art Commission and the Asian Art Museum Foundation met at the San Francisco Main Public Library to reassess the commitment made in 1988 to accept the City's offer of the Library as a new home for the Asian Art Museum. Since 1988, considerable research has been undertaken to ascertain the best use of space in the new building and especially, the seismic needs of the collection.

At the February meeting, the members of the Governing Boards reaffirmed their commitment to move the Asian Art Museum to the Civic Center. Plans were made to raise $75 million for the building's renovation and expansion, and to increase the endowment by a proposed $40 million to offset the anticipated increase in operating costs. It is also expected that new sources of revenue including a bookshop, a restaurant, reproduction licensing, and gallery naming opportunities, will augment the general operating income.

The projected move will more than double the Asian's current space, from 90,000 square feet to approximately 224,000 square feet. The $75 million project budget covers the cost of:

* Architectural services;
* Actual construction, including the seismic upgrade of the building;
* Project management;
* Soils investigations;
* Plan and permit fees;
* Change orders and project contingencies;
* Exhibition design and cases; and
* Inflation.

Seismic protection of the collection, which has become a major issue since the Loma Prieta earthquake, was a significant factor in the decision to reaffirm the commitment to move.

To meet required collection protection standards in its current Golden Gate Park facility, significant structural work would have to be performed requiring the Asian to vacate the building for two to three years. Other work which would be conducted at the same time includes removing the existing asbestos fire retardant from the structural members of the building; adding insulation (to reduce annual utility costs); completing replacement of the heating, ventilating and cooling system; and doing some sorely needed remodeling. Renovation of the existing building will cost about $300 a square foot in 1992 dollars, or $36 million taking into account inflation to the mid-point of construction in 1996-97. The cost off storing the collection and relocating all staff and programs during the two to three years period is not included in the $36 million estimate nor does it take into account the loss of admission revenue, exhibition opportunities, and the visibility which is essential to fundraising.

Several members of the Governing Boards committed themselves to either raising or contributing funds to the project, while others committed their time to overseeing the project and its fundraising. Under the leadership of John Williams and Charles Page, the Chair and Vice-chair of the Ad Hoc Planning Committee, a Feasibility Study Committee for Fundraising, a Capital Campaign Committee, a Building Committee, an Architectural Selection Committee, and others will be formed.

The immediate goals are to bring in experts to assist with developing the fundraising plan and to evaluate the Asian's ability to meet these goals. Concurrently, the board members will be working to obtain substantial local pledges of funds for the project by the end of this calendar year.

S.F.
DOCUMENTS DEPT.
MAY 28 1992
SAN FRANCISCO PUBLIC LIBRARY

AGENDA

ASIAN ART COMMISSION

Tuesday, June 2, 1992 - 12:00 Noon

Museum Society Auxiliary Room
(Formerly Qing Meeting Room)

First Floor - Asian Art Museum

There will be an opportunity for public testimony before action is taken on any agenda item.

1. Call to Order

2. Action:

   a. Approval of Minutes of March 3, 1992
   b. Resolution C92-022 - Revised Meeting Schedule
   c. Resolution C92-023 - Approval of Preliminary Combined Budget 1992-93
   d. Resolution C92-024 - Authorizing Director to Accept Gifts through June 30, 1992
   e. Resolution C92-025 - Approval of Exhibition, Art of the Sikh
   f. Resolutions Relating to Planning and Fundraising for the Asian at Civic Center

3. Chairman's Report

   a. Judith Wilbur as Chair of Asian at Civic Center Project
   b. Family Day Report
   c. The Museum Society
   d. Other Informational Items

4. Director's Report

   a. Personnel Update
   b. Facilities Update
   c. Other Informational Items

5. Curatorial Report - Richard Mellott, Curator of Education

   a. Exhibitions Update
   b. Other Informational Items

6. Financial Report - M. Glenn Vinson, Jr.

7. Development Report - Alan Becker

Agenda
Asian Art Commission Meeting
June 2, 1992

8. Asian at Civic Center Committee Report, Mr. Williams, Mrs. Wilbur

9. Other Committee Reports as Needed

10. Asian Art Museum Foundation Report - Mrs. Hart H. Spiegel

11. Reports from Affiliated Groups

    a. The Fine Arts Museums - Mr. Goss
    b. Museum Society Auxiliary - Mrs. Nishkian
    c. Society for Asian Art - Dr. Olga Woo
    d. Docent Council - Mrs. Cimmet

12. Other Business

13. Public Comment - At this time, members of the public may address the Commission on items that are within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total testimony to thirty minutes.

14. Adjournment

ASIAN ART COMMISSION

RESOLUTION C92-022

Approval of Revised Meeting Schedule

WHEREAS, It has been deemed critical that all Commissioners be continuously apprised of the progress of the planning and fundraising processes relating to the Asian at Civic Center Project; and

WHEREAS, The present meeting schedule, which calls for full Commission meetings on a quarterly basis and Executive Committee meetings on the two successive months in between, is considered inadequate; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby amends its meeting schedule to indicate that full Commission and Executive Committee meetings will occur on alternate months; and be it further

RESOLVED, That this revised schedule will commence following the Annual Meeting in September.

June 2, 1992

ASIAN ART COMMISSION

REVISED MEETING SCHEDULE - 1992

The Asian Art Commission's Revised Meeting Schedule for 1992 is indicated below. Unless otherwise notified, all meetings of the full Commission will be held in the Museum Society Auxiliary Meeting Room (formerly Qing Meeting Room) on the first floor of the Asian Art Museum. Executive Committee meetings will take place in the Conference Room on the second floor of the Museum. All meetings, with the exception of the Annual Meeting on September 1, (note revised date) will take place at 12:00 Noon.

Executive Committee	January 7, 1992	12:00 Noon
Executive Committee	February 4, 1992	12:00 Noon
Full Commission	March 3, 1992	12:00 Noon
Executive Committee	April 7, 1992	12:00 Noon
Executive Committee	May 19, 1992	12:00 Noon
Full Commission	June 2, 1992	12:00 Noon
Executive Committee	July 7, 1992	12:00 Noon
Executive Committee	August 4, 1992	12:00 Noon
Annual Meeting	September 1, 1992 (Revised date)	2:00 P.M.*
Executive Committee	October 6, 1992	12:00 Noon
Full Commission	November 3, 1992	12:00 Noon
Executive Committee	December 1, 1992	12:00 Noon

*Annual Meeting is preceded by a luncheon at 12:00 Noon

ASIAN ART COMMISSION

RESOLUTION C92-023

Approval of Preliminary Combined Budget for Fiscal 1992-93

WHEREAS, The combined budget for fiscal 1992-93, based on substantial reductions in allocations from the City and County of San Francisco and the State of California, is preliminary since several considerations which may affect this year's cash balance and next year's income cannot be fully determined at this time; now, therefore, be it

RESOLVED, That the preliminary combined budget for fiscal 1992-93 is approved for the interim period of July 1 through September 10, 1992, pending further adjustments and resubmission for final approval at the annual meeting.

June 2, 1992

ASIAN ART COMMISSION

RESOLUTION C92-024

Authorizing Director to Accept Gifts through June 30, 1992

RESOLVED, That the Asian Art Commission hereby authorizes the Director or his designee to accept gifts of art offered to the Asian Art Museum through June 30, 1992 if, in his judgment, he deems acceptance suitable after consultation with the appropriate staff curator, the Acquisitions and Loans Committee Chairman, or the Chairman of the Commission, if available, before the time by which he or his designee has to accept the offer of the gift; and be it further

RESOLVED, That the Director shall report to the Asian Art Commission at its next meeting the gifts of art accepted during this period.

June 2, 1992

ASIAN ART COMMISSION

RESOLUTION C92-025

Approval of Art of the Sikh Exhibition

WHEREAS, The Exhibitions and Publications Committee, at its meeting of May 26, 1992, approved and recommended to the Commission an exhibition of the Art of the Sikh, featuring approximately twenty objects from private Bay Area collections in conjunction with an international symposium on Sikh culture to be held in Trustees Auditorium in December; and

WHEREAS, The Sikh Foundation has made a tentative commitment to underwrite the exhibition which has a total budget of $10,320; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the "Art of the Sikh" exhibition, scheduled for December 2, 1992 through January 3, 1993, and its budget as indicated on the attached, subject to approval by the Foundation.

Attachment

June 2, 1992

ART OF THE SIKH

(working title)

December 2, 1992 - January 3, 1993
20 objects
Soong Gallery (east side)
Terese Bartholomew, Curator

This exhibition, and an international symposium on Sikh culture to be held in the Trustees' Auditorium in December, are being orchestrated by the Sikh Foundation in honor of its 25th anniversary. This modest exhibition will feature approximately 20 objects drawn from private Bay Area collections. Selection is pending, however paintings, manuscripts, and small objects (e.g., military items, coins, etc.) are known to be available for loan.

The Sikh Foundation has made a tentative commitment to underwriting the exhibition and has received a copy of the attached budget. Dr. Kapany of the Sikh Foundation will provide some in-kind services, e.g., delivery of the objects to the Museum and press photos; Dr. Robert del Bonta, a specialist on composite miniature paintings, has been asked to write label copy.

Budget: $10,320
Funding: Request made to Sikh Foundation

5/19/92

ASIAN ART MUSEUM OF SAN FRANCISCO

Art of the Sikh

Budget

Dates: December 2, 1992 - January 3, 1993
Curator: Terese Tse Bartholomew
#/Objects: ca. 20
Gallery: Soong Gallery (east side)
Department: 98
Program: 9801

Funding Codes:

Source	Amount	Fund
Sikh Foundation	10,320	9801

Expenses	Amt.	Acct.	Fnd.
ADMINISTRATION/PLANNING (085)			
Exhibitions Coordinator	500	729.00	
Subtotal Administration	**500**		
CONSERVATION/REGISTRATION (098)			
Registrar 80 hours @ $30 per hour	2,400	659.01	
Registrar fringe benefits	460	670s.0	
Registration Supplies	100	859.00	
Photography	400		
Matts and Frames (20 $113.50 ea.)	2,270		
Subtotal Conservation/Registration	**5,630**		
INSTALLATION/DEINSTALLATION (086)			
Technical Support			
Lighting tech ($200 p.d./1 day)	200	651.01	
Lighting Supplies			
Materials			
Vitrines		825.00	
Fabric		803.00	
Lumber		811.00	
Paint/Hardware	50	816.00	
Subtotal Installation	**250**		

SIGNAGE (088)			
Interior			
Banner		790.00	
Large Title/2		790.00	
Text Panels w/title	1,200	790.00	
Exterior	0	790.00	
Subtotal Signage	**1,200**		
SECURITY (095)			
(1 guard/5 weeks/$428 per week)	2,140	684.01	9202
Subtotal Security	**2,140**		
PUBLICATION (091)			
Subtotal Publication	**0**		
EDUCATION (089)			
Honoraria--Dr. del Bonta	500		
Label production	100		
Subtotal Education	**600**		
PUBLIC PROGRAMS (090)			
Subtotal Public Programs	**0**		
PROMOTION (090)			
Advertising/Design		780.00	
Advertising/Print		901.00	
Poster Design		780.00	
Poster Printing		778.02	
Poster Distribution		901.00	
Press Preview			
Invitation		732.00	
Catering	0	732.00	

Subtotal Promotion	**0**	
BOOKSHOP (096)		
Subtotal Bookshop	**0**	
AUXILIARY SPECIAL EVENTS/PROGRAMS (094)		
Opening Reception (#/people)		
Invitation	0	778.02
Postage	0	758.00
Program		771.00
Catering	0	732.00
Security	0	682.00
AV Equipment/Tech		792.04
Decor		799.00
Entertainment		771.00
Subtotal Auxiliary Special Events	**0**	
Exhibition Expenses	10,320	
Contingency	0	
Total	**10,320**	

Exhibition Support	
The Sikh Foundation	10,320

ASIAN ASIAN ART MUSEUM OF SAN FRANCISCO

May 22, 1992

MEMORANDUM

TO: Rand Castile, Director

FROM: Sherin S. Cole, Operations Manager

SUBJECT: Facilities Report

GLASS DOORS

Signage on hold.

HVAC

Bids are due back to the City by June 3, 1992.

PIGEONS

I met with Richard Everett on Monday, May 18th. Mr. Everett will be submitting a proposal within the next week.

DPW PROJECTS

1. Electric Shop: New contactor for second floor lights on order.

2. Sheetmetal Shop: Replacement of access panel for air intake screens in fan room on order.

ADA

No change in status.

THE AVERY BRUNDAGE COLLECTION

GOLDEN GATE PARK
SAN FRANCISCO
FAX (415) 668-8928
PHONE (415) 668-8921

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2/92

SF

MINUTES

ASIAN ART COMMISSION

Tuesday, June 2, 1992 - 12:00 Noon

Museum Society Auxiliary Meeting Room
Asian Art Museum

PRESENT:

Chairman Presiding: Mrs. Lewis Lowe
Secretary: J. Sanford Miller
Treasurer: M. Glenn Vinson, Jr.

Hatsuro Aizawa
Alexander D. Calhoun
Willard G. Clark
Mrs. James J. Connell
Mrs. Richard Dirickson
James Murad
Masaya Okumura
Charles Hall Page
Mrs. Robert Seller
Mrs. Hart Spiegel
Anthony Sun
Mrs. Brayton Wilbur, Jr.

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ABSENT:

John Z. Bulkeley
Brook H. Byers
Laura J. Enos
Roger J. Fleischmann
R. Gwin Follis
James M. Gerstley
Mrs. Walter H. Shorenstein
Elvira Acosta Sidhu
Mrs. Charles M. Sprincin
George Sycip
John F. Williams

IN ATTENDANCE: Asian Art Museum Foundation Members:

Edwin L. Berkowitz
J. Dennis Bonney
Margaret Blunt Catron
Anne Diller
Mrs. William Hambrecht
Donald R. Meyer
Tula Mouroufas
Suno Osterweis
Margaret Polak

Mrs. Bruce Alberts, Vice President, The Society for Asian Art
Charles Gill, Project Management Consultant

Watson M. Laetsch, PhD, Consultant Feasibility Study
Dr. Forrest Mortimer, Connoisseurs Council
Mrs. Byron Nishkian, Chairman, The Museum Society Auxiliary

Rand Castile, Director
Alan Becker, Director of Development
Renona Brown, Controller
Nanette Fok, Public Relations
Richard Mellott, Curator of Education
Margaret S. Lindsay, Executive Secretary

1. Call to Order:

The meeting of the Asian Art Commission was called to order at 12:10 P.M. by Chairman Alice G. Lowe, a quorum being present. Mrs. Lowe welcomed new Trustees Mrs. Brayton Wilbur, Jr. and Mrs. Tula Mouroufas and Dr. Laetsch and Mr. Gill to the meeting.

3. Approval of Minutes:

The minutes of the March 3, 1992 meeting, having been mailed to all present, were approved as written.

4. Resolution C92-022 - Revised Meeting Schedule

The following resolution was approved unanimously:

RESOLUTION C92-022

Approval of Revised Meeting Schedule

WHEREAS, It has been deemed critical that all Commissioners be continuously apprised of the progress of the planning and fundraising processes relating to the Asian at Civic Center Project; and

WHEREAS, The present meeting schedule, which calls for full Commission meetings on a quarterly basis and Executive Committee meetings on the two successive months in between, is considered inadequate; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby amends its meeting schedule to indicate that full Commission and

Executive Committee meetings will occur on alternate months; and be it further

RESOLVED, That this revised schedule will commence following the Annual Meeting in September

REVISED MEETING SCHEDULE - 1992

The Asian Art Commission's Revised Meeting Schedule for 1992 is indicated below. Unless otherwise notified, all meetings of the full Commission will be held in the Museum Society Auxiliary Meeting Room (formerly Qing Meeting Room) on the first floor of the Asian Art Museum. Executive Committee meetings will take place in the Conference Room on the second floor of the Museum. All meetings, with the exception of the Annual Meeting on September 1, (note revised date) will take place at 12:00 Noon.

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Annual Meeting	September 1, 1992 (Revised date)	2:00 P.M.*
Executive Committee	October 6, 1992	12:00 Noon
Full Commission	November 3, 1992	12:00 Noon
Executive Committee	December 1, 1992	12:00 Noon

*The Annual Meeting is preceded by our annual luncheon at 12:00 Noon

5. **Resolution C92-024 - Authorizing Director to Accept Gifts through June 30, 1992**

The following resolution was approved unanimously:

RESOLUTION C92-024

Authorizing Director to Accept Gifts through June 30, 1992

RESOLVED, That the Asian Art Commission hereby authorizes the Director or his designee to accept gifts of art offered to the Asian Art Museum through June 30, 1992 if, in his judgment, he deems acceptance suitable after consultation with the appropriate staff curator, the Acquisitions and Loans Committee Chairman, or the Chairman of the Commission, if available, before the time by which he or his designee has to accept the offer of the gift; and be it further

RESOLVED, That the Director shall report to the Asian Art Commission at its next meeting the gifts of art accepted during this period.

6. **Resolution C92-025 - Approval of Exhibition, Art of the Sikh**

The following resolution was approved unanimously:

RESOLUTION C92-025

Approval of Art of the Sikh Exhibition

WHEREAS, The Exhibitions and Publications Committee, at its meeting of May 26, 1992, approved and recommended to the Commission an exhibition of the Art of the Sikh, featuring approximately twenty objects from private Bay Area collections in conjunction with an international symposium on Sikh culture to be held in Trustees Auditorium in December; and

WHEREAS, The Sikh Foundation has made a tentative commitment to underwrite the exhibition which has a total budget of $10,320; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the "Art of the Sikh" exhibition, scheduled for December 2, 1992

through January 3, 1993 and its budget, subject to approval by the Foundation.

7. **Chairman's Report:**

a. **Judith Wilbur as Chair of Asian at Civic Center Project** - Mrs. Lowe welcomed Mrs. Wilbur's return to the Commission and Foundation. Mrs. Wilbur will serve as Chairman of the Asian at Civic Center project.

b. **Family Day Report** - Mrs. Lowe reported that the May 30 Family Day event, under the chairmanship of Mrs. J. Sanford Miller, was extremely successful. Costumed characters roaming through the Museum entertained the children and their families. The children demonstrated their creativity with PlayDoh and upon leaving the Museum received coloring books published by the Museum and balloons imprinted with the logos of the Asian Art Museum and Chevron Corporation. Chevron once again generously sponsored the event.

c. **The Museum Society** - At the completion of The Museum Society's first year of operation under the new arrangement, Commissioners Alice Lowe, Laura Enos, John Williams, M. Glenn Vinson, Jr. and Genevieve Spiegel have been reappointed as representatives of the Asian Art Museum. Officers have been elected as follows:

David Jamison	-	Chairman
John F. Williams	-	Vice Chairman
Gail Merriam	-	Secretary
M. Glenn Vinson, Jr.	-	Treasurer

During the Society's annual meeting, Mr. Harry Parker reported a decrease in membership of 4,000 since April 1991. Considerable discussion ensued regarding the need to further promotional efforts and it was suggested that a task force be appointed to look into different approaches. It was further recommended that another task force investigate the present and potential use of the Harvest computer system in an effort to determine if this is the best solution to the computer needs of both museums.

Other Informational Items:

a. There was a program and reception on behalf of all donors who responded to the Museum's annual mail campaign which included performances by young artists from the Pacific Rim countries who are touring the United States.

b. A 15-minute television broadcast publicizing the Museum will be aired on Monday, June 8, at 9:45 P.M. on Channel 66.

Mrs. Lowe reported with sorrow the passing of Commissioner and Trustee James E. O'Brien and announced that a memorial service is planned for October 2, 1992 at the Museum.

8. Director's Report:

In conjunction with the Museum's earthquake mitigation program and the development of an updated storage program to accommodate new acquisitions, the Museum has received for the third consecutive year a grant from the Institute for Museum Services. This general operating support grant is allocated basically this year for updating registration files.

The Museum is indebted to the Museum Society Auxiliary for its latest grant which will support the mountmaker position for the next two years.

Toshiba has generously donated a heavy duty photocopy machine for use in the Museum's front office.

A contract has been executed by the Royal Academy of London for the Tibetan exhibition which is scheduled to open in London on September 16.

An emergency preparedness program for the Museum has been developed under the direction of Operations Manager Sherin Cole.

The Museum's Affirmative Action program has been submitted to the Board of Supervisors and the Mayor's office.

Commissioner Dana Dirickson, Editor and Publisher of the Treasures news magazine, recited commendatory remarks written by Russell Phillips of the Rockefeller Brother Fund concerning the publication. She advised that the news magazine's current

circulation is 6,000 copies and costs a little over $300 per 1,000 copies. Additional funding would enable circulation to be doubled, thereby tripling the number of readers. The publication enforces the Museum's identity, educates the public concerning the activities of the Museum and can be useful as a fundraising tool.

Personnel Update:

Applications for the position of Chief Curator are presently being accepted. The deadline for filling this position is approximately seven months.

Mr. Castile read excerpts from the annual statistical survey of 1800 major art museums in the United States, pointing out the relative position of the Museum to that of other museums in the various categories. In most categories, the Museum showed marked improvement over the previous year.

9. Curatorial Report:

Curator of Education Richard Mellott presented the Curatorial Report as follows:

The exhibition of Asian Jewelry has proven to be a very popular and well-attended show and will continue through February 28, 1993. The catalogue for the Brushstrokes exhibition, scheduled to open October 14, is currently in production.

It is anticipated that the fourth phase of the reinstallation of the Chinese galleries will be concluded by the end of the year. Phase 5 and 6 which will complete the entire reinstallation will be carried into 1993 and will require some funding.

The Japanese department has submitted a grant for the Packard Collection catalogue. The Art of Japan: Masterworks in the Asian Art Museum, written by Curator of Japanese Art, Yoshiko Kakudo, was recently chosen as a first place winner in the American Association of Museums 1992 Museum Publications Design Competition.

A rotation of Indian paintings featuring composites of animal miniatures is in progress in the Indian galleries.

The Korean Department rotation has been completed and the Curator of Korean Art, Dr. Kumja Kim, is presently in Korea doing research.

Dr. Nancy Hock, Curator of Southeast Asian Art, is presently in Cambodia doing the groundwork for a future exhibition.

The first phase of the earthquake mitigation program has been completed.

The Education Department is working on the publications mentioned above and the Curator is deeply involved in the docent training program.

Several successful outreach programs have been presented recently including the popular Asian Jazz Festival and reading of contemporary Chinese poetry.

10. Financial Report:

Treasurer M. Glenn Vinson, Jr. reported the anticipation of a balanced budget for fiscal year 1991-92, primarily due to a significant increase in board member support, admission figures in excess of budget, a containment of expenses and two successful major exhibitions (Tibet and Indonesia).

Additionally, Mr. Vinson projected a break-even situation for fiscal 1992-93 on the assumption that the development goal is achieved, endowment income remains fairly stable, admissions remain reasonable, and the position of Director of Public Relations remains unfilled. He cautioned, however, that there could be some difficulty in fiscal 1993-94 because of the inclusion of the Chief Curator's salary and the potential for further City cuts.

At the conclusion of the Treasurer's report, the following resolution was approved unanimously:

RESOLUTION C92-023

Approval of Preliminary Combined Budget for Fiscal 1992-93

WHEREAS, The combined budget for fiscal 1992-93, based on substantial reductions in allocations from the City and County of San Francisco and the State of California, is preliminary since several considerations which may affect this year's cash

balance and next year's income cannot be fully determined at this time; now, therefore, be it

RESOLVED, That the preliminary combined budget for fiscal 1992-93 is approved for the interim period of July 1 through September 10, 1992, pending further adjustments and resubmission for final approval at the annual meeting.

10. Development Report:

Mr. Becker commented that the Development Department's fiscal 1991-92 goal has been accomplished. He acknowledged the Barbara Brooks Challenge Grant with the subsequent response of board members as the catalyst for this achievement. He especially recognized Trustee Johnson S. Bogart and the development staff for their efforts. He indicated that the development goal has been increased by 20% for the next fiscal year.

11. Asian at Civic Center Committee Report:

Mrs. Wilbur reported that the relocation of the Museum to Civic Center and the possibility of a 1993 bond issue were discussed during an informal meeting with the City's Chief Administrative Officer.

She advised that the results of a feasibility study being conducted by Dr. Watson M. Laetsch will be available by the end of the month as will a report identifying actual construction costs by Mr. Charles Gill.

She referred to a preliminary organizational chart which indicated that initially the Asian at Civic Center Committee will be comprised of three major committees as follows:

Fundraising Committee
Building Committee
Bond Issue Committee

These committees will address the major roles and issues which need to be covered in the immediate future as well as the long term. A Public Relations Committee will also be required for all activities. Mrs. Wilbur welcomed any additions or suggestions.

All present were invited to a tour of the public library building to be given by Mary Griffin on July 8, 1992, at 11:00 A.M. with a lunch afterwards at Stars.

12. Reports from Affiliated Groups:

The Museum Society Auxiliary - Mrs. Nishkian reported net revenues from Bouquets to Art in 1991 and 1992 amounted to $124,258 and $115,749, respectively. The Auxiliary has voted to fund the Asian Art Museum's mountmaker position for this year at $34,565. Next year's Bouquets to Art event is scheduled for March 9 through the 13.

Society for Asian Art - Since Dr. Olga Woo, newly elected President of the Society for Asian Art was travelling, Mrs. Betty Alberts gave the Society report. She advised that the Society members and Asian Art Museum staff art show held this year netted $1,100, adding that the funds will be shared by the Society and the Museum curatorial discretionary fund.

The Art of Asia series on the subject of China will begin September 4 under the leadership of Curator Patricia Berger. In October, Professor James Cahill will present a series of four lectures on Monday evenings on the Art and Life of Chinese Painters.

The book kiosk in Gruhn Court run by the Society realized gross sales for the months of March and April of $8,200 and $15,548, respectively, netting the Museum approximately $3,000 per month. Mrs. Alberts expressed appreciation to Mrs. Margaret Handelman, Ms. Kristen Cullen and all the volunteers for their efforts.

14. Public Comment:

At this time, members of the public may address the Commission on items that are within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total testimony to thirty minutes.

15. Adjournment:

There being no further business to discuss, the meeting was adjourned at 1:07 P.M.

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AGENDA

ASIAN ART COMMISSION

ANNUAL MEETING

Tuesday, September 1, 1992 - 2:00 P.M.

Museum Society Auxiliary Room
(Formerly Qing Meeting Room)

First Floor - Asian Art Museum

There will be an opportunity for public testimony before action is taken on any agenda item.

1. Call to Order

2. Action:

   a. Approval of Minutes of June 2, 1992 Meeting
   b. Resolution C92-048 - Nomination of Masayasu Ueno to the Asian Art Commission
   c. Resolution C92-049 - Approval of Meeting Schedule for 1993
   d. Resolution C92-050 - Approval of Revised Combined City and Foundation Operating Budget for Fiscal 1992-93
   e. Resolution C92-051 - Resolution of Appreciation - James E. O'Brien

3. Chairman's Report

   a. Symposium on Collecting with Dr. Sherman Lee and Dr. John Rosenfield - April 23-24, 1993
   b. Security Review
   c. Museum Reaccreditation
   d. Other Informational Items

4. Director's Report

   a. Personnel Update
   b. Facilities Update
   c. Other Informational Items

5. Curatorial Report - Richard Mellott, Curator of Education

   a. Exhibitions Update
   b. Other Informational Items

6. Financial Report - M. Glenn Vinson, Jr.

7. Development Report - Alan Becker

DOCUMENTS DEPT.
AUG 27 1992
SAN FRANCISCO

Agenda
Asian Art Commission Annual Meeting
September 1, 1992

8. Committee Reports as Needed

9. Asian at Civic Center Committee Report - Mrs. Brayton Wilbur, Jr.

10. Asian Art Museum Foundation Report - Mrs. Hart H. Spiegel

11. Reports from Affiliated Groups

    a. The Fine Arts Museums - Mr. Richard W. Goss, III
    b. Museum Society Auxiliary - Mrs. Byron Nishkian
    c. Society for Asian Art - Dr. Olga Woo
    d. Docent Council - Mrs. Jerry Cimmet
    e. Connoisseurs Council - Dr. Forrest Mortimer

12. Other Business

13. Public Comment - At this time, members of the public may address the Commission on items that are within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total testimony to thirty minutes.

14. Adjournment

ASIAN ART COMMISSION

RESOLUTION C92-048

Nomination of Mr. Masayasu Ueno to the Asian Art Commission

WHEREAS, The Nominating Committee has recommended the election of Mr. Masayasu Ueno to the Asian Art Commission; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby endorses the nomination of Mr. Masayasu Ueno to the Commission, and recommends to Mayor Jordan his appointment.

(Resume to be presented at meeting)

September 1, 1992

ASIAN ART COMMISSION

RESOLUTION C92-049

Approval of 1993 Meeting Schedule

RESOLVED, That the Asian Art Commission hereby approves the attached meeting schedule for 1993.

Attachment

September 1, 1992

ASIAN ART COMMISSION

MEETING SCHEDULE - 1993

The Asian Art Commission's Meeting Schedule for 1993 is indicated below. Unless otherwise notified, all meetings of the full Commission will be held in the Museum Society Auxiliary Meeting Room (formerly Qing Meeting Room) on the first floor of the Asian Art Museum. Executive Committee meetings will take place in the Conference Room on the second floor of the Museum. All meetings, with the exception of the Annual Meeting on September 14 will take place at 12:00 Noon.

Full Commission	January 5, 1993	12:00 Noon
Executive Committee	February 2, 1993	12:00 Noon
Full Commission	March 2, 1993	12:00 Noon
Executive Committee	April 6, 1993	12:00 Noon
Full Commission	May 4, 1993	12:00 Noon
Executive Committee	June 1, 1993	12:00 Noon
Full Commission	July 6, 1993	12:00 Noon
Executive Committee	August 3, 1993	12:00 Noon
Annual Meeting	September 14, 1993	2:00 P.M.*
Executive Committee	October 5, 1993	12:00 Noon
Full Commission	November 2, 1993	12:00 Noon
Executive Committee	December 7, 1993	12:00 Noon

*Annual Meeting is preceded by the annual luncheon at 12:00 Noon

ASIAN ART COMMISSION

RESOLUTION C92-050

Approval of Revised Combined City and Foundation Operating Budget for Fiscal 1992-93

WHEREAS, Because of a number of factors which have impacted on the preliminary operating budget and the assumptions on which the budget was based, a revision to the preliminary operating budget is proposed as indicated on the attached; now, therefore, be it

RESOLVED, That the revised combined City and Foundation operating budget for fiscal 1992-93 is approved as proposed, subject to final State and City budget approvals.

(Budget to be presented at meeting)

September 1, 1992

ASIAN ART MUSEUM OF SAN FRANCISCO

TO: Rand Castile
Director

FROM: Valerie Pechenik
Personnel Officer

RE: Personnel Update

DATE: August 25, 1992

CURATORIAL

Four candidates for the position of Chief Curator were invited for interviews. The Search Committee has completed three interviews, with the fourth interview to be held this week.

EDUCATION/OUTREACH

Interviews were held for the permanent Foundation-funded position of Education Assistant for the Education Office. The panel selected Michael Morrison, whose background includes the requisite combination of experience in teaching, editing and office support. Mr. Morrison began work on August 10.

GENERAL PERSONNEL ADMINISTRATION

There continue to remain seven (7) performance appraisal reports which have not been completed. (Three supervisors have not prepared the required appraisals.) In order to implement the Performance Appraisal System Museum-wide, it is imperative that every employee receive an initial performance review; thereafter each employee should receive a review on a regular ongoing basis.

A current personnel project is the updating and expansion of the Museum's recruitment list. As part of the Museum's Affirmative Action Plan, our goal is to actively seek new recruitment sources for under-represented groups and to develop a comprehensive, broad based outreach program. We are sending out an inquiry to organizations currently on our recruitment list as well as to other Bay Area community groups, employment and training programs, universities and related agencies. This inquiry is intended to determine each organization's interest in being included on our recruitment list and to ascertain the nature of the recruitment source which they provide.

ASIAN ASIAN ART MUSEUM OF SAN FRANCISCO

August 24, 1992

MEMORANDUM

TO: Rand Castile, Director

FROM: Sherin S. Cole, Operations Manager

SUBJECT: Facilities Report

GLASS DOORS

Signage on hold.

HVAC

Awaiting revisions from City Mechanical Engineers in order to reissue for bidding purposes.

PIGEONS

Richard Everett has started installation of his pigeon control product on the roof of the Asian Art Museum. Completion of installation is scheduled for August 26th.

ADA

Two separate representatives of assistive listening devices are scheduled for demonstrations: Let's Talk is scheduled for Wednesday, August 26th and Phonic Ear is scheduled for late September.

In addition, the Bureau of Architecture is scheduled for August 26th to begin a study on our accessibility.

MISCELLANEOUS

1. The refinishing of the Magnin Room floor is complete.

2, The carpet cleaning of the Chief Curator's office, Museum Society Auxiliary Room, Basement hallway and Soong and Jewett Galleries is complete.

THE AVERY BRUNDAGE COLLECTION
GOLDEN GATE PARK
SAN FRANCISCO
CALIFORNIA 94118
THE ASIAN ART

3. The material for the recovering of the 4 benches has arrived and the reupholstering should be completed in September.

4. Pat Berger's office has been redone to accommodate space for Clarence Shangraw. Terese Bartholomew's office is in the process of renovation.

5. New locking metal cabinets to house office supplies have been installed and supplies are being changed over to the new cabinets. Completion should be accomplished by the first of September.

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ADDENDUM TO AGENDA

SF

ASIAN ART COMMISSION

ANNUAL MEETING

Tuesday, September 1, 1992 - 2:00 P.M.

Conference Room - Asian Art Museum

The following item is added to the agenda of the Asian Art Commission Annual Meeting of September 1, 1992:

Resolution C92-052 - Approval of the Asian Art Museum's Collection Management Policy

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ASIAN ART COMMISSION

RESOLUTION C92-052

Approval of the Asian Art Museum's Collection Management Policy

WHEREAS, The purpose of the collection management policy of the Asian Art Museum is to clarify the means by which the Museum seeks to fulfill its mission; and

WHEREAS, The collection management policy will be complemented by a procedures manual which will lay out in detail the ways in which the collection management policy is to be applied; now, therefore, be it

RESOLVED, That the Asian Art Museum's Collection Management Policy is hereby approved by the Asian Art Commission.

Attachment

September 1, 1992

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Annual meeting

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MINUTES

ANNUAL MEETING

ASIAN ART COMMISSION

Tuesday, September 1, 1992 - 2:00 P.M.

Museum Society Auxiliary Meeting Room
Asian Art Museum

PRESENT:

Chairman Presiding: Mrs. Lewis Lowe
Vice Chairmen: James M. Gerstley
James Murad
John F. Williams
Treasurer: M. Glenn Vinson, Jr.

Hatsuro Aizawa
Johnson S. Bogart
John Z. Bulkeley
Mrs. James J. Connell
Mrs. Richard Dirickson
Mrs. Robert Seller
Mrs. Walter Shorenstein
Elvira Acosta Sidhu
Mrs. Charles M. Sprincin
Anthony Sun
Mrs. Brayton Wilbur, Jr.

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ABSENT:

Alexander D. Calhoun
Laura J. Enos
R. Gwin Follis
J. Sanford Miller
Masaya Okumura
Charles Hall Page
George Sycip
Doris Ward

IN ATTENDANCE: Asian Art Museum Foundation Members:

Edwin L. Berkowitz
Mrs. Robert Danforth
Anne Diller
William Dawson Goulet
Tula Mouroufas
Mrs. Hart H. Spiegel
Dr. Po Chi Wu

Mrs. Jerry Cimmet, Chairman, Docent Council
Mrs. Saburo Kami, Vice Chairman, AAM, Docent Council
Dr. Forrest Mortimer, Connoisseurs Council
Mrs. Byron Nishkian, Chairman, The Museum Society Auxiliary
Masayasu Ueno, Nominee, Asian Art Commission

Dr. Olga Woo, President, The Society for Asian Art

Rand Castile, Director
Alan Becker, Director of Development
Renona Brown, Controller
Richard Mellott, Curator of Education
Linda Scheifler Marks, Conservator
Judith L. Teichman, Special Assistant to the Director
Margaret S. Lindsay, Executive Secretary

1. Call to Order:

The meeting of the Asian Art Commission was called to order at 2:10 P.M. by Chairman Alice G. Lowe, a quorum being present. Mrs. Lowe introduced and welcomed new Trustees William Dawson Goulet and Dr. Po Chi Wu, and Commission nominee Masayasu Ueno.

3. Approval of Minutes:

The minutes of the June 2, 1992 meeting, having been mailed to all present, were approved as written.

4. Resolution C92-048 - Nomination of Masayasu Ueno to the Asian Art Commission:

The following resolution was approved unanimously:

RESOLUTION C92-048

Nomination of Mr. Masayasu Ueno to the Asian Art Commission

WHEREAS, The Nominating Committee has recommended the election of Mr. Masayasu Ueno to the Asian Art Commission; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby endorses the nomination of Mr. Masayasu Ueno to the Commission, and recommends to Mayor Jordan his appointment.

Following approval of the above resolution, Mr. Ueno joined the meeting.

5. **Resolution C92-049 - Approval of Meeting Schedule for 1993**

The following resolution was approved unanimously:

RESOLUTION C92-049

Approval of 1993 Meeting Schedule

RESOLVED, That the Asian Art Commission hereby approves the following meeting schedule for 1993.

ASIAN ART COMMISSION

MEETING SCHEDULE - 1993

The Asian Art Commission's Meeting Schedule for 1993 is indicated below. Unless otherwise notified, all meetings of the full Commission will be held in the Museum Society Auxiliary Meeting Room (formerly Qing Meeting Room) on the first floor of the Asian Art Museum. Executive Committee meetings will take place in the Conference Room on the second floor of the Museum. All meetings, with the exception of the Annual Meeting on September 14 will take place at 12:00 Noon.

Full Commission	January 5, 1993	12:00 Noon
Executive Committee	February 2, 1993	12:00 Noon
Full Commission	March 2, 1993	12:00 Noon
Executive Committee	April 6, 1993	12:00 Noon
Full Commission	May 4, 1993	12:00 Noon
Executive Committee	June 1, 1993	12:00 Noon
Full Commission	July 6, 1993	12:00 Noon
Executive Committee	August 3, 1993	12:00 Noon
Annual Meeting	September 14, 1993	2:00 P.M.*
Executive Committee	October 5, 1993	12:00 Noon
Full Commission	November 2, 1993	12:00 Noon
Executive Committee	December 7, 1993	12:00 Noon

*Annual Meeting is preceded by the annual luncheon at 12:00 Noon

6. **Resolution C92-051 - In Honor of James E. O'Brien**

The following resolution was approved unanimously:

RESOLUTION C92-051

In Honor of James Edward O'Brien

WHEREAS, The Asian Art Commission and the Board of Trustees of the Asian Art Museum Foundation are mindful of the great contribution made by James Edward O'Brien to the Asian Art Museum of San Francisco; and

WHEREAS, The staff of the Asian Art Museum wishes to express profound gratitude to Mrs. O'Brien for her husband's many and splendid services to the Museum; and

WHEREAS, Our friend, Jim O'Brien, served long with great distinction as a Commissioner, Trustee, and Officer of the Museum; and

WHEREAS, The recent loss of James Edward O'Brien is keenly felt by all associates and supporters of the Asian Art Museum and by the greater community of cultural enterprise in the Bay Area; now, therefore, be it

RESOLVED, That the Asian Art Commission and the Board of Trustees of the Asian Art Museum Foundation here commend our earnest and heartfelt condolences to Jeanne O'Brien, together with our profound appreciation of the contribution James Edward O'Brien gave so well and so freely to this institution and the purposes for which it stands.

7. **Chairman's Report:**

a. **Symposium on Collecting with Dr. Sherman Lee and Dr. John Rosenfield, April 23-24, 1993** - The symposium on collecting, featuring Dr. Sherman Lee and Dr. John Rosenfield, has been scheduled for April 23 and 24, 1993. The symposium will provide a rare opportunity to hear two of the world's outstanding authorities on Asian art.

b. **Security Review** - A preliminary survey of security measures in the Museum has indicated that a more comprehensive survey is required. Consequently, a security

consultant has been contracted and the resultant report will be available for the next Commission meeting.

c. **Museum Reaccreditation** - The reaccreditation of the Museum by the American Association of Museums will take place in 1993. Board members will receive a copy of the check list which the Reaccreditation Committee uses, and which includes a section on whether the boards do indeed distinguish between the creation of policy which is their role, and the administration of the Museum, which is the Director's responsibility. It is important to the AAM that the boards recognize the difference.

8. **Director's Report:**

The Director's report consisted of the following:

- Commissioners and Trustees were encouraged to partake of the planned trip to Trustee Willard Clark's home to view his collection on October 24-25, 1992.

- The April 23-24 symposium on collecting will feature such dignitaries as Dr. Sherman E. Lee, Dr. John Rosenfield, and leading representatives of Christies, Sotheby, Butterfield and Butterfield, as well as important dealers from Paris and Hong Kong. Additionally, Chief Curator Emeritus Clarence Shangraw will give a two-hour seminar on blue and white Chinese porcelains. It is hoped this will be the first of an annual series of in-depth, high level symposia on Asian art.

- Commissioner James Murad and Operations Manager Sherin Cole were complimented on their efforts during the recent preliminary security review. A report on the upcoming comprehensive study will be presented to the Commission at a later date.

- The draft Personnel Handbook is in the final review stage and will be presented for Commission approval in October.

- A new method of pigeon control will be instituted shortly.

- The collections management policy presented in draft form was discussed and it was determined that several items required attention before approval is granted. The

policy will be resubmitted for approval at the next meeting.

- The list of candidates for the Chief Curator/Administrator position has been narrowed to four. It is expected that a selection will be made within two weeks time.

9. Curatorial Report:

Curator of Education Richard Mellott presented the Curatorial Report as follows:

- The catalogue for the Brushstrokes exhibition which is scheduled to open on October 14 will be completed in time for the opening.

- The Museum's team has recently returned from Mongolia where they successfully negotiated an exhibition of Mongolian art to be shown in 1995. A letter of support from the new Minister of Culture, a list of objects and a signed contract have been secured and three venues have been tentatively arranged.

- The Chief Registrar is presently in London unpacking objects for the Tibetan exhibition at the Royal Academy.

- The Chao Shao-An gift of paintings is expected to arrive in a week or two.

- The Preparation Department will continue on the reinstallation of the Chinese galleries while working on the Brushstrokes exhibition.

- Work continues on the Packard collection and the Connell collection catalogues.

- A $250,000 grant for the Korean Art Department has been received from the Korea Foundation.

- At the next Commission meeting, the Conservation Department will present a major report on future plans for storage.

- The Education Department is busily working on the various publications. The audits of new docent trainees have been completed except for three of a total of sixty-six

trainees. This year's lectures, many of which will be given by Patricia Berger and one by Professor James Cahill, will be on the arts of China.

10. Financial Report:

Treasurer M. Glenn Vinson, Jr. reported a balanced budget for fiscal year 1991-92, primarily due to a significant increase in board member support, admission figures in excess of budget because of two successful major exhibitions, and expense control.

Mr. Vinson referred to the proposed adjustments to the 1992-93 preliminary unrestricted budget and projected, based on present assumptions, that there will not be an operating deficit. He cautioned, however, that there may be further City cuts.

He expressed concern that a deficit of $350,000 may be experienced in 1993-94 if present levels of expenditures are maintained. On the other hand, he warned that it would be impossible to reduce expenditures without destructive cuts in programs and personnel. It was his feeling that the problems must be addressed on the income side rather than the expense side.

At the conclusion of the Treasurer's report, the following resolution was approved unanimously:

RESOLUTION C92-050

Approval of Revised Combined City and Foundation Operating Budget for Fiscal 1992-93

WHEREAS, Because of a number of factors which have impacted on the preliminary operating budget and the assumptions on which the budget was based, a revision to the preliminary operating budget is proposed as indicated on the attached; now, therefore, be it

RESOLVED, That the revised combined City and Foundation operating budget for fiscal 1992-93 is approved as proposed, subject to final State and City budget approvals.

Attachment

10. Development Report:

Mr. Becker discussed the goals of the department for fiscal 1992-93 and referred to the various handouts circulated at the meeting. He announced the new committee chairmen as follows:

Ian Wilson, Development Committee
Sydney Shelton, Individual Gifts Committee
J. Sanford Miller, Corporate/Foundation Committee

The first meeting of the Individual Gifts Committee and the Corporate/Foundation Committee will be on Friday, September 11, at 8:30 A.M. and Tuesday, September 15 at 7:30 A.M., respectively. Anyone who wishes to participate is welcome.

Lastly, Mr. Becker summarized the salient features of the Museum's Pooled Income Fund and invited interested parties to contact him for further information.

Mrs. Dirickson reported that only fourteen responses have been received in answer to her appeal for assistance in building the mailing list for Treasures. She repeated her request and advised that the next issue of the news magazine will be mailed on October 30.

11. Asian at Civic Center Committee Report:

Mrs. Wilbur presented a brief overview of the recent activities of the Asian at Civic Center Committee and announced the various subcommittees and their members. She noted that the Asian at Civic Center Committee is composed of the Executive Committee, the Capital Campaign Committee, the Bond Issue Committee and the Building Committee. Mrs. Wilbur commented that all of these committees are in the formation stage and that the support of all is needed.

The Building Committee is presently involved in reviewing the cost breakout performed by Charles Gill and Dr. Laetsch has been retained until year-end to assist all committees and in particular the Capital Campaign Committee. The determination of the true commitment of the boards is considered vital.

Commissioner Williams commented that the bond issue will be the largest single contribution to the project and its passage is crucial to the project and, accordingly, a broad-based

support group is essential to the passage of the bond issue. Informal sessions with associated groups and staff will take place to assure them that the move is an essential part of the Museum's future. It was mentioned that there is absolutely complete support for the move on the part of the City.

12. Reports from Affiliated Groups:

The Museum Society Auxiliary - Dr. Mortimer reported for Mrs. Nishkian that the 1993 Bouquets to Art date has been set for March 9 through 13.

Society for Asian Art - Dr. Olga Woo reported that The Art of Asia series on the subject of China will begin September 4 under the leadership of Curator Patricia Berger. In October, Professor James Cahill will present a series of four lectures on Monday evenings on the Art and Life of Chinese Painters.

The exhibition kiosk in Gruhn Court run by the Society has generated for the last four months (March through June) a net revenue of $16,582 to the Museum and $6,600 to the Society for Asian Art.

Docent Council - Mrs. Cimmet reported briefly that the Council is getting geared up for the fall.

Connoisseurs Council - Dr. Mortimer mentioned that the Council last year had ninety-one members in good standing and now has seventy-seven. A suprisingly large number of Trustees and Commissioners are among the missing.

14. Public Comment:

At this time, members of the public may address the Commission on items that are within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total testimony to thirty minutes.

15. Adjournment:

There being no further business to discuss, the meeting was adjourned at 1:07 P.M.

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ASIAN ART COMMISSION

ANNUAL MEETING

Tuesday, September 14, 1993 - 2:00 P.M.

Museum Society Auxiliary Meeting Room
Asian Art Museum

PRESENT:

Chairman Presiding: Mrs. Lewis Lowe
Vice Chairmen: James Murad
John F. Williams
Treasurer: M. Glenn Vinson, Jr.

Hatsuro Aizawa
John Z. Bulkeley
Mrs. James J. Connell
Mrs. Richard Dirickson
Charles Hall Page
Mrs. Robert Seller
Mrs. Charles Sprincin
Mrs. Brayton Wilbur, Jr.
Ian R. Wilson

ABSENT:

Johnson S. Bogart
Alexander D. Calhoun
James M. Gerstley
Mrs. J. Sanford Miller
Mrs. Walter Shorenstein
Anthony Sun
Elvira Acosta Sidhu
Masayasu Ueno
Doris M. Ward

IN ATTENDANCE: Asian Art Museum Foundation Members:

Edwin L. Berkowitz
J. Dennis Bonney
Robert Brown
Willard G. Clark
James J. Connell, Sr.
Mrs. Donald Elliott
Joseph M. Fee
Marvin Gordon, M.D.
William Dawson Goulet
Thomas F. Greer
Mrs. George Haldeman
Mrs. William R. Hambrecht
Mrs. Robert Morey
Dr. Forrest Mortimer
Mrs. Suno Osterweis
John H. Robinson

Mrs. Midori Scott, Chairman, Docent Council
Mrs. Gene Edwards, Vice Chairman, Museum Society Auxiliary

Rand Castile, Director
Alan Becker, Director of Development
Renona Brown, Controller
Hal Fischer, Exhibitions Coordinator
Nanette Fok, Acting Public Relations Officer
Emily J. Sano, Deputy Director/Chief Curator/Chief Administrative Officer
Judith L. Teichman, Special Assistant to the Director
Margaret S. Lindsay, Executive Secretary

1. Call to Order:

The annual meeting of the Asian Art Commission was called to order at 2:25 P.M. by Chairman Alice G. Lowe, a quorum being present.

2. Approval of Minutes:

The minutes of the July 6, 1993 meeting, having been mailed to all present, were approved as written.

3. Approval of Resolutions:

The following resolution was approved unanimously:

a. RESOLUTION C93-050

Election of Ian R. Wilson as Chairman of the Asian Art Commission

WHEREAS, The Nominating Committee has recommended that Ian R. Wilson be elected to the office of Chairman of the Asian Art Commission; now, therefore, be it

RESOLVED, That Ian R. Wilson is hereby elected Chairman of the Asian Art Commission for a two-year term ending July 31, 1995.

Following his election as Chairman of the Asian Art Commission, Ian R. Wilson presided over the meeting. The following resolutions were unanimously approved:

b. **RESOLUTION C93-051**

Election of Officers

WHEREAS, The Nominating Committee of the Asian Art Commission has recommended that the following slate of officers be elected for the period September 1993 through August 1995:

Vice Chairmen:	James M. Gerstley James Murad Anthony Sun
Treasurer:	M. Glenn Vinson, Jr.
Secretary:	John Z. Bulkeley

Now, therefore, be it

RESOLVED, That the above are hereby elected officers of the Asian Art Commission.

c. **RESOLUTION C93-052**

Renewal of Term of Office
Commissioner Patricia Sprincin

WHEREAS, Commissioner Patricia Sprincin has completed one full term as a member of the Asian Art Commission; and

WHEREAS, The Nominating Committee has recommended the renewal of her term; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby endorses the Nominating Committee's recommendation and approves the nomination of Commissioner Patricia Sprincin for an additional three-year term, beginning August 1, 1993 and ending July 31, 1996.

d. **RESOLUTION C93-053**

Appreciation to Alice G. Lowe

WHEREAS, At the September 14, 1993 annual meeting of the boards of the Asian Art Museum, the Honorable Alice G. Lowe completes her distinguished second term of office as Chairman of the Asian Art Commission; and

WHEREAS, During her tenure as Chairman and Commissioner, Mrs. Lowe has demonstrated exemplary dedication and the strongest sense of duty in the faithful execution of the many responsibilities entrusted to her by the City and County of San Francisco and the Asian Art Museum; and

WHEREAS, Mrs. Lowe has further served the Asian Art Museum for more than twenty-seven years as a premier docent, having been graduated from the first docent class of the Museum, and did also serve with distinction as President of The Society for Asian Art; now, therefore, be it

RESOLVED, That the honorable members of the Asian Art Commission gratefully extend their sincere appreciation and heartiest thanks to their friend and colleague, Alice G. Lowe, on the occasion of the finish of her second term as Chairman.

e. **RESOLUTION C93-054**

**Change in the November 2, 1993
Full Commission Meeting Date to
Thursday, November 4, 1993**

RESOLVED, That the date of the November 2, 1993 full Commission meeting date is hereby changed to Thursday, November 4, 1993.

f. **RESOLUTION C93-055**

Approval of Meeting Schedule - 1994

RESOLVED, That the Asian Art Commission's meeting schedule, as indicated on the following, is hereby approved.

MEETING SCHEDULE - 1994

The Asian Art Commission's Meeting Schedule for 1994 is indicated below. Unless otherwise notified, all meetings of the full Commission will be held in the Museum Society Auxiliary Meeting Room (formerly Qing Meeting Room) on the first floor of the Asian Art Museum. Executive Committee meetings will take place in the Conference Room on the second floor of the Museum. All meetings, with the exception of the Annual Meeting on September 13 will take place at 12:00 Noon.

Full Commission	January 4, 1994	12:00 Noon
Executive Committee	February 1, 1994	12:00 Noon
Full Commission	March 1, 1994	12:00 Noon
Executive Committee	April 5, 1994	12:00 Noon
Full Commission	May 3, 1994	12:00 Noon
Executive Committee	June 7, 1994	12:00 Noon
Full Commission	July 12, 1994	12:00 Noon
Executive Committee	August 2, 1994	12:00 Noon
Annual Meeting	September 13, 1994	2:00 P.M.*
Executive Committee	October 4, 1994	12:00 Noon
Full Commission	November 1, 1994	12:00 Noon
Executive Committee	December 6, 1994	12:00 Noon

*Annual Meeting is preceded by the annual luncheon at 12:00 Noon

g. **RESOLUTION C93-056**

Approval of Proposed Asian Art Museum Holiday Shop at Embarcadero Center

RESOLVED, That the Asian Art Commission authorizes its Chairman, and the Director and Chief Administrative Officer of the Museum to enter into a license agreement with the Asian

Art Museum Foundation for the purpose of facilitating the establishment of an Asian Art Museum Holiday Shop at Embarcadero Center, beginning in the fall of 1993.

h. **RESOLUTION C93-057**

Approval of Policy Regarding the Acceptance of Bequeathed Objects into the Museum

WHEREAS, Staff has provided information indicating that considerable expenses are often involved in receiving objects which have been bequeathed to the Museum, i.e., costs for transportation, packing materials, staff time (registrars, curators, preparators), storage space, etc.; and

WHEREAS, Frequently objects that are bequeathed to the Museum are inappropriate for accessioning into the permanent collection; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of June 29, 1993, recommended that the Director and Chief Curator, upon the advice of the appropriate curator, be authorized to disclaim objects in bequests which are inappropriate for accessioning into the permanent collection; now, therefore, be it

RESOLVED, That the policy described above is hereby approved.

i. **RESOLUTION C93-058**

Approval of Exhibition
The Paintings of Chao Shao-an

WHEREAS, The Exhibitions and Publications Committee, at its meeting of September 7, 1993, approved a final budget for the exhibition, "The Paintings of Chao Shao-an" and has recommended that the Asian Art Commission approve the exhibition and its budget; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the exhibition, "The Paintings of Chao Shao-an," scheduled to open to the public on October 6, 1993, and its budget as indicated on the budget which will be kept on file with these minutes, subject to approval by the Foundation.

j. **RESOLUTION C93-059**

Approval of Exhibition
Thai Ceramics: The James and Elaine Connell Collection

WHEREAS, The Exhibitions and Publications Committee, at its meeting of September 7, 1993, approved a final budget for the exhibition, "Thai Ceramics: The James and Elaine Connell Collection," and has recommended that the Asian Art Commission approve the exhibition; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the exhibition, "Thai Ceramics: The James and Elaine Connell Collection," scheduled for December 8, 1993 through March 13, 1994, and its budget, as indicated on the budget which will be kept on file with these minutes, subject to approval by the Foundation.

k. **RESOLUTION C93-060**

Approval of Exhibition
Our Beautiful Land:
Children's Drawings from Taiwan

WHEREAS, The Exhibitions and Publications Committee, at its meeting of September 7, 1993, approved a final budget for the exhibition, "Our Beautiful Land: Children's Drawings from the ROC," and has recommended that the Asian Art Commission approve the exhibition; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the exhibition, "Our Beautiful Land: Children's Drawings from the ROC," scheduled for October 1 through 17, 1993, and its budget as indicated on the budget which will be kept on file with these minutes, subject to approval by the Foundation.

l. **RESOLUTION C93-061**

Approval of Loan to
The Gump Company

WHEREAS, The Gump Company, under its new management, has requested the loan of a Jade Tray, 19th to early 20th Century, China, B75J1, a gift to the Museum by Richard Gump; and

WHEREAS, The Museum's Chief Curator has advised it is possible the loan may also include additional objects which remain to be selected; and

WHEREAS, The Asian Art Commission, acknowledging that the Gump family has been generous to the Museum in gifts over the years and that Avery Brundage acquired important objects from the Gump family, wishes to honor the memory of Richard Gump in making this extraordinary loan; now, therefore be it

RESOLVED, That the Asian Art Commission hereby approves the loan to the Gump Company of the above object and other objects which may be selected, subject to the recommendation of the Acquisitions and Loans Committee which will meet on September 28, 1993, and, be it further

RESOLVED, That approval of this loan is subject also to the certification of the Chief Curator that the environmental and security conditions at the exhibition site are appropriate.

m. Approval of Revised Combined City and Foundation Operating Budget for Fiscal 1993-94

Treasurer Glenn Vinson highlighted several salient elements affecting the proposed combined City and Foundation budget for fiscal 1993-94 as follows:

The inclusion of the Museum in the Hotel Tax Fund has been officially approved. It is anticipated that this will provide a more stable base of City funding in the future.

Basic maintenance items such as charges for telephone, postage and equipment maintenance, and reimbursements for outreach and exhibition support, previously included in the City budget but transferred to the Foundation budget as City salaries increased and City funding decreased over the years, have been transferred back to the City budget.

There have been two layoffs of Civil Service personnel; two open Civil Service positions have been eliminated; and one position has been reduced from full time to half time.

The salaries of the Foundation employees have been reduced on a sliding scale according to salary from 3% to 10% and it has been proposed that the Foundation's contribution to the employee retirement plan be reduced from 7% to 5%.

The present cash balance amounts to some $200,000 and the $500,000 board mandated reserve remains intact.

Taking the above modifications into account, the projected deficit for fiscal 1993-94 has been estimated at approximately $115,000 which the Foundation is prepared to cover.

After considering the above summary, the combined City and Foundation operating budget for fiscal 1993-94 was approved unanimously as follows:

RESOLUTION C93-062

Approval of Revised Combined City and Foundation Operating Budget for Fiscal 1993-94

WHEREAS, A number of factors have impacted the preliminary operating budget and the assumptions on which the budget was based; and

WHEREAS, A revision to the preliminary budget has been proposed as indicated on the attached; now, therefore, be it

RESOLVED, That the revised combined City and Foundation operating budget for fiscal 1993-94 is approved as proposed, subject to final State and City budget approvals. (The budget will remain on file with these minutes.)

4. Outgoing Chairman's Report:

Mrs. Lowe recapped some of the year's significant happenings, excluding the Museum's participation in the Hotel Tax Fund and progress in the move to Civic Center which had been commented on at the annual luncheon preceding this meeting.

The Development Department was commended for reaching 95% of its fundraising goal for the year. Especially noted were the efforts of Commissioner Phyllis Shorenstein, who hosted a benefit theatre event starring Tommy Tune which netted the Museum over $50,000.

Odyssey through the Orient, the Museum's annual fundraiser, has been postponed from its original date of October 15, 1993 until March 22, 1994. This decision was made to allow the month of October to be free for activities associated with the November bond measure.

An independent study by a security expert was commissioned and the American Association of Museums' security guidelines were adopted by the Commission. A joint committee with the de Young meets regularly to discuss security measures.

The Collections Management Policy and the Employees Handbook have been completed and approved.

The Museum's accreditation by the Americian Association of Museums will take place in the spring of 1994.

Commissioner Marjorie Seller, chair of the Acquisitions and Loans Committee was commended as contributions, gifts, and purchases for the past year exceeded $2,300,000 and included two important gifts--the paintings of Master Chao Shao-an and the Tang Family painting gallery.

The Museum's public programs continue apace and include an innovative story telling program for children in grades 2 and 3. This series was initiated by Commissioner Elaine Connell.

Several interesting projects in the Education Department are in the planning stage including an electronic project under development by Trustee Po Chi Wu and Curator of Education Richard Mellott which will replicate the interior of a Liao dynasty tomb.

Preparations are underway for a collectors forum on April 29, 30 and May 1, 1994.

Trustee Margaret Haldeman will serve as Travel Chairman. During this past year donors traveled with the Director to the Tibet Exhibition in London, to Vietnam, Cambodia, the Seattle Art Museum and the home of Mr. and Mrs. Joe Price.

A number of distinguished persons visited the Museum this year: JETRO, Japan External Trade Organization; President Sun, the new president of the Korea Foundation; Prime Minister and Mrs. Nakasone of Japan; and the Director of the National Palace Museum in Taipei; Queen Sirikit of Thailand.

5. **Director's Report:**

The Director spoke briefly having given his major report during the annual luncheon. He is encouraged by the increasing involvement of Asians and Asian Americans in the Museum and solicited the assistance of the assembly in

reaching out to members of the Asian communities who have yet to become acquainted with the Museum.

He expressed his appreciation to those corporations who have extended support in the past year and especially to the law firms of Cooper White Cooper and Morrison and Forester who have donated untold hours of probono legal service to the institution.

6. **Report of Deputy Director/Chief Curator/Chief Administrative Officer:**

Personnel Update - Curator of Japanese Art Yoshiko Kakudo has elected to begin a reduced work schedule after twenty years of service to the Museum. Curator Yoko Woodson has been named acting head of the department of Japanese Art and has been promoted to Curator III. Curator of Korean Art Kumja Kim has also received a promotion to Curator IV.

Exhibitions Update - The Mongolian Exhibition, scheduled for 1995, is a major project being organized by the staff of the Museum. Members of the staff traveled to Mongolia recently and spent six weeks studying objects, researching and photographing.

Xian - The Chief Curator spoke about her recent travels to Xian, China to determine the possibility of developing an exhibition of objects which would include several terra cotta figures. She cautioned that the costs are high and include among other items a rental fee of $100,000 per month of viewing time, transportation and insurance fees, and expenses for Chinese couriers and dignitaries. The total cost has been estimated at $885,000.

The projected exhibition date is August-October 1994, which makes the timing for this exhibition very short. Although there is great interest in an exhibition of this sort, only one foundation has been contacted to date and has expressed interest. There was discussion about advance funding and charging a surcharge to alleviate expenses. It was agreed that such a major venture is essential at this time for the Museum's image and to attract new audiences; however, the possibility of a financial risk must be considered.

Dr. Sano requested support to pursue the concept at least for another month. If the Museum were to arrange the exhibition,

a trip to China will be required in October to finalize a list of objects and sign an agreement by November 1.

There was general consensus that a show of this magnitude would have tremendous public appeal and could be profitable to the Museum in many ways; however, a projected income statement was requested.

The following resolution was then approved:

RESOLUTION C93-063

Authorization to Proceed with Development of A Major Exhibition of Terra Cotta Figures from Xian

WHEREAS, The Exhibitions and Publications Committee, at its meeting of September 7, 1993, recommended that a proposal for a major exhibition of terra cotta figures from Xian in the Peoples Republic of China be pursued; now, therefore, be it

RESOLVED, That staff is authorized to proceed with the development of the exhibition if the Foundation will accept the responsibility for expenses up to $10,000 for travel and related costs.

7. **Development Report:**

Mr. Becker referred to the development report of donations for general operations for the week ending September 10. The amount raised in 1992-93 ($675,000) fell short of goal by 5% but was, however, a 15% increase over the year before. This year's development goal of $925,000 represents a 37% increase. The department's most important accomplishment was the creation of a sense of awareness of the needs of the Museum and the development of a good group of solicitors among Trustees and Commissioners. He especially mentioned Mrs. Sydney Shelton, chairman of the Individual Gifts Committee which accomplished a 54% increase over last year. Mrs. Margaret Haldeman will cochair that committee with Mrs. Shelton this year.

He outlined briefly the strategies the department will implement this year, especially with regard to direct mail, Treasures and telefunding.

8. Asian at Civic Center:

Mrs. Wilbur spoke briefly about the upcoming bond campaign and the planned library tours and informal campaign coffees that will be held to acquaint people with the issues. Committee members have attended many neighborhood meetings for this purpose and Mrs. Lowe was especially acknowledged for her efforts. The results of a recent poll have been encouraging.

9. Reports from Affiliated Groups:

Society for Asian Art - Mr. Connell reported as follows about recent Society activities:

In June, the Society donated a $20,000 check to the Museum for the catalogue, "Asian Ceramics in the Avery Brundage Collection". The kiosk has been very successful during the last fiscal year with sales greater than $110,000, of which $47,600 went to the Museum.

The Society is currently conducting a drive for members only--$35 for the 35th anniversary year.

The Society manages the volunteer corps for the Museum and during 1992-93 109 volunteers donated 5,682 hours of time--the equivalent of $130,000 in paid time.

A trip to Cambodia, Vietnam, and Laos is planned for October 19. A symposium on Thai Ceramics is scheduled for January 29. Seven scholars will take part in this all day session.

A fundraising film festival is planned for April 23-25.

The members art show at the annual meeting resulted in a $950 donation to the Museum.

This year the Society will donate $35,000 to the Museum in honor of its 35th anniversary.

Chairman Wilson expressed appreciation to Mr. Connell and the Society for everything the Society does for the Museum.

Docent Council - Mrs. Midori Scott spoke briefly about the status of docent training and about the volunteer story telling program for second and third grade children initiated

by Commissioner Elaine Connell. This program will begin in October in the Indian and Southeast Asian galleries.

Connoisseurs Council - Dr. Mortimer announced that the date for the annual meeting has been set at October 23.

10. Public Comment:

At this time, members of the public may address the Commission on items that are within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total testimony to thirty minutes. There was no public comment.

11. Adjournment:

There being no further business to discuss, the meeting was adjourned at 3:32 P.M.

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AGENDA

ASIAN ART COMMISSION

Tuesday, November 3, 1992 - 12:00 Noon

Museum Society Auxiliary Room
(Formerly Qing Meeting Room)

First Floor - Asian Art Museum

There will be an opportunity for public testimony before action is taken on any agenda item.

1. Call to Order

2. Action:

   a. Approval of Minutes of September 1, 1992 Annual Meeting

   b. Resolution C92-059 - Approval of Revised Mission Statement, Conflict of Interests Statement, and Section L of the Code of Ethics

   c. Resolution C92-060 - Approval of $2.00 Entrance Surcharge during "Bouquets to Art" Event to Museum Nonmembers in 1993

   d. Resolution C92-061 - Approval of Asian Art Museum Personnel Handbook

   e. Resolution C92-062 - Authorizing the Director, after Consultation with Representatives of the Commission and Foundation, to Enter into Agreements with the Mayor and Others to Determine the Appropriate Level of City Funding under the Brundage Agreements

   f. Resolution C92-063 - Approval of Contract to Produce the 1994 Weekly Book of Special Days

   g. Resolution C92-064 - Approval of Dosojin: Japanese Rubbings Exhibition and Budget, Subject to the Availability of Funding

   h. Resolution C92-065 - Approval of Objects Recommended for Acquisition, Subject to the Availability of Funding

   i. Resolution C92-066 - Acceptance of Gifts Recommended for Acquisition

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j. Resolution C92-067 - Acceptance of Bequests Recommended for Acquisition

k. Resolution C92-068 - Ratification of Gifts Accepted by Director

l. Resolution C92-069 - Acceptance of Gifts Recommended for Study Collection

m. Resolution C92-070 - Confirmation of Purchase of Objects with Discretionary Funds

n. Resolution C92-071 - Approval of Outgoing Loan No. OL1992.6 - Santa Barbara Museum of Art

o. Resolution C92-072 - Approval of Outgoing Loan No. OL1992.7 - The Berlin Festivals Organization

p. Resolution C92-073 - Renewal of Loan No. OL1990.04 - Epcot Center/Walt Disney Imagineering

q. Resolution C92-074 - Renewal of Loan No. 88.06 - The Fine Arts Museums of San Francisco

r. Resolution C92-075 - Authorization for Director to Accept Year-End Gifts

3. Chairman's Report

a. Embarcadero Holiday Shop
b. Security Review
c. Upcoming Events:

November 1	-	Korean Dinner
November 10	-	Black Tie Dinner for Major Donors
November 13	-	Dedication of Loggia in Honor of The Society for Asian Art
December 1	-	Reception for Annual Mail Donors
December 21	-	Staff Christmas Luncheon
January 5	-	11:00 A.M. Bonnie Pitman Lecture preceding full Board Meetings at 12:00 Noon

d. Executive Summary of Seismic Report
e. Other Informational Items

Agenda
Asian Art Commission Meeting
November 3, 1992

4. Director's Report

   a. Personnel Update
   b. Facilities Update
   c. Other Informational Items

5. Curatorial Report - Richard Mellott, Curator of Education

   a. Exhibitions Update
   b. Other Informational Items

6. Financial Report - M. Glenn Vinson, Jr.

7. Development Report - Alan Becker

8. Committee Reports as Needed

9. Asian at Civic Center Committee Report - Mrs. Brayton Wilbur, Jr.

10. Asian Art Museum Foundation Report - Johnson S. Bogart

11. Reports from Affiliated Groups

    a. The Fine Arts Museums - Mr. Richard W. Goss, III
    b. Museum Society Auxiliary - Mrs. Byron Nishkian
    c. Society for Asian Art - Dr. Olga Woo
    d. Docent Council - Mrs. Jerry Cimmet
    e. Connoisseurs Council - Dr. Forrest Mortimer

12. Other Business

13. Executive Session to Discuss Personnel Matter

14. Public Comment - At this time, members of the public may address the Commission on items that are within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total testimony to thirty minutes.

15. Adjournment

ASIAN ART COMMISSION

RESOLUTION C92-059

Approval of Asian Art Museum Mission Statement
and Conflicts of Interest Statement

WHEREAS, The Asian Art Commission, at its meeting of September 30, 1992, approved the Asian Art Museum's Collections Management Policy with the exception of the proposed Mission and Conflicts of Interest Statements contained therein, which the Commission determined should be rewritten, reference Resolution C92-054; now, therefore, be it

RESOLVED, That the revised Mission Statement, as set out in Attachment A, is adopted as the official Mission Statement of the Asian Art Museum and shall be included in the Collections Management Policy; and be it further

RESOLVED, That relating to personal collecting, Section L of the Asian Art Museum Code of Ethics, is revised to read as set out in Attachment B; and be it further

RESOLVED, That the provisions in the Ethics Code relating to personal collecting, Section L, appears in the Collections Management Policy for ease of reference.

Attachments

November 3, 1992

ATTACHMENT A

ASIAN ART MUSEUM

Mission Statement

To develop the finest museum in the Western world devoted to Asian art, thereby establishing a bridge of international cultural understanding between the peoples of the East and the West.

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ATTACHMENT B

ASIAN ART MUSEUM OF SAN FRANCISCO - CODE OF ETHICS EXCERPT

Section L. Personal Collection

POLICY STATEMENT

PRIVATE COLLECTING OF WORKS OF ART OF THE TYPE COLLECTED BY THE MUSEUM, BY COMMISSIONERS, EMPLOYEES, AND VOLUNTEERS IS AN APPROPRIATE ACTIVITY, PROVIDED THAT SUCH ACTIVITY RESULTS IN NEITHER THE FACT NOR THE APPEARANCE OF A CONFLICT OF INTEREST WITH THE MUSEUM, AND ITS COLLECTING PROGRAMS .

(1) No Commissioner or employee may engage in the business of dealing in objects of a type collected by the Museum. Occasional sales or other transactions to upgrade a personal collection are permissible if they are in compliance with other limitations contained in this Code or other policies adopted by the Commission regarding personal collecting. No member of the A&L Committee may be a dealer in Asian art.

(2) No Commissioner, employee, or volunteer shall use his or her affiliation with the Museum to promote his or her personal collecting activities.

(3) No Commissioner, employee, or volunteer may participate in the Museum's decision to accept a donation of an object from that individual, to purchase an object from that individual, or to exhibit an object owned by or in which such person has a financial interest.

(4) No Commissioner, employee, or volunteer, or those whose association with the Museum might give them advantage in acquiring an object, shall purchase any object from the Museum except at public auction.

(5) An employee and any volunteer who functions as a staff member, who acquires by purchase or exchange an object of a type collected by the Museum that has a value of $3,000 or more, shall promptly give written notice of such purchase or exchange to the Director, the Chair of the A&L Committee, and to the Chair of the Commission. Each person receiving a copy of the notice shall acknowledge receipt by date and signature on the face of the notice and return a copy thereof to the person from whom it was received.

(a) The notice shall be accompanied by a photograph, details of the acquisition and the purchase price and other information concerning the object, sufficient to describe and properly identify it. If practical, upon request the object shall be made available to the staff and the A&L Committee for inspection.

(b) Following receipt of the notice, the A&L Committee, after consultation with the Director and the appropriate Museum

employees, shall recommend to the Commission whether or not the object should be acquired for the Museum's collection. The Commission shall act on all recommendations, and notify the person involved of its decision within 90 days following receipt of the notice.

(c) If the Commission determines that it wishes to acquire the object for the Museum's collection, the employee or volunteer must agree to sell it to the Museum for the aggregate of the price paid for the object and the other reasonable costs of its acquisition.

(d) The provisions of this paragraph (5) shall apply to the spouses of all employees and the affected volunteers.

(e) The provisions of this paragraph (5) shall not apply to objects received as gifts, through testamentary disposition, or as part of a larger acquisition or exchange in which the object in question represents less than 10% of the aggregate value of the transaction.

(6) All information provided pursuant to paragraph (5) shall be kept confidential and shall not be disseminated except as necessary to permit the Commission to determine whether or not to acquire the object in question.

ASIAN ART COMMISSION

RESOLUTION C92-060

Approval of $2.00 Entrance Surcharge to Museum NonMembers

WHEREAS, Since 1985, the Museum Society Auxiliary has sponsored the "Bouquets to Art" event held at the Museums to benefit the Asian Art Museum and the Fine Arts Museums of San Francisco; and

WHEREAS, This popular floral festival has grown to an event with attendance over 18,000 people; and

WHEREAS, The Auxiliary has recommended that the Museums charge a $2.00 entrance surcharge to visitors other than museum members during the event; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves a $2.00 entrance surcharge to museum nonmembers during the "Bouquets to Arts" event in 1993; and be it further

RESOLVED, That the surcharge will be transferred to the Museum Society Auxiliary.

November 3, 1992

ASIAN ART COMMISSION

RESOLUTION C92-061

Adoption of the Asian Art Museum's Employee Handbook

WHEREAS, An Employee Handbook has been developed to outline the basic employee benefits, personnel policies, practices and procedures of the Asian Art Museum; and

WHEREAS, The Handbook, in loose-leaf format, is to be distributed to each employee and periodically updated to reflect new or revised policies, changes in benefits or new legal requirements; and

WHEREAS, The Handbook is intended to serve as a valuable guide and resource for employees and management; now, therefore, be it

RESOLVED, That the Employee Handbook of the Asian Art Museum is hereby approved and adopted by the Asian Art Commission.

November 3, 1992

The draft of the Employee Handbook is available for review in the Commission office and will be made available during the meeting.

The Handbook has been reviewed by many parties including Museum staff; the Chairmen of the Commission and Foundation; Donald R. Meyer; Roger J. Fleischmann; representatives of Employee Unions TWU and SEIU; the City's Employee Relations Division and legal counsel from Grahan & James; Cooper, White and Cooper; Littler, Mendelson, Fastiff & Tichy.

ASIAN ART COMMISSION

RESOLUTION C92-062

Authorizing the Director, after Consultation with Representatives of the Commission and Foundation, to Enter into Agreements with the Mayor and Others to Determine the Appropriate Level of City Funding under the Brundage Agreements

WHEREAS, The City and County of San Francisco entered into agreements with Avery Brundage in 1959 and 1969 which set forth the terms on which Brundage gave his collection of Asian art to the City and the City established the Asian Art Museum of San Francisco as a department of the City under the Asian Art Commission; and

WHEREAS, Through the years, because of inadequate funding from the City, the Asian Art Museum Foundation, which was formed in 1969 to raise funds for acquisitions, has diverted more and more of its income to paying for the costs of general operation of the Asian; and

WHEREAS, With the City's increasingly tight fiscal situation, and the planning for moving the Asian to the Civic Center, it is essential that we define the extent of the City's commitment to funding the operation of the Asian and determine whether there is a mechanism which can be used to assure that such funding will continue without taking critically needed dollars from other essential City services; and

WHEREAS, Mayor Jordan and his staff have expressed their agreement that we should move forward with resolving these issues; and

WHEREAS, The most efficient method of determining the appropriate level of funding under the Brundage Agreements is to select an independent expert on museums and their operation to review the Agreements and advise on the appropriate level of funding; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby authorizes the Director to enter into an agreement with a qualified museum professional, selected jointly by the Director and the Mayor, to make a determination of the appropriate level of City-funding under the Brundage agreements; and be it

FURTHER RESOLVED, That the Asian Art Commission declares its intent to abide by the results of the foregoing determination in seeking funding from the City in the future; and be it

FURTHER RESOLVED, That the Asian Art Commission extends to the Mayor its offer to assist with seeking a legally and fiscally sound mechanism for the City to use in funding the operation of the Asian.

November 3, 1992

10-23-92

INDEPENDENT ANALYSIS OF FUNDING LEVEL REQUIREMENT

A. Principal Goal

To engage a qualified individual to determine the City's obligations under the Brundage Agreements to manage, care for, promote and display the City's collections of Asian art.

B. Independent Fact Finder: Qualifications

To be qualified for this task, the individual will have recent experience in museum management and be recognized in the field as a capable museum manager. If possible, the individual should be familiar with museum standards as they existed in 1969 as well.

The fact finder should be selected by representatives of the City and the Asian Art Museum from candidates nominated by an existing museum professional organization, such as the Association of Art Museum Directors.

C. Independent Fact Finder: Role

1. To determine, in a contemporary context, the goals embodied in the Brundage Agreements with respect to the management, protection, promotion, and display of the Asian art under the control of the Asian Art Commission as contemplated by the Brundage Agreements.

2. To identify the obligations of the City and Asian Art Commission with respect to these goals.

3. To describe the level of operation necessary to satisfy these obligations, taking into account contemporary museum standards.

4. To identify the personnel and other categories of expenses involved in achieving this level of operation. To this end, specific inquiry and analysis should be made of resource allocations for the following areas:

    a. Curatorial services

    b. Conservation

    c. Registration and record keeping.

d. Exhibitions (locally generated and traveling).

e. Photography and graphics.

f. Education and outreach.

g. Library.

h. Public relations.

i. Publications.

j. Management and administration, including such personnel as a Commission Secretary, accounting staff and a personnel officer.

k. Building maintenance and physical operations:

(1) Operations

(2) Security

(3) Engineering

(4) Custodial

(5) Capital maintenance and improvements

The resulting analysis should be expressed in terms of staffing and personnel services levels plus related non-personnel expenses.

5. To determine the amount of space needed to meet, in a contemporary context, the standards set in 1969. If additional space is required, describe the qualities which the space must have, e.g., be secure, climate controlled and meet disabled access requirements.

D. Procedures

1. Access to Information: For this purpose, with the exception of security, the fact-finder shall be given access to all staff and records of the Asian Art Museum. Arrangements may be made for the fact-finder to meet with individuals involved in the negotiations with Avery Brundage. Prior to being given access to this information, the fact-finder will be asked to sign a pledge to keep confidential information which is not otherwise available to the public.

2. Requests for Instructions: If the fact-finder wishes to obtain clarification of his or her role or the procedures

or goals of the parties as expressed in the Brundage agreements, he or she may contact the designated representatives of the Asian and of the City who will be responsible for obtaining a response satisfactory to the representatives of both the Mayor's Office and the Asian Art Museum.

3. Interpretation of Goals: For the purpose of this study, the goals expressed in the Brundage Agreements include the following excerpts:

1959 Agreement

"[The City will] . . . create an Oriental Art Museum with its Western facade as well as its galleries and installations designed to convey the atmosphere and mood of the various periods and cultures of the Orient . . . . [Recitals]

[In the context of planning for the renovation of the de Young to serve as the Asian, the City will include] . . . such display cabinets, stands, platforms, and equipment as may be necessary and reasonable for the proper display of said Collection. It is agreed that the proper display of said Collection does not necessarily contemplate the total display at one time of each and every object contained in the Collection, but does contemplate a display of key pieces on a rotation basis. [Section 5(b)]

At its own expense, [the City] will accept and receive items and portions of the Collection conveyed to it . . . transport them, keep them safely, and maintain and display them in said Museum . . . . [Section 5(d).]

At its own expense, [the City] will at all times employ and maintain as chief curator of the Collection, a properly qualified expert in the field of Oriental art . . . . [Section 5(e).]

At its own expense . . . [the City] will publish an appropriate, fully illustrated catalog of the Collection and supplement said catalog from time to time as reasonably necessary. [Section 5(g).]

1969 Agreement

[The City] will appoint an independent Committee of Asian Art and Culture [now the Asian Art Commission] whose primary function would be to develop a Center of Asian Art and Culture in the City and County of San Francisco with an adequate acquisition fund. This independent committee shall have its own staff and budget and shall

> have the power to control and manage the City's collections of Asian art including the Avery Brundage Collection of Asian Art as the nucleus which will be funded with a staff and budget adequate to perform its functions. [Section A.1.]
>
> . . . it being the intent and purpose of the City to establish the City and the Bay Area as the outstanding center of Asian Art and Culture in the Western World with the Avery Brundage Collection of Asian Art as its nucleus. [Last recital.]

Other Evidence of Goals: As additional evidence of what is required under the Brundage Agreements, the fact finder may look to:

> Other documents approved by the City at the time of the 1969 Agreement, in particular, the provisions added to the San Francisco Administrative Code creating the predecessor of the Asian Art Commission, Sections 28, *et seq.*, and the Management Agreement between the predecessor of the Commission and the de Young Trustees; and
>
> The operations of other museums with major collections of Asian art.

ASIAN ART COMMISSION

RESOLUTION C92-063

Approval of Contract to Produce the 1994 Weekly Book of Special Days

WHEREAS, Universe Publishing, Inc., which produced the 1989, 1991, 1992, and 1993 weekly engagement calendars featuring the objects from the Asian collection, desires to enter into contract with the Museum to produce the 1994 weekly book of special days featuring textiles from the Asian collection; and

WHEREAS, The Director and Curatorial staff approve the quality of work performed by Universe Publishing, Inc.,; and

WHEREAS, The agreement includes a 10% royalty payment to the Museum by Universe Publishing, Inc., on all net sales of the 1994 books; and

WHEREAS, The agreement allows purchase by the Museum at 60% discount of the 1994 Book of Special Days for a minimum order of 2,500 copies of each item for direct mail sales to membership and corporate supporters and promotional use; and

WHEREAS, The Marketing Committee has recommended entering into the agreement with Universe Publishing, Inc.; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby authorizes staff to enter into an agreement with Universe Publishing, Inc. to produce and distribute a 1994 Book of Special Days, featuring textiles from the Asian Art Museum collection.

November 3, 1992

ASIAN ART COMMISSION

RESOLUTION C92-064

Approval of Dosojin: Japanese Rubbings Exhibition

WHEREAS, The Exhibitions and Publications Committee, at its meeting of October 13, 1992, recommended approval of the Dosojin: Japanese Rubbings Exhibition described on the attachments, subject to the availability of funding; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the exhibition, subject to the availability of funding and approval by the Foundation.

Attachments

November 3, 1992

Dosojin: Japanese Rubbings

(working title)

Dates: Summer 1993
50 rubbings and one object
Jewett Gallery
Yoshiko Kakudo, Curator

In the mountainous prefectures of Japan travelers encounter stone images called Dosojin. Some are enshrined in small wooden protective structures but more commonly they are simply placed on a stone base by the roadside. Dosojin are believed to be guardians of villagers, travelers, and the roads.

A dosojin may be simply a natural stone stele inscribed in shallow carving with three characters reading do so jin. More interesting, however, are the types which represent human images. They are normally in high relief, carved out of a suitable size natural rock. Of this type of dosojin, the most common images are of men and women in various garments and poses.

In the early 1960s, Michael Czaja, formerly Professor of Architecture at the University of California at Berkeley, visited Japan and made rubbings of a number of these stone images. Dr. Czaja used a wet rubbing technique with strong-fibered Japanese paper which resulted in good, clear images from high relief carvings.

Sixty of Dr. Czaja's rubbings were donated to the Museum in 1991. With their simple combination of black and white, these rubbings effectively convey the charm of the original stone images. In addition to offering visual insights into Japanese culture and customs, the rubbings communicate the emotional devotion that villagers felt, and still feel, toward their dosojin guardians. A research trip by the curator to various sites from which the rubbings were made has stimulated interest in an exhibition that will have both visual appeal and educational interest.

Budget: $12,750
Funding: Possible Japanese corporate support

10/09/92

ASIAN ART MUSEUM OF SAN FRANCISCO

Dosojin: Japanese Rubbings

Budget

Dates: Summer 1993
Curator: Yoshiko Kakudo
#/Objects: 50 rubbings and one object
Gallery: Jewett
Department: 98
Program:

Funding Codes:

Source	Amount	Fund

Expenses	Amt.	Acct.	Fnd.
ADMINISTRATION/PLANNING (085)			
	0		
Subtotal Administration	**0**		
CONSERVATION/REGISTRATION (098)			
Registration Supplies	100	859.00	
Photography	100		
Subtotal Conservation/Registration	**200**		
INSTALLATION/DEINSTALLATION (086)			
Technical Support			
Lighting tech ($200 p.d./5 days	1,000	651.01	
Lighting Supplies	200		
Preparator (temp) 10 days	1,200		
Materials			
Plexiglas (supp. existing)	3,000	825.00	
Fabric		803.00	
Lumber/wall const.	2,000	811.00	
Framing (supp. existing)	1,000		
Paint/Hardware	1,000	816.00	
Subtotal Installation	**9,400**		

SIGNAGE (088)		
Interior		
Banner		790.00
Interior Title/1	500	790.00
Text Panel	1,200	790.00
Photo Panel	500	790.00
Exterior		
Sign w/b&w image	850	790.00
Subtotal Signage	**3,050**	
SECURITY (095)		
	0	684.01
Subtotal Security	**0**	
PUBLICATION (091)		
Subtotal Publication	**0**	
EDUCATION (089)		
Label production	100	
Subtotal Education	**100**	
PUBLIC PROGRAMS (090)		
	0	
Subtotal Public Programs	**0**	
PROMOTION (090)		
Advertising/Design		780.00
Advertising/Print		901.00
Poster Design		780.00
Poster Printing		778.02
Poster Distribution		901.00
Press Preview		
Invitation		732.00
Catering	0	732.00
Subtotal Promotion	**0**	

BOOKSHOP (096)

Subtotal Bookshop	**0**	

AUXILIARY SPECIAL EVENTS/PROGRAMS (094)

Opening Reception (#/people)		
Invitation	0	778.02
Postage	0	758.00
Program		771.00
Catering	0	732.00
Security	0	682.00
AV Equipment/Tech		792.04
Decor		799.00
Entertainment		771.00
Subtotal Auxiliary Special Events	**0**	

Exhibition Expenses	12,750
Contingency	0
Total	$12,750

Exhibition Support

ASIAN ART COMMISSION

RESOLUTION C92-065

Objects Recommended for Acquisition
Subject to the Availability of Funding

WHEREAS, The following objects were fully researched by the Curators and Conservators, and

WHEREAS, The Director recommends that these objects be acquired for the permanent collection; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 29, 1992, recommended that the Asian Art Commission accept these objects for acquisition subject to the availability of funding; now, therefore, be it

RESOLVED, That the Asian Art Commission approves the acquisition of the following objects, subject to the availability of funding:

INDIA/HIMALAYAS

R1992.47
MANUSCRIPT COVER
Maitreya and Seven "Historical" Buddhas
Tibetan
12th century
Ink and color on wood
H: 4 1/4 in x L: 14 1/8 in

Dealer:
Mr. Ian Alsop

R1992.58
PAINTING, Thangka
Padmasambhava a Guru Drakpoche
Tibetan
Late 15th-Early 16th century
Colors on cotton
H: 20 3/4 in x W: 11 1/8 in (overall)

Dealer:
Rossi & Rossi

KOREA

R1992.64
PAINTING, Hanging Scroll
Portrait of the Son (Zen) Master, Hyujong (1520-1604)
by unknown/The Son (Zen) Master, Hyujong
Korean
Late 16th century
Color on silk
H: 75 3/4 in x W: 35 1/8 in

Dealer:
David Newman
To be purchased with Earthquake Insurance Proceeds in City Art Trust Fund

ST ASIA

5.1-.5
IVE ARTS
Five Palanquin Fittings
an
ntury

Dealer:
Carle Gravey
To be purchased with
Earthquake Insurance
Proceeds in City Art
Trust Fund

9.17
S

ese
5th century
in with blue and white glaze
/2" x W: 10 3/8" x Dia: 5 1/8"

Dealer:
Mrs. Hideko Packard

r 3, 1992

ASIAN ART COMMISSION

RESOLUTION C92-066

Gifts Recommended for Acquisition

WHEREAS, The following objects have been offered as gifts to the Asian Art Museum; and

WHEREAS, The following objects were fully researched by the Curators and the Conservators; and

WHEREAS, The Director recommends that these objects be accessioned into the permanent collection; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 29, 1992, recommended that the Asian Art Commission approve the following objects for accession with thanks to the donors; now, therefore, be it

RESOLVED, That the Asian Art Commission approves following objects for accession with special thanks to the donors:

INDIA/HIMALAYAS

R1992.39.1
RITUAL OBJECT
Sorcerer's Horn
Tibetan
Date Unknown
Goat Horn
L: 10 1/8 in x Dia: 2 1/2 in

Donor:
Michael McPherson

JAPAN

R1992.51.a-.b
CERAMICS
Tea Pot with lid
Japanese
ca. 1900
Glazed stoneware
H: 6 in x W: 6 3/4 in

Donor:
Emily Newell

KOREA

R1992.56.1
PAINTING
Untitled
by Jung Kwang
Korean
20th century
Mixed media on canvas
H: 39 1/2 in x W: 31 3/4 in

Donor:
Jung Kwang

R1992.56.2
PAINTING, Hanging Scroll
Untitled
by Jung Kwang
Korean
20th century
Ink, colors and gold leaf on paper
H: 67 3//4 in x W: 40 in (overall)

Donor:
Jung Kwang

R1992.59
PAINTING, Hanging Scroll
Meditation
by Sung Yoon
Korean
20th century
Ink and colors on paper
H: 65 5/8" x W: 34 1/8" (overall)

Donor:
Sung Yoon

R1992.46.1
CERAMICS
Maebyong
by Hae-Gang
Korean
20th century
Stoneware w/celadon glaze and
inlaid decoration
H: 16 in x W: 9 1/2 in

Donor:
Mr. Kwang-yeol Yoo

R1992.46.2
CERAMICS
Vase
by Hae-Gang
Korean
20th century
Stoneware w/ celadon glaze and
inlaid decoration
H: 16 in x W: 9 1/2 in

Donor:
Mr. Kwang-yeol Yoo

R1992.50
TEXTILE
Child's Hat/Headdress
Korean
Late 19th-20th century
Embroidery decorated w/beads
H:19 in

Donor:
Mrs. Frances Faus

November 3, 1992

ASIAN ART COMMISSION

RESOLUTION C92-067

Bequests Recommended for Acquisition

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 29, 1992, recommended that the following bequests be accepted for acquisition; now, therefore, be it

RESOLVED, That the Asian Art Commission approves the following for acquisition:

R1992.53.1
PAINTING, Hanging Scroll
Hima Dolls
Maruyama Ozui (Artist)
Japanese
Late 18th early 19th century
Ink and colors on silk
H: 76 in x W: 17 3/8 in

Bequest:
Yoshiko Uchida

R1992.53.2
ARMS & ARMOR
Tsuba (three eggplants)
Japanese
19th century
Iron
H: 2 1/2 in x W: 2 3/4 in

Bequest:
Yoshiko Uchida

R1992.53.3
ARMS & ARMOR
Tsuba (bell-ring insect)
Japanese
19th century
Iron
Dia: 2 1/2 in

Bequest:
Yoshiko Uchida

R1992.53.4
ARMS & ARMOR
Tsuba (maple branch)
Japanese
19th century
Iron
H: 2 3/8 in x W: 2 1/4 in

Bequest:
Yoshiko Uchida

R1992.53.5
ARMS & ARMOR
Tsuba (long-tailed bird)
Japanese
19th century
Iron
Dia: 2 3/4 in

Bequest:
Yoshiko Uchida

R1992.53.6
ARMS & ARMOR
Tsuba (cherry blossoms)
Japanese
19th century
Iron with gilt
Dia: 2 7/8 in

Bequest:
Yoshiko Uchida

R1992.53.7.a-.b
DECORATIVE ARTS
Kettle with Lid
Japanese
19th-20th century
Iron
H: 10 in x W: 7 3/4 in

Bequest:
Yoshiko Uchida

R1992.53.8
CERAMICS
Quadrangular Bottle
by Kawai Kanjiro
Japanese
20th century
Glazed Stoneware
H: 9 in x W: 6 3/8 in

Bequest:
Yoshiko Uchida

R1992.53.9
CERAMICS
Rectangular Jar
by Kawai Kanjiro
Japanese
20th century
Glazed Stoneware
H: 3 in x W: 2 5/8 in

Bequest:
Yoshiko Uchida

R1992.53.10
CERAMICS
Cylindrical Tea Cup
by Kawai Kanjiro
Japanese
20th century
Glazed Stoneware
H: 2 7/8 in x W: 3 1/8 in

Bequest:
Yoshiko Uchida

R1992.53.11
CERAMICS
Octagonal Plate
by Kawai Kanjiro
Japanese
20th century
Glazed Stoneware
H: 1 7/8 in x W: 10 1/8 in

Bequest:
Yoshiko Uchida

R1992.53.12
CERAMICS
Tea Bowl
by Kawai Kanjiro
Japanese
20th century
Glazed Stoneware
H: 2 3/4 in x Dia: 5 3/8 in

Bequest:
Yoshiko Uchida

R1992.53.13
CERAMICS
Grooved Bottle
by Kawai Kanjiro
Japanese
20th century
Glazed Stoneware
H: 6 1/2 in x Dia: 5 in

Bequest:
Yoshiko Uchida

R1992.53.14.a-.b
CERAMICS
Round Jar with Domed Cover
by Kawai Kanjiro
Japanese
20th century
Glazed Stoneware
H: 4 1/2 in x Dia: 3 5/8 in

Bequest:
Yoshiko Uchida

R1992.53.15
CERAMICS
Quadrangular Bottle
by Kawai Kanjiro
Japanese
20th century
Glazed Stoneware
H: 5 5/8 in x W: 5 1/8 in

Bequest:
Yoshiko Uchida

R1992.53.16
CERAMICS
Square Bottle w/long neck
by Kawai Kanjiro
Japanese
20th century
Glazed Stoneware
H: 6 1/4 in x W: 2 3/4 in

Bequest:
Yoshiko Uchida

R1992.53.17
CERAMICS
Sake Cup
by Kawai Kanjiro
Japanese
20th century
Glazed Stoneware
H: 2 1/4 in x Dia: 1 5/8 in

Bequest:
Yoshiko Uchida

R1992.53.18
CERAMICS
Faceted Pitcher
by Kawai Kanjiro
Japanese
20th century
Glazed Stoneware
H: 8 1/8 in x W: 6 1/2 in

Bequest:
Yoshiko Uchida

R1992.53.19
CERAMICS
Bottle w/large mouth
by Hamada Shoji
Japanese
20th century
Glazed Stoneware
H: 8 5/8 in x Dia: 4 1/4 in

Bequest:
Yoshiko Uchida

R1992.53.20
CERAMICS
Shallow Dish
by Hamada Shoji
Japanese
20th century
Glazed Stoneware
H: 1 1/2 in x Dia: 7 in

Bequest:
Yoshiko Uchida

R1992.53.21
CERAMICS
Rectangular Bottle
by Hamada Shoji
Japanese
20th century
Glazed Stoneware
H: 7 3/4 in x W: 4 5/8 in

Bequest:
Yoshiko Uchida

R1992.53.22
CERAMICS
Tea Cup
Japanese
by Hamada Shoji
20th century
Glazed Stoneware — Bequest:
H: 3 1/2 in x Dia: 3 1/4 in — Yoshiko Uchida

R1992.53.23
CERAMICS
Tea Cup
Japanese
by Hamada Shoji
20th century
Glazed Stoneware — Bequest:
H: 3 1/2 in x Dia: 3 1/8 in — Yoshiko Uchida

R1992.53.24.a-.b
CERAMICS
Incense Box with Cover
Japanese
by Hamada Shoji
20th century
Glazed Stoneware — Bequest:
H: 2 in x Dia: 2 1/2 in — Yoshiko Uchida

R1992.53.25
CERAMICS
Tea Bowl
Japanese
by Hamada Shoji
20th century
Glazed Stoneware — Bequest:
H: 3 1/2 in x Dia: 4 7/8 in — Yoshiko Uchida

R1992.7.17
CERAMICS
Dish
Korean
12th century
Porcelain — Bequest:
Dia: 6 5/8 in — Mrs. Elise Haas

November 3, 1992

ASIAN ART COMMISSION

RESOLUTION C92-068

Ratification of Gifts Accepted by Director

WHEREAS, The Director was authorized by Asian Art Commission Resolution C92-024 dated June 2, 1992, to accept the gifts listed below prior to the June 30, 1992 deadline; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 29, 1992, recommended the ratification of these gifts; now, therefore, be it

RESOLVED, That the Asian Art Commission approves the ratification of the gifts listed below:

SC1992.218 (R1992.48)
PAINTING
Calligraphy in Cursive Style
by Lam-po Leong (b. 1961)
Chinese
1990
Ink on paper
H: 38 3/4 in x W: 17 3/8 in

Donor: Robert and Nasealia Cornman

SC1992.219
SCULPTURE
Figure of a Woman with Jar
Japanese
Early Edo period, 17th century
Porcelain, Kakiemon ware
H: 9 5/8" x W: 3 5/8" x D: 2 7/8"

Donor: Helen Anderton

1992.220
TEXTILE
Ainu Robe
Japanese
Second half of the 19th century
Cotton and Elm Bark Fiber
H: 43 1/2 in x W: 45 1/4 in

Donor: Dr. Ralph J. Speigl

1992.221
SCULPTURE
Keyaki sukiurushi moriki
by Nagatoshi Onishi
Japanese
1986
Lacquer on wood
H: 1 1/2" x W: 24 1/8" x L: 11 1/2"

Donor:
Willard G. Clark

November 3, 1992

ASIAN ART COMMISSION

RESOLUTION C92-069

Gifts Recommended for Study Collection

WHEREAS, The Asian Art Museum has been offered gifts that are not suitable for display, and

WHEREAS, The Curators in charge have determined that these objects have value for research purposes; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 29, 1992, recommended the acceptance of the objects into the study collection; now, therefore, be it

RESOLVED, That the Asian Art Commission approves the acceptance of the following objects into the study collection:

JAPAN

R1992.52.1
PAINTING, Calligraphy
Image of Ryu
Japanese
ca. 1958
Ink on Paper
H: 18 1/2 in x W: 43 in

Donor:
Renee Renouf Hall

R1992.52.2
PRINTS & DRAWINGS
Map of the Pacific
Japanese
19th century
Ink and color on Paper
H: 14 1/2 in x W: 17 1/8 in

Donor:
Renee Renouf Hall

November 3, 1992

ASIAN ART COMMISSION

RESOLUTION C92-070

Confirmation of Purchase of Objects with Discretionary Funds

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 29, 1992, recommended that the purchase of the objects below with discretionary funds be confirmed; now, therefore, be it

RESOLVED, That the Asian Art Commission approves the purchase of the following objects with discretionary funds:

R1992.60
PAINTING
Tsam Dance
by Sh. Baatar
Mongolian
1961 — Dealer:
Paint on Canvas — Sh. Baatar
H: 33 1/4 in x W: 65 3/8 in

R1992.61
PAINTING
Lama
Mongolian
19th century — Dealer:
Paint on Canvas — Vendor
H: 9 7/8 in x W: 6 3/8 in

1992.222 (R1992.42)
DECORATIVE ARTS
String of Beads
Korean
Three Kingdoms period,
Silla, 5th-6th century — Dealer:
Glass — Mrs. Yi Do-Young
L: 13 1/8 in

1992.223 (R1992.43)
DECORATIVE ARTS
String of Beads
Korean
Three Kingdoms period,
Silla, 5th-6th century — Dealer:
Glass — Mrs. Yi Do-Young
L: 11 5/8 in

1992.224 (R1992.44)
DECORATIVE ARTS
Ornament
Korean
Choson dynasty, 19th century
Embroidery and silk tassels
H: 15 3/4 in

Dealer:
Mr. Yi Hwa-Song

1992.225 (R1992.45)
DECORATIVE ARTS
Hairpin
Korean
Choson dynasty, 19th century
Embroidery and silk tassels
Silver w/ enamel & coral decorations
H: 2 1/4 in

Dealer:
Mr. Yi Hwa-Song

November 3, 1992

ASIAN ART COMMISSION

RESOLUTION C92-071

Approval of Outgoing Loan No. OL1992.6
Santa Barbara Museum of Art

WHEREAS, The Santa Barbara Museum of Art has requested the loan of 40 objects from the "Brushstrokes" exhibition (1991.240, 1990.10, B60D15, B67D9, B68D6, B69D15, B69D41, B69D56, B74D1, B82D2, B87D1, 1990.9.2, B60D39+a-b, B64D2, B65D11, B65D14, B65D45, B66D2, B69D46, B69D49, B76D2, B68D2, B68D17, B69D52, B66D22, B74D4.e,.f, B65D49.c,.f, B79D5.B, B79D18, B79D24, B81D37, B65D50-51, B78D3, B60P1+, B60P53, B60P54, B60P118, B60P192, B60P1433, B81P7) from January 31, 1993 to April 30, 1993, and

WHEREAS, The Curators in charge and the Head Conservator have determined that these objects can safely travel if the following conditions are met:

1. The Santa Barbara Museum of Art agrees to the requirements stipulated in the contract with the Asian Art Museum.

WHEREAS, The Director recommends the loan of these objects; and

WHEREAS, The Acquisition and Loans Committee, at its meeting of September 29, 1992, recommended approval of this loan to the Santa Barbara Museum of Art; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves Loan No. OL1992.6 to the Santa Barbara Museum.

November 3, 1992

ASIAN ART COMMISSION

RESOLUTION C92-072

Approval of Outgoing Loan No. OL1992.7
The Berlin Festivals Organization

WHEREAS, The Berlin Festivals Organization has requested the loan of a Pair of Screens (B60D77+, 78+) and a Hanging Scroll (B66D18) from September 12, 1993 to January 1994, for the exhibition "Japan and Europe 1543-1929" which will be held in the Martin-Gropius-Bau, and

WHEREAS, The Curators in charge and the Head Conservator have determined that these objects can safely travel if the following conditions are met:

1. Receipt of the facilities report and approval of the environmental and security conditions.

WHEREAS, The Director recommends the loan of these objects; and

WHEREAS, The Acquisition and Loans Committee, at its meeting of September 29, 1992, recommended approval of this loan to the Berlin Festivals Organization; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves Loan No. OL1992.7 to the Berlin Festivals Organization.

November 3, 1992

ASIAN ART COMMISSION

RESOLUTION C92-073

Renewal of Loan No. OL1990.04
Epcot Center/Walt Disney Imagineering

WHEREAS, In 1991, the Epcot Center/Walt Disney Imagineering received a loan of 15 objects (B60J320, B60J324, B62J2, B60J293, B60J624, B60J425a-b, B60J838, B60J471, B60J7, B60J67, B65P7, B60S156+) from the Asian Art Museum for a display in the China Gallery; and

WHEREAS, The loan was approved for five years, renewable annually, and;

WHEREAS, Teri Long, Exhibitions Coordinator for the Epcot Center China Gallery, has reported that the objects remain in an unchanged condition; and

WHEREAS, The Director and the Curator-in-charge approve the extension of this loan to the Epcot Center; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 29, 1992, recommends approval of the extension of this loan to the Epcot Center; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the extension of Loan No. OL1990-04 to the Epcot Center/Walt Disney Imagineering.

November 3, 1992

ASIAN ART COMMISSION

RESOLUTION C92-074

Renewal of Loan No. 88.06
The Fine Arts Museums of San Francisco

WHEREAS, In 1988, the Fine Arts Museums of San Francisco borrowed 29 Middle Eastern Ceramics, among which were objects B68P1, B62P9+, B62P80, B68P2, B60P2016, from the Asian Art Museum for a display at the deYoung Museum, and;

WHEREAS, The loan was approved, renewable annually, and;

WHEREAS, The Director and the Head Conservator approve the extension of the loan of the above five objects to the Fine Arts Museums; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 29, 1992, recommended approval of the extension of the loan of the above five objects to the Fine Arts Museums; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the extension of Loan No. 88.06 consisting of the above five objects to The Fine Arts Museums.

November 3, 1992

ASIAN ART COMMISSION

RESOLUTION C92-075

Authorization for the Director to Accept Year-End Gifts

RESOLVED, That the Asian Art Commission hereby authorizes the Director or his designee to accept gifts of art offered to the Asian Art Museum from September 29 through December 31, 1992, if in his judgment he deems acceptance suitable after consultation with the appropriate staff curator, or the Acquisitions and Loans Committee Chairman, or the Chairman of the Commission, if available, before the time by which he or his designee has to accept the offer of the gift; and be it

FURTHER RESOLVED, That the Director shall report to the Asian Art Commission at its January meeting the gifts of art accepted during this period.

November 3, 1992

ASIAN ART MUSEUM
OF SAN FRANCISCO

TO: Rand Castile
Director

FROM: Valerie Pechenik
Personnel Officer

RE: Personnel Update

DATE: October 26, 1992

GENERAL PERSONNEL ADMINISTRATION

Performance Appraisal

Ann Godfrey, the Director of Training for the City and County of San Francisco, conducted a training session at the Museum on September 29 to introduce management staff to the City's new **Performance Appraisal System for Managers and Supervisors.** This is a pilot program which is strongly endorsed by the Mayor and the Civil Service Commission. The target date for implementing the new system to appraise all Museum managers and supervisors is **January 29, 1993.**

All other Museum employees will continue to be evaluated under the former Performance Appraisal system. There remain six (6) employees who have not received an initial performance appraisal in our "first round" of implementing a Museum-wide appraisal program. (Three supervisors have not prepared the required appraisals.)

Recruitment

We sent out an inquiry to 401 Bay Area community groups, employment and training programs, social service organizations, colleges and universities, as well as museums and cultural institutions nation-wide, in order to determine each organization's interest in being included on our recruitment list and to ascertain the nature of the recruitment source which each organization provides. To date we have had an overwhelming response from over 200 of the organizations. We are now in the process of analyzing the information and developing an annotated, targeted recruitment list as part of a broad based outreach program.

THE AVERY BRUNDAGE
COLLECTION

GOLDEN GATE PARK
SAN FRANCISCO
FAX (415) 668-8928

Employee Handbook

The Employee Handbook has been completed. Reviews have been conducted by many parties including Museum staff, various Commission and Foundations members, representatives of the City's Employee Relations Division, and legal counsel from three firms specializing in employment law. Additionally, I have met with representatives from SEIU Local 790 and received their support of the Handbook. Upon adoption by the Commission and Foundation, the Handbook will be printed and distributed to each employee.

Management Information System

There is a critical need for an integrated payroll and personnel system. (Currently the Museum utilizes a payroll service; there is no human resource information system.) In conjunction with the Accounting Department, I have been investigating in-house payroll processing systems which share a common database with personnel. Our goal is to move towards having a system in place by January 1993.

DEVELOPMENT

Meiny Sohadhi resigned from her position of Office Assistant in the Development Office effective September 30, 1992. Recruitment was conducted and over 250 applications were received for this Foundation funded position. Performance tests were administered and interviews held with 7 applicants. The interview panel selected Donald Woodward. As a volunteer in the Museum's Registration Office, he had implemented a Registration Scanning Project utilizing specialized imaging computer equipment; his computer expertise and his proven office support skills highlighted him as an ideal candidate for the Development Office position.

Recruitment was also conducted for a new part-time temporary position of Development Assistant to provide secretarial and administrative support for the Asian at the Civic Center Committee. Over 250 applications were received for this position. Performance tests were admininistered and interviews held with 7 applicants. The panel selected Diana Brumbaugh, who has a Bachelor's Degree in Journalism, and whose previous work experience included serving as an administrative assistant for J. Paul Getty Trust's Museum Management Institute.

OPERATIONS

Igor Zotman, the part-time Operations Helper, resigned his position effective 10/9/92. I have worked with Sherin Cole, Operations Manager, to re-evaluate this Foundation funded position in terms of the current needs of the Operations Department; a job description has been developed and recruitment will begin within the next week.

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NOV 30 1992
SAN FRANCISCO
PUBLIC LIBRARY

MINUTES

ASIAN ART COMMISSION

Tuesday, November 3, 1992 - 12:00 Noon

Museum Society Auxiliary Meeting Room
Asian Art Museum

PRESENT:

Chairman Presiding:	Mrs. Lewis Lowe
Vice Chairmen:	James M. Gerstley
	James Murad
	John F. Williams
Secretary:	J. Sanford Miller
Treasurer:	M. Glenn Vinson, Jr.

Hatsuro Aizawa
Johnson S. Bogart
John Z. Bulkeley
Mrs. Richard Dirickson
Laura J. Enos
Mrs. Robert Seller
Mrs. Charles M. Sprincin
Anthony Sun
Mrs. Brayton Wilbur, Jr.

ABSENT:

Alexander D. Calhoun
Mrs. James J. Connell
R. Gwin Follis
Masaya Okumura
Charles Hall Page
Mrs. Walter Shorenstein
Elvira Acosta Sidhu
George Sycip
Masayasu Ueno
Doris Ward

IN ATTENDANCE: Asian Art Museum Foundation Members:

Edwin L. Berkowitz
Willard G. Clark
Mrs. Robert Danforth
Mrs. Anne Diller
William Dawson Goulet
Mrs. William Hambrecht
Dr. Forrest Mortimer
Mrs. Suno Osterweis
Mrs. Hart H. Spiegel
Bryant Toth, M.D.
Dr. Olga Woo

Richard W. Goss, II, President, Board of Trustees, The Fine Arts Museums of San Francisco
Mrs. Byron Nishkian, Chairman, The Museum Society Auxiliary

Rand Castile, Director
Alan Becker, Director of Development
Renona Brown, Controller
Nanette Fok, Acting Public Relations Officer
Richard Mellott, Curator of Education
Valerie Pechenik, Personnel Officer
Judith L. Teichman, Special Assistant to the Director
Margaret S. Lindsay, Executive Secretary

1. Call to Order:

The meeting of the Asian Art Commission was called to order at 12:15 P.M. by Chairman Alice G. Lowe, a quorum being present.

2. Approval of Minutes:

The minutes of the September 1, 1992 annual meeting, having been mailed to all present, were approved as written.

3. The following resolutions were approved unanimously:

a. RESOLUTION C92-059

Approval of Asian Art Museum Mission Statement and Conflicts of Interest Statement

WHEREAS, The Asian Art Commission, at its meeting of September 30, 1992, approved the Asian Art Museum's Collections Management Policy with the exception of the proposed Mission and Conflicts of Interest Statements contained therein, which the Commission determined should be rewritten, reference Resolution C92-054; now, therefore, be it

RESOLVED, That the revised Mission Statement, as set out in Attachment A, is adopted as the official Mission Statement of the Asian Art Museum and shall be included in the Collections Management Policy; and be it further

RESOLVED, That relating to personal collecting, Section L of the Asian Art Museum Code of Ethics, is revised to read as set out in Attachment B; and be it further

RESOLVED, That the provisions in the Ethics Code relating to personal collecting, Section L, appears in the Collections Management Policy for ease of reference.

ATTACHMENT A

Asian Art Museum Mission Statement

To develop the finest museum in the Western world devoted to Asian art, thereby establishing a bridge of international cultural understanding between the peoples of the East and the West.

ATTACHMENT B

Revision to Code of Ethics, Section L

Section L. Personal Collection

POLICY STATEMENT

PRIVATE COLLECTING OF WORKS OF ART OF THE TYPE COLLECTED BY THE MUSEUM, BY COMMISSIONERS, EMPLOYEES, AND VOLUNTEERS IS AN APPROPRIATE ACTIVITY, PROVIDED THAT SUCH ACTIVITY RESULTS IN NEITHER THE FACT NOR THE APPEARANCE OF A CONFLICT OF INTEREST WITH THE MUSEUM, AND ITS COLLECTING PROGRAMS .

(1) No Commissioner or employee may engage in the business of dealing in objects of a type collected by the Museum. Occasional sales or other transactions to upgrade a personal collection are permissible if they are in compliance with other limitations contained in this Code or other policies adopted by the Commission regarding personal collecting. No member of the A&L Committee may be a dealer in Asian art.

(2) No Commissioner, employee, or volunteer shall use his or her affiliation with the Museum to promote his or her personal collecting activities.

(3) No Commissioner, employee, or volunteer may participate in the Museum's decision to accept a donation of an

object from that individual, to purchase an object from that individual, or to exhibit an object owned by or in which such person has a financial interest.

(4) No Commissioner, employee, or volunteer, or those whose association with the Museum might give them advantage in acquiring an object, shall purchase any object from the Museum except at public auction.

(5) An employee and any volunteer who functions as a staff member, who acquires by purchase or exchange an object of a type collected by the Museum that has a value of $3,000 or more, shall promptly give written notice of such purchase or exchange to the Director, the Chair of the A&L Committee, and to the Chair of the Commission. Each person receiving a copy of the notice shall acknowledge receipt by date and signature on the face of the notice and return a copy thereof to the person from whom it was received.

(a) The notice shall be accompanied by a photograph, details of the acquisition and the purchase price and other information concerning the object, sufficient to describe and properly identify it. If practical, upon request the object shall be made available to the staff and the A&L Committee for inspection.

(b) Following receipt of the notice, the A&L Committee, after consultation with the Director and the appropriate Museum employees, shall recommend to the Commission whether or not the object should be acquired for the Museum's collection. The Commission shall act on all recommendations, and notify the person involved of its decision within 90 days following receipt of the notice.

(c) If the Commission determines that it wishes to acquire the object for the Museum's collection, the employee or volunteer must agree to sell it to the Museum for the aggregate of the price paid for the object and the other reasonable costs of its acquisition.

(d) The provisions of this paragraph (5) shall apply to the spouses of all employees and the affected volunteers.

(e) The provisions of this paragraph (5) shall not apply to objects received as gifts, through testamentary disposition, or as part of a larger acquisition or exchange in which the object in question represents less than 10% of the aggregate value of the transaction.

(6) All information provided pursuant to paragraph (5) shall be kept confidential and shall not be disseminated except as necessary to permit the Commission to determine whether or not to acquire the object in question.

b. RESOLUTION C92-060

Approval of $2.00 Entrance Surcharge to Museum NonMembers

WHEREAS, Since 1985, the Museum Society Auxiliary has sponsored the "Bouquets to Art" event held at the Museums to benefit the Asian Art Museum and the Fine Arts Museums of San Francisco; and

WHEREAS, This popular floral festival has grown to an event with attendance over 18,000 people; and

WHEREAS, The Auxiliary has recommended that the Museums charge a $2.00 entrance surcharge to visitors other than museum members during the event; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves a $2.00 entrance surcharge to museum nonmembers during the "Bouquets to Arts" event in 1993; and be it further

RESOLVED, That the surcharge will be transferred to the Museum Society Auxiliary.

c. RESOLUTION C92-061

Adoption of the Asian Art Museum's Employee Handbook

WHEREAS, An Employee Handbook has been developed to outline the basic employee benefits, personnel policies, practices and procedures of the Asian Art Museum; and

WHEREAS, The Handbook, in loose-leaf format, is to be distributed to each employee and periodically updated to

reflect new or revised policies, changes in benefits or new legal requirements; and

WHEREAS, The Handbook is intended to serve as a valuable guide and resource for employees and management; now, therefore, be it

RESOLVED, That the Employee Handbook of the Asian Art Museum is hereby approved and adopted by the Asian Art Commission.

d. RESOLUTION C92-062

Authorizing the Director, after Consultation with Representatives of the Commission and Foundation, to Enter into Agreements with the Mayor and Others to Determine the Appropriate Level of City Funding under the Brundage Agreements

WHEREAS, The City and County of San Francisco entered into agreements with Avery Brundage in 1959 and 1969 which set forth the terms on which Brundage gave his collection of Asian art to the City and the City established the Asian Art Museum of San Francisco as a department of the City under the Asian Art Commission; and

WHEREAS, Through the years, because of inadequate funding from the City, the Asian Art Museum Foundation, which was formed in 1969 to raise funds for acquisitions, has diverted more and more of its income to paying for the costs of general operation of the Asian; and

WHEREAS, With the City's increasingly tight fiscal situation, and the planning for moving the Asian to the Civic Center, it is essential that we define the extent of the City's commitment to funding the operation of the Asian and determine whether there is a mechanism which can be used to assure that such funding will continue without taking critically needed dollars from other essential City services; and

WHEREAS, Mayor Jordan and his staff have expressed their agreement that we should move forward with resolving these issues; and

WHEREAS, The most efficient method of determining the appropriate level of funding under the Brundage Agreements is to select an independent expert on museums and their operation

to review the Agreements and advise on the appropriate level of funding; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby authorizes the Director to enter into an agreement with a qualified museum professional, selected jointly by the Director and the Mayor, to make a determination of the appropriate level of City-funding under the Brundage agreements; and be it

FURTHER RESOLVED, That the Asian Art Commission declares its intent to abide by the results of the foregoing determination in seeking funding from the City in the future; and be it

FURTHER RESOLVED, That the Asian Art Commission extends to the Mayor its offer to assist with seeking a legally and fiscally sound mechanism for the City to use in funding the operation of the Asian.

e. RESOLUTION C92-063

Approval of Contract to Produce the 1994 Weekly Book of Special Days

WHEREAS, Universe Publishing, Inc., which produced the 1989, 1991, 1992, and 1993 weekly engagement calendars featuring the objects from the Asian collection, desires to enter into contract with the Museum to produce the 1994 weekly book of special days featuring textiles from the Asian collection; and

WHEREAS, The Director and Curatorial staff approve the quality of work performed by Universe Publishing, Inc.,; and

WHEREAS, The agreement includes a 10% royalty payment to the Museum by Universe Publishing, Inc., on all net sales of the 1994 books; and

WHEREAS, The agreement allows purchase by the Museum at 60% discount of the 1994 Book of Special Days for a minimum order of 2,500 copies of each item for direct mail sales to membership and corporate supporters and promotional use; and

WHEREAS, The Marketing Committee has recommended entering into the agreement with Universe Publishing, Inc.; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby authorizes staff to enter into an agreement with Universe Publishing, Inc. to produce and distribute a 1994 Book of Special Days, featuring textiles from the Asian Art Museum collection.

f. RESOLUTION C92-064

Approval of Dosojin: Japanese Rubbings Exhibition

WHEREAS, The Exhibitions and Publications Committee, at its meeting of October 13, 1992, recommended approval of the Dosojin: Japanese Rubbings Exhibition described on the attachments, subject to the availability of funding; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the exhibition, subject to the availability of funding and approval by the Foundation.

The budget will remain on file as part of these minutes.

g. RESOLUTION C92-065

Objects Recommended for Acquisition
Subject to the Availability of Funding

WHEREAS, The following objects were fully researched by the Curators and Conservators, and

WHEREAS, The Director recommends that these objects be acquired for the permanent collection; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 29, 1992, recommended that the Asian Art Commission accept these objects for acquisition subject to the availability of funding; now, therefore, be it

RESOLVED, That the Asian Art Commission approves the acquisition of the following objects, subject to the availability of funding:

INDIA/HIMALAYAS

R1992.47
MANUSCRIPT COVER
Maitreya and Seven "Historical" Buddhas
Tibetan
12th century
Ink and color on wood
H: 4 1/4 in x L: 14 1/8 in

Dealer:
Mr. Ian Alsop

R1992.58
PAINTING, Thangka
Padmasambhava a Guru Drakpoche
Tibetan
Late 15th-Early 16th century
Colors on cotton
H: 20 3/4 in x W: 11 1/8 in (overall)

Dealer:
Rossi & Rossi

KOREA

R1992.64
PAINTING, Hanging Scroll
Portrait of the Son (Zen) Master, Hyujong (1520-1604)
by unknown/The Son (Zen) Master, Hyujong
Korean
Late 16th century
Color on silk
H: 75 3/4 in x W: 35 1/8 in

Dealer:
David Newman
To be purchased with earthquake insurance proceeds in City Art Trust Fund

SOUTHEAST ASIA

R1992.65.1-.5
DECORATIVE ARTS
Set of Five Palanquin Fittings
Cambodian
11th century
Bronze

Dealer:
Carle Gravey
To be purchased with Earthquake Insurance Proceeds in City Art Trust Fund

R1991.49.17
CERAMICS
VASE
Vietnamese
Early 15th century
Porcelain with blue and white glaze
H: 15 1/2" x W: 10 3/8" x Dia: 5 1/8"

Dealer:
Mrs. Hideko Packard

h. **RESOLUTION C92-066**

Gifts Recommended for Acquisition

WHEREAS, The following objects have been offered as gifts to the Asian Art Museum; and

WHEREAS, The following objects were fully researched by the Curators and the Conservators; and

WHEREAS, The Director recommends that these objects be accessioned into the permanent collection; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 29, 1992, recommended that the Asian Art Commission approve the following objects for accession with thanks to the donors; now, therefore, be it

RESOLVED, That the Asian Art Commission approves following objects for accession with special thanks to the donors:

INDIA/HIMALAYAS

R1992.39.1
RITUAL OBJECT
Sorcerer's Horn
Tibetan
Date Unknown
Goat Horn
L: 10 1/8 in x Dia: 2 1/2 in

Donor:
Michael McPherson

JAPAN

R1992.51.a-.b
CERAMICS
Tea Pot with lid
Japanese
ca. 1900

Glazed stoneware
H: 6 in x W: 6 3/4 in

Donor:
Emily Newell

KOREA

R1992.56.1
PAINTING
Untitled
by Jung Kwang
Korean
20th century
Mixed media on canvas
H: 39 1/2 in x W: 31 3/4 in

Donor:
Jung Kwang

R1992.56.2
PAINTING, Hanging Scroll
Untitled
by Jung Kwang
Korean
20th century
Ink, colors and gold leaf on paper
H: 67 3//4 in x W: 40 in (overall)

Donor:
Jung Kwang

R1992.59
PAINTING, Hanging Scroll
Meditation
by Sung Yoon
Korean
20th century
Ink and colors on paper
H: 65 5/8" x W: 34 1/8" (overall)

Donor:
Sung Yoon

R1992.46.1
CERAMICS
Maebyong
by Hae-Gang
Korean
20th century
Stoneware w/celadon glaze and
inlaid decoration
H: 16 in x W: 9 1/2 in

Donor:
Mr. Kwang-yeol
Yoo

R1992.46.2
CERAMICS
Vase
by Hae-Gang

Korean
20th century
Stoneware w/ celadon glaze and
inlaid decoration
H: 16 in x W: 9 1/2 in

Donor:
Mr. Kwang-yeol
Yoo

R1992.50
TEXTILE
Child's Hat/Headdress
Korean
Late 19th-20th century
Embroidery decorated w/beads
H:19 in

Donor:
Mrs. Frances Faus

i. RESOLUTION C92-067

Bequests Recommended for Acquisition

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 29, 1992, recommended that the following bequests be accepted for acquisition; now, therefore, be it

RESOLVED, That the Asian Art Commission approves the following for acquisition:

R1992.53.1
PAINTING, Hanging Scroll
Hima Dolls
Maruyama Ozui (Artist)
Japanese
Late 18th early 19th century
Ink and colors on silk
H: 76 in x W: 17 3/8 in

Bequest:
Yoshiko Uchida

R1992.53.2
ARMS & ARMOR
Tsuba (three eggplants)
Japanese
19th century
Iron
H: 2 1/2 in x W: 2 3/4 in

Bequest:
Yoshiko Uchida

R1992.53.3
ARMS & ARMOR
Tsuba (bell-ring insect)
Japanese

19th century
Iron
Dia: 2 1/2 in

Bequest:
Yoshiko Uchida

R1992.53.4
ARMS & ARMOR
Tsuba (maple branch)
Japanese
19th century
Iron
H: 2 3/8 in x W: 2 1/4 in

Bequest:
Yoshiko Uchida

R1992.53.5
ARMS & ARMOR
Tsuba (long-tailed bird)
Japanese
19th century
Iron
Dia: 2 3/4 in

Bequest:
Yoshiko Uchida

R1992.53.6
ARMS & ARMOR
Tsuba (cherry blossoms)
Japanese
19th century
Iron with gilt
Dia: 2 7/8 in

Bequest:
Yoshiko Uchida

R1992.53.7.a-.b
DECORATIVE ARTS
Kettle with Lid
Japanese
19th-20th century
Iron
H: 10 in x W: 7 3/4 in

Bequest:
Yoshiko Uchida

R1992.53.8
CERAMICS
Quadrangular Bottle
by Kawai Kanjiro
Japanese
20th century
Glazed Stoneware
H: 9 in x W: 6 3/8 in

Bequest:
Yoshiko Uchida

R1992.53.9
CERAMICS
Rectangular Jar
by Kawai Kanjiro
Japanese
20th century
Glazed Stoneware — Bequest:
H: 3 in x W: 2 5/8 in — Yoshiko Uchida

R1992.53.10
CERAMICS
Cylindrical Tea Cup
by Kawai Kanjiro
Japanese
20th century
Glazed Stoneware — Bequest:
H: 2 7/8 in x W: 3 1/8 in — Yoshiko Uchida

R1992.53.11
CERAMICS
Octagonal Plate
by Kawai Kanjiro
Japanese
20th century
Glazed Stoneware — Bequest:
H: 1 7/8 in x W: 10 1/8 in — Yoshiko Uchida

R1992.53.12
CERAMICS
Tea Bowl
by Kawai Kanjiro
Japanese
20th century
Glazed Stoneware — Bequest:
H: 2 3/4 in x Dia: 5 3/8 in — Yoshiko Uchida

R1992.53.13
CERAMICS
Grooved Bottle
by Kawai Kanjiro
Japanese
20th century
Glazed Stoneware — Bequest:
H: 6 1/2 in x Dia: 5 in — Yoshiko Uchida

R1992.53.14.a-.b
CERAMICS
Round Jar with Domed Cover
by Kawai Kanjiro
Japanese
20th century
Glazed Stoneware — Bequest:
H: 4 1/2 in x Dia: 3 5/8 in — Yoshiko Uchida

R1992.53.15
CERAMICS
Quadrangular Bottle
by Kawai Kanjiro
Japanese
20th century
Glazed Stoneware — Bequest:
H: 5 5/8 in x W: 5 1/8 in — Yoshiko Uchida

R1992.53.16
CERAMICS
Square Bottle w/long neck
by Kawai Kanjiro
Japanese
20th century
Glazed Stoneware — Bequest:
H: 6 1/4 in x W: 2 3/4 in — Yoshiko Uchida

R1992.53.17
CERAMICS
Sake Cup
by Kawai Kanjiro
Japanese
20th century
Glazed Stoneware — Bequest:
H: 2 1/4 in x Dia: 1 5/8 in — Yoshiko Uchida

R1992.53.18
CERAMICS
Faceted Pitcher
by Kawai Kanjiro
Japanese
20th century
Glazed Stoneware — Bequest:
H: 8 1/8 in x W: 6 1/2 in — Yoshiko Uchida

R1992.53.19
CERAMICS
Bottle w/large mouth
by Hamada Shoji
Japanese
20th century
Glazed Stoneware — Bequest:
H: 8 5/8 in x Dia: 4 1/4 in — Yoshiko Uchida

R1992.53.20
CERAMICS
Shallow Dish
by Hamada Shoji
Japanese
20th century
Glazed Stoneware — Bequest:
H: 1 1/2 in x Dia: 7 in — Yoshiko Uchida

R1992.53.21
CERAMICS
Rectangular Bottle
by Hamada Shoji
Japanese
20th century
Glazed Stoneware — Bequest:
H: 7 3/4 in x W: 4 5/8 in — Yoshiko Uchida

R1992.53.22
CERAMICS
Tea Cup
Japanese
by Hamada Shoji
20th century
Glazed Stoneware — Bequest:
H: 3 1/2 in x Dia: 3 1/4 in — Yoshiko Uchida

R1992.53.23
CERAMICS
Tea Cup
Japanese
by Hamada Shoji
20th century
Glazed Stoneware — Bequest:
H: 3 1/2 in x Dia: 3 1/8 in — Yoshiko Uchida

R1992.53.24.a-.b
CERAMICS
Incense Box with Cover
Japanese
by Hamada Shoji
20th century
Glazed Stoneware — Bequest:
H: 2 in x Dia: 2 1/2 in — Yoshiko Uchida

R1992.53.25
CERAMICS
Tea Bowl
Japanese
by Hamada Shoji
20th century
Glazed Stoneware — Bequest:
H: 3 1/2 in x Dia: 4 7/8 in — Yoshiko Uchida

R1992.7.17
CERAMICS
Dish
Korean
12th century
Porcelain — Bequest:
Dia: 6 5/8 in — Mrs. Elise Haas

j. RESOLUTION C92-068

Ratification of Gifts Accepted by Director

WHEREAS, The Director was authorized by Asian Art Commission Resolution C92-024 dated June 2, 1992, to accept the gifts listed below prior to the June 30, 1992 deadline; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 29, 1992, recommended the ratification of these gifts; now, therefore, be it

RESOLVED, That the Asian Art Commission approves the ratification of the gifts listed below:

SC1992.218 (R1992.48)
PAINTING
Calligraphy in Cursive Style
by Lam-po Leong (b. 1961)
Chinese
1990

Ink on paper
H: 38 3/4 in x W: 17 3/8 in

Donor: Robert and Nasealia Cornman

SC1992.219
SCULPTURE
Figure of a Woman with Jar
Japanese
Early Edo period, 17th century
Porcelain, Kakiemon ware
H: 9 5/8" x W: 3 5/8" x D: 2 7/8"

Donor: Helen Anderton

1992.220
TEXTILE
Ainu Robe
Japanese
Second half of the 19th century
Cotton and Elm Bark Fiber
H: 43 1/2 in x W: 45 1/4 in

Donor: Dr. Ralph J. Speigl

1992.221
SCULPTURE
Keyaki sukiurushi moriki
by Nagatoshi Onishi
Japanese
1986
Lacquer on wood
H: 1 1/2" x W: 24 1/8" x L: 11 1/2"

Donor: Willard G. Clark

k. RESOLUTION C92-069

Gifts Recommended for Study Collection

WHEREAS, The Asian Art Museum has been offered gifts that are not suitable for display, and

WHEREAS, The Curators in charge have determined that these objects have value for research purposes; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 29, 1992, recommended the acceptance of the objects into the study collection; now, therefore, be it

RESOLVED, That the Asian Art Commission approves the acceptance of the following objects into the study collection:

JAPAN

R1992.52.1
PAINTING, Calligraphy
Image of Ryu
Japanese
ca. 1958
Ink on Paper
H: 18 1/2 in x W: 43 in

Donor:
Renee Renouf Hall

R1992.52.2
PRINTS & DRAWINGS
Map of the Pacific
Japanese
19th century
Ink and color on Paper
H: 14 1/2 in x W: 17 1/8 in

Donor:
Renee Renouf Hall

1. RESOLUTION C92-070

Confirmation of Purchase of Objects with Discretionary Funds

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 29, 1992, recommended that the purchase of the objects below with discretionary funds be confirmed; now, therefore, be it

RESOLVED, That the Asian Art Commission approves the purchase of the following objects with discretionary funds:

R1992.60
PAINTING
Tsam Dance
by Sh. Baatar
Mongolian
1961
Paint on Canvas
H: 33 1/4 in x W: 65 3/8 in

Dealer:
Sh. Baatar

R1992.61
PAINTING
Lama
Mongolian
19th century
Paint on Canvas
H: 9 7/8 in x W: 6 3/8 in

Dealer:
Street Vendor

1992.222 (R1992.42)
DECORATIVE ARTS
String of Beads
Korean
Three Kingdoms period,
Silla, 5th-6th century
Glass
L: 13 1/8 in

Dealer:
Mrs. Yi Do-Young

1992.223 (R1992.43)
DECORATIVE ARTS
String of Beads
Korean
Three Kingdoms period,
Silla, 5th-6th century
Glass
L: 11 5/8 in

Dealer:
Mrs. Yi Do-Young

1992.224 (R1992.44)
DECORATIVE ARTS
Ornament
Korean
Choson dynasty, 19th century
Embroidery and silk tassels
H: 15 3/4 in

Dealer:
Mr. Yi Hwa-Song

1992.225 (R1992.45)
DECORATIVE ARTS
Hairpin
Korean
Choson dynasty, 19th century
Embroidery and silk tassels
Silver w/ enamel & coral decorations
H: 2 1/4 in

Dealer:
Mr. Yi Hwa-Song

m. RESOLUTION C92-071

Approval of Outgoing Loan No. OL1992.6
Santa Barbara Museum of Art

WHEREAS, The Santa Barbara Museum of Art has requested the loan of 40 objects from the "Brushstrokes" exhibition (1991.240, 1990.10, B60D15, B67D9, B68D6, B69D15, B69D41, B69D56, B74D1, B82D2, B87D1, 1990.9.2, B60D39+a-b, B64D2, B65D11, B65D14, B65D45, B66D2, B69D46, B69D49, B76D2, B68D2, B68D17, B69D52, B66D22, B74D4.e,.f, B65D49.c,.f, B79D5.B, B79D18, B79D24, B81D37, B65D50-51, B78D3, B60P1+, B60P53,

B60P54, B60P118, B60P192, B60P1433, B81P7) from January 31, 1993 to April 30, 1993, and

WHEREAS, The Curators in charge and the Head Conservator have determined that these objects can safely travel if the following conditions are met:

1. The Santa Barbara Museum of Art agrees to the requirements stipulated in the contract with the Asian Art Museum.

WHEREAS, The Director recommends the loan of these objects; and

WHEREAS, The Acquisition and Loans Committee, at its meeting of September 29, 1992, recommended approval of this loan to the Santa Barbara Museum of Art; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves Loan No. OL1992.6 to the Santa Barbara Museum.

i. RESOLUTION C92-072

Approval of Outgoing Loan No. OL1992.7
The Berlin Festivals Organization

WHEREAS, The Berlin Festivals Organization has requested the loan of a Pair of Screens (B60D77+, 78+) and a Hanging Scroll (B66D18) from September 12, 1993 to January 1994, for the exhibition "Japan and Europe 1543-1929" which will be held in the Martin-Gropius-Bau, and

WHEREAS, The Curators in charge and the Head Conservator have determined that these objects can safely travel if the following conditions are met:

1. Receipt of the facilities report and approval of the environmental and security conditions.

WHEREAS, The Director recommends the loan of these objects; and

WHEREAS, The Acquisition and Loans Committee, at its meeting of September 29, 1992, recommended approval of this loan to the Berlin Festivals Organization; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves Loan No. OL1992.7 to the Berlin Festivals Organization.

o. RESOLUTION C92-073

Renewal of Loan No. OL1990.04
Epcot Center/Walt Disney Imagineering

WHEREAS, In 1991, the Epcot Center/Walt Disney Imagineering received a loan of 15 objects (B60J320, B60J324, B62J2, B60J293, B60J624, B60J425a-b, B60J838, B60J471, B60J7, B60J67, B65P7, B60S156+) from the Asian Art Museum for a display in the China Gallery; and

WHEREAS, The loan was approved for five years, renewable annually, and;

WHEREAS, Teri Long, Exhibitions Coordinator for the Epcot Center China Gallery, has reported that the objects remain in an unchanged condition; and

WHEREAS, The Director and the Curator-in-charge approve the extension of this loan to the Epcot Center; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 29, 1992, recommends approval of the extension of this loan to the Epcot Center; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the extension of Loan No. OL1990-04 to the Epcot Center/Walt Disney Imagineering.

p. RESOLUTION C92-074

Renewal of Loan No. 88.06
The Fine Arts Museums of San Francisco

WHEREAS, In 1988, the Fine Arts Museums of San Francisco borrowed 29 Middle Eastern Ceramics, among which were objects B68P1, B62P9+, B62P80, B68P2, B60P2016, from the Asian Art Museum for a display at the deYoung Museum, and;

WHEREAS, The loan was approved, renewable annually, and;

WHEREAS, The Director and the Head Conservator approve the extension of the loan of the above five objects to the Fine Arts Museums; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 29, 1992, recommended approval of the extension of the loan of the above five objects to the Fine Arts Museums; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the extension of Loan No. 88.06 consisting of the above five objects to The Fine Arts Museums.

q. **RESOLUTION C92-075**

Authorization for the Director to Accept Year-End Gifts

RESOLVED, That the Asian Art Commission hereby authorizes the Director or his designee to accept gifts of art offered to the Asian Art Museum from September 29 through December 31, 1992, if in his judgment he deems acceptance suitable after consultation with the appropriate staff curator, or the Acquisitions and Loans Committee Chairman, or the Chairman of the Commission, if available, before the time by which he or his designee has to accept the offer of the gift; and be it

FURTHER RESOLVED, That the Director shall report to the Asian Art Commission at its January meeting the gifts of art accepted during this period.

4. **Chairman's Report:**

a. **Embarcadero Holiday Shop** - Mrs. Lowe reported briefly that the Embarcadero holiday shop is presently doing very well and expressed her appreciation to those board members who have volunteered their time to staff the shop.

b. **Security Review** - A report on the security review by the outside security expert has been prepared. Further information regarding procedures to be implemented and cost estimates will be provided to Commissioners and Trustees at a later date.

c. **Upcoming Events** - Mrs. Lowe mentioned the success of the November 1 Committee for Korean Art dinner and called attention to the following upcoming museum events:

November 10	-	Black tie dinner for major donors
November 13	-	Dedication of loggia in honor of The Society for Asian Art
December 1	-	Reception for annual mail donors
December 21	-	Staff Christmas luncheon
January 5	-	11:00 A.M. Bonnie Pitman lecture preceding full board meetings at 12:00 noon

d. **Executive Summary of Seismic Report** - The seismic study of the main public library building in Civic Center has been completed and a copy of the executive summary of the study has been forwarded to all board members. The complete study will be made available upon request.

e. **Honorable Visitors to the Museum** - Mrs. Kuriyama, wife of the Japanese Ambassador and Mrs. Tokinoya, wife of the Japanese Consul General toured the Museum recently.

5. **Director's Report:**

The Director's report consisted of the following:

- Mr. Castile expressed appreciation to Commissioner and Mrs. Anthony Sun for their hospitality in hosting the recent annual luncheon of the Connoisseurs Council, and to Trustee and Mrs. Willard G. Clark for hosting the recent Trustee/Commissioner trip to their home. Trustee Joan Danforth is arranging a similar trip to the home of Mr. and Mrs. Joseph Price in January. Details of this trip will be disseminated shortly.

- Mr. Castile announced the appointment of Dr. Emily J. Sano, distinguished scholar and management expert, as Chief Curator, Deputy Director, and Chief Administrative Officer. Dr. Sano's first official visit to the Museum will be on November 20 and will be welcomed by Commissioners and Trustees that same evening at a reception at the home of the Director.

- The Director will chair once again the Governor's Committee on Arts and Philanthrophy for the State of California. On November 16 the committee will be naming recipients of awards in the areas of lifetime achievement in the individual disciplines--visual arts, performing arts, literary arts, arts and education--by individuals, foundations, corporations, institutions, and corporate or

foundation sponsors of the arts. The awards will be given in February.

- Mr. Castile announced a trip to Viet Nam and Cambodia being planned for major donors sometime in early spring.

6. Curatorial Report:

Curator of Education Richard Mellott presented the Curatorial Report as follows:

- The Brushstrokes exhibition is now open and has been well-received by the public.

- The Art of the Sikh exhibition will open on November 25. Dr. Robert Del Bonta, local expert in Indian Art, is the curator of that exhibition.

- The Japanese Rubbings show will open sometime in the summer of 1993. Funding is being actively sought.

- Registration has applied on October 30 to the National Endowment for the Humanities for a grant to support the Museum's storage renovation plan.

- Terese Bartholomew has published two articles, entitled, "1764 Jade Qing Lithothone and Related Pieces," in conjunction with Mitchell Clark, and "Three Thangkas from Chengde."

- Conservation has applied to the Getty for a grant for the survey of the collection.

7. Financial Report:

Treasurer M. Glenn Vinson, Jr. presented a brief financial report, commenting that admissions have fallen dramatically in September, principally because of the lack of major exhibitions in either museum. Contributions, although slow generally, are ahead of last year and the expense side is on schedule. Endowment income and the cash position remain favorable, however, in an uncertain admission income climate, the emphasis must be placed on fundraising.

8. Development Report:

Mr. Becker remarked that on a comparative basis, unrestricted giving, especially in the area of board giving, has exceeded last year to date. He continues to have concern about the upcoming direct mail campaign since Museum Society membership is down, but several remedies are in place. He announced that plans have been completed to undertake a small telefunding campaign.

9. Report of the Odyssey Committee:

Mrs. Sprincin advised that plans for the 1993 Odyssey are proceeding well and the committee is presently investigating the Sheraton Palace Hotel as a possible location.

10. Asian at Civic Center Committee Report:

Mrs. Wilbur reported that approximately $750,000 in conditional pledges has been obtained for the capital campaign. These pledges have been made on the assumption that the bond issue passes. In addition, more than $60,000 has been raised to finance the capital campaign, the bond issue, and other issues related to the building committee. The committees for the overseas segment of the capital campaign are in the formation stage; however, the preliminary work already accomplished there looks promising.

In an attempt to keep associated groups and staff apprised of the progress being made on the move to Civic Center project, informal sessions with them have taken place. This is intended to be an ongoing process.

Passage of the bond issue is considered critical to the project and plans are being made to conduct a poll early next year to determine the amount and the level of public support.

The building committee has met to review the Bechtel project management services proposal which includes an outline of the necessary steps to be taken between now and late 1995. Accumulation of the requisite documentation is required by April for submission to the Board of Supervisors and placement of the issue on the November 1993 ballot.

11. Asian Art Museum Foundation Report:

Mr. Bogart commented that the Foundation in recent months has been enlarged considerably and with the addition of the four candidates on the Foundation's meeting agenda of this date, will number forty-two.

The Development Committee has been restructured and is now headed by Trustee Ian Wilson, while the Corporate/Foundations Committee and the Individual Gifts Committee are being chaired by J. Sanford Miller and Mrs. Sydney Shelton, respectively.

He repeated Mrs. Dirickson's appeal for assistance in building the mailing list for Treasures, requesting that everyone submit names and addresses of logical recipients of the news magazine.

12. Reports from Affiliated Groups:

The Fine Arts Museums - Mr. Goss extended his congratulations and that of Fine Arts Museums' Director and Deputy Director on the appointment of Dr. Emily J. Sano as Chief Curator, Deputy Director, and Chief Administrative Officer of the Asian.

Mr. Goss commented that The Fine Arts Museums has hopes that admissions will improve based on the anticipation of an improved economy and on the institution's upcoming exhibition schedule. He also suggested that all of the City supported cultural entities will be facing the same difficulties and that if united will possess a voice that will be heard.

The Museum Society Auxiliary - Mrs. Nishkian expressed appreciation for the approval of the surcharge during Bouquets to Art.

Society for Asian Art - Dr. Olga Woo delineated the various upcoming events on the Society's calendar as follows:

November 11 - Friends of the Consular Corps will have a luncheon with the board of directors. The purpose of this committee is to enlighten the consular corps through the wives about the Asian Art Museum.
December 5 - Membership luncheon at the Tang Palace in San Francisco
January 7-30 - Trip to Viet Nam and Cambodia.
Saturday, February 13 - Japanese Garden Symposium

Saturday, February 24 - Lunar Dinner at Dynasty Restaurant in San Francisco
Saturday, February 27 - Study group on Japanese screens.

Dr. Woo reported that the exhibition kiosk in Gruhn Court run by the Society has generated for the last three months (July, August and September) a net revenue of $8,301 to the Museum's 1992-93 budget.

Connoisseurs Council - Dr. Mortimer reiterated the appreciation of the members of the Connoisseurs Council to Commissioner and Mrs. Anthony Sun for their hospitality during the annual meeting held at their home.

13. Executive Session:

The meeting adjourned into executive session during which the Commission discussed and approved the terms of the agreement with Dr. Emily J. Sano, new Chief Curator, Deputy Director, and Chief Administrative Officer.

14. Public Comment:

At this time, members of the public may address the Commission on items that are within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total testimony to thirty minutes.

15. Adjournment:

There being no further business to discuss, the meeting was adjourned at 1:30 P.M.

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AGENDA

ASIAN ART COMMISSION

Tuesday, January 5, 1993 - 12:00 Noon

Museum Society Auxiliary Room
(Formerly Qing Meeting Room)

First Floor - Asian Art Museum

There will be an opportunity for public testimony before action is taken on any agenda item.

The following information is in compliance with the American Disabilities Act.

DISABILITY ACCESS

The meeting will take place in the Museum Society Auxiliary Meeting Room on the first floor of the Asian Art Museum, which is wheelchair accessible.

The following will be made available upon request:

1. American sign language interpreters.
2. A sound enhancement system.
3. A reader during the meeting.

For arrangements for the above, please contact ADA Coordinator, Sherin S. Cole, at 415-668-6405 at least 72 hours prior to the meeting. Late requests will be honored if possible. Minutes of the meeting will be made available in alternative formats upon request.

The closest accessible BART station is located at Civic Center. Accessible MUNI lines serving the Asian Art Museum are #44 O'Shaughnessy and #71 Haight-Noriega. For information about MUNI accessible services, call 415-923-6142. There is accessible parking available at the following locations:

1. Staff parking lot located on the northeast side of the building.
2. At both ends of the Music Concourse.

To allow individuals with environmental illness or multiple chemical sensitivity to attend the meeting, individuals are requested to refrain from wearing perfume or other scented products.

Agenda
Asian Art Commission Meeting
January 5, 1993

1. Call to Order

2. Introduction of Emily J. Sano, Chief Curator, Deputy Director, Chief Administrative Officer.

3. Action:

   a. Approval of Minutes of November 3, 1992 Annual Meeting

   b. Resolution C93-001 - Appreciation to Deputy City Attorney Kathryn Pennypacker

   c. Resolution C93-002 - Restructuring of Connoisseurs Council

   d. Resolution C93-003 - Approval of Loan No. OL1993.1 - Senator Dianne Feinstein

   e. Resolution C93-004 - Agreement with Decision Development Corporation

4. Chairman's Report

   a. Study of City Funding
   b. Security Review
   c. Embarcadero Holiday Shop
   d. Upcoming Events in 1993:
      December 31, 11:00 A.M. - Japanese Bellringing Ceremony
      January 5 - Bonnie Pitman Lecture on the Role of Education in the Museums
      April 23/24 - Collectors Forum and Seminar on Blue and White Ceramics
      May 15 (Tentative) - Family Day
      October 15 (Tentative) - Odyssey through the Orient
   e. Other Informational Items

5. Director's Report

   a. Personnel Update
   b. Facilities Update
   c. Other Informational Items

Agenda
Asian Art Commission Meeting
January 5, 1993

6. Curatorial Report - Richard Mellott, Curator of Education

   a. Exhibitions Update
   b. Other Informational Items

7. Financial Report - M. Glenn Vinson, Jr.

8. Development Report - Alan Becker

9. Committee Reports as Needed

10. Asian at Civic Center Committee Report - Mrs. Brayton Wilbur, Jr.

11. Asian Art Museum Foundation Report - Johnson S. Bogart

12. Reports from Affiliated Groups

    a. The Fine Arts Museums - Mr. Richard W. Goss, III
    b. Museum Society Auxiliary - Mrs. Byron Nishkian
    c. Society for Asian Art - Dr. Olga Woo
    d. Docent Council - Mrs. Jerry Cimmet
    e. Connoisseurs Council - Dr. Forrest Mortimer

13. Other Business

14. Public Comment - At this time, members of the public may address the Commission on items that are within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total testimony to thirty minutes.

15. Adjournment

ASIAN ART COMMISSION

RESOLUTION C93-001

Resolution of Appreciation
Deputy City Attorney Kathryn Pennypacker

WHEREAS, Kathryn Pennypacker, in her capacity as deputy city attorney for the City of San Francisco, has served as the legal advisor for the Asian Art Museum since November 1986; and

WHEREAS, Ms. Pennypacker has consistently provided thoughtful and excellent legal advice in a gracious and cooperative manner; and

WHEREAS, Ms. Pennypacker has been offered a new and important responsibility resolving legal problems in connection with the expansion of San Francisco International Airport; now, therefore, be it

RESOLVED, That the Asian Art Commission expresses its sincere appreciation to Kathryn Pennypacker for her invaluable assistance over the years, and wishes her great success on this challenging phase in her professional career.

January 5, 1993

ASIAN ART COMMISSION

RESOLUTION C93-002

Restructuring of Connoisseurs Council

WHEREAS, The Connoisseurs Council was formed in 1985 to aid in the acquisition and conservation of art for the Asian Art Museum and to promote the appreciation of Asian art and culture; and

WHEREAS, As a result of the Connoisseurs Council's efforts, the Asian Art Museum has acquired a number of important additions to its collection and attracted a number of enthusiastic supporters for the Museum's programs; and

WHEREAS, There is a need to encourage as many people as possible to support the Asian Art Museum's operation at the $1,000 and above contribution level; now, therefore, be it

RESOLVED, That henceforth, anyone who supports the Asian Art Museum with a contribution of $1,000 or more will be eligible for optional membership in Connoisseurs Council, and be it further

RESOLVED, That each year the Asian Art Commission and the Asian Art Museum Foundation will include an amount up to $80,000 in the annual budget for the purchase of art objects for the permanent collection which shall be chosen by the participating members of Connoisseurs Council from objects recommended for purchase by the Acquisitions and Loans Committee; and be it further

RESOLVED, That the foregoing commitment is subject to the adoption of a similar commitment by the Asian Art Museum Foundation.

January 5, 1992

ASIAN ART COMMISSION

RESOLUTION C93-003

Approval of Loan No. OL1993.1
Senator Dianne Feinstein

WHEREAS, A request has been received from the office of Senator Dianne Feinstein for the loan of several objects from the Asian Art Museum to be displayed in her Washington, D.C. office; and

WHEREAS, The objects, which will be selected from each department of the Museum and a listing of same provided at the time of the meeting, are to be appropriately installed at the borrower's expense and proper credit afforded the Asian Art Museum; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves Loan No. OL1993.1 consisting of selected objects for display in the Washington, DC office of Senator Dianne Feinstein.

January 5, 1993

ASIAN ART COMMISSION

RESOLUTION C93-004

Agreement with Decision Development Corporation

WHEREAS, The California State Department of Education has contracted with the Reed Union School District, which in turn has subcontracted with Decision Development Corporation (DDC), to publish an instructional program and technology-based resources management system for teaching sixth-grade history in public schools, called the "Ancient World" project; and

WHEREAS, DDC has asked the Asian Art Museum to assist it in selecting objects in its collection to be reproduced in the project materials, and to license DDC to reproduce the objects for this purpose and to provide related consulting services to DDC; now, therefore, be it

RESOLVED, That subject to the operating priorities of the Asian Art Museum, the Asian Art Museum Foundation is authorized to enter into an agreement with DDC licensing its use of the images and providing the services sought.

January 5, 1993

ASIAN ART MUSEUM
OF SAN FRANCISCO

TO: Rand Castile
Director

FROM: Valerie Pechenik
Personnel Officer

RE: Personnel Update

DATE: December 18, 1992

ACCOUNTING

We have received responses from a number of candidates invited to apply for the Civil Service position of 1632 Senior Account Clerk for the Accounting Division. Renona Brown and staff are reviewing the applications; interviews will be scheduled for January with an anticipated start date of the end of that month.

ADMINISTRATION

Dr. Emily Sano, selected for the position of Deputy Director, Chief Curator and Chief Administrative Officer, will begin work on January 5, 1993. We are currently finalizing the required Civil Service documentation. I have sent Dr. Sano a package of orientation materials, including information on the history and structure of the San Francisco City government and the Civil Service system with accompanying organization charts; she will therefore have some introduction to the complexities that await her! As a new City employee, Dr. Sano is required to go through "Appointment Processing" which involves visiting several City offices to be "validated" and to be enrolled in the retirement and health service systems. I will accompany her to the Civic Center area on the morning of January 5 in order to expedite these procedures.

THE AVERY BRUNDAGE
COLLECTION

GOLDEN GATE PARK
SAN FRANCISCO
CALIFORNIA 94118
CABLE ASIANART

DEVELOPMENT

The Special Events staff has reviewed the applications received for positions of Special Events Assistants to serve on an "as needed, on call" basis to assist with evening and weekend events. Interviews will be scheduled in the near future with the most qualified applicants. Approximately 5 individuals will be selected to be placed on an "on call" list.

Ruby Henderson, Development Assistant, has submitted her resignation effective January 1, 1993 in order to accept a position with the War Memorial. We have begun recruitment to fill this position; the deadline for receipt of applications is December 28. The position has been retitled to "Office Manager" to reflect the emphasis on managing the daily operations of the Development Office, including supervising clerical staff, coordinating all office activities, and providing secretarial and administrative support to the Director of Development, Trustees, Commissioners and other volunteers involved in fundraising.

OPERATIONS

Performance tests are being administered this week to 6 candidates who applied for the part time (15 hrs/wk) position of Operations Helper to assist Sherin Cole, Operations Manager. The test is a simple 45 minute exercise to determine each candidate's abilities and skills in job related areas. Candidates are being asked to (a) assemble a pendaflex file; (b) assemble a cardboard storage box, and; (c) follow oral directions to set up three tables and 20 chairs in a specific arrangement for a hypothetical "lunch meeting." Based on the results of the performance tests, successful candidates will be called back for interview.

PREPARATION

The deadline for applications for the position of Museum Preparator/Lighting Specialist is today, December 18. We have received approximately 30 applications. After a review of the applications by the Principal Preparator, Guy Herrington, interviews will be scheduled with the most qualified applicants. We are also in the process of developing a performance test to evaluate job related knowledge, abilities and skills of the applicants.

ASIAN ART MUSEUM
OF SAN FRANCISCO

December 18, 1992

MEMORANDUM

TO: Rand Castile, Director

FROM: Sherin S. Cole, Operations Manager

SUBJECT: Facilities Report

GLASS DOORS

Signage of hold.

HVAC

City Mechanical Engineers now expect revisions completed shortly after the first of the year.

PIGEONS

The product continues to divert the pigeons from the area of installation.

ADA

On Wednesday, December 9th, I attended a mandatory meeting with the Mayor's Disability Coordinator. Along with other City Departments, I received a sample meeting notice (note beginning disability access information on agenda) and a copy of a trifold brochure. The brochure needs to be personalized for the AAM and distributed to all employees and available at our information desk in Gruhn Court. A TDD (telecommunications Device for the Deaf) has been ordered. Once the line is available, that number will be added to the brochure and it will be distributed. A binder with enlarged print labels for the Brushstrokes Exhibition is available at the information desk. The gallery guides are also being enlarged and will be available soon.

THE AVERY BRENDAGE
COLLECTION

GOLDEN GATE PARK
SAN FRANCISCO
CALIFORNIA 94118
CABLE: ASIANART

MISCELLANEOUS

1. The seismic attachment of bookcases/shelves/filing cabinets, etc. is continuing.

2. DPW has completed weatherproofing Door #1 and Door #4.

3. The revised equipment/computer/furniture inventory is complete and has been forwarded to our insurance broker.

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MINUTES

ASIAN ART COMMISSION

Tuesday, January 5, 1993 - 12:00 Noon

Museum Society Auxiliary Meeting Room
Asian Art Museum

PRESENT:

Chairman Presiding: Mrs. Lewis Lowe
Vice Chairmen: James M. Gerstley
James Murad
Treasurer: M. Glenn Vinson, Jr.

Hatsuro Aizawa
Johnson S. Bogart
John Z. Bulkeley
Mrs. James J. Connell
Mrs. Richard Dirickson
Laura J. Enos
Masaya Okumura
Charles Hall Page
Mrs. Robert Seller
Elvira Acosta Sidhu
Mrs. Charles M. Sprincin
Masayasu Ueno
Doris M. Ward
Mrs. Brayton Wilbur, Jr.

ABSENT:

Alexander D. Calhoun
R. Gwin Follis
J. Sanford Miller
Mrs. Walter Shorenstein
Anthony Sun
George Sycip
John F. Williams

IN ATTENDANCE: Asian Art Museum Foundation Members:

Edwin L. Berkowitz
Willard G. Clark
Mrs. Robert Danforth
Mrs. Anne Diller
Dr. Marvin Gordon
William Dawson Goulet
Mrs. William Hambrecht
Mrs. Saburo Kami
Dr. Forrest Mortimer
Mrs. Suno Osterweis
Ms. Margaret Polak
John H. Robinson
Ian R. Wilson
Dr. Olga Woo

Mrs. Clyde Charlton, Vice Chairman, Museum Society Auxiliary
Mrs. Jerry Cimmet, Chairman, Docent Council
Ms. Sudha Pennathur, Manager, Museum Holiday Shop

Rand Castile, Director
Alan Becker, Director of Development
Renona Brown, Controller
Nanette Fok, Acting Public Relations Officer
Linda Scheifler Marks, Chief Conservator
Richard Mellott, Curator of Education
Emily J. Sano, Chief Curator/Deputy Director/Chief Administrative Officer
Judith L. Teichman, Special Assistant to the Director
Margaret S. Lindsay, Executive Secretary

1. Call to Order:

The meeting of the Asian Art Commission was called to order at 12:15 P.M. by Chairman Alice G. Lowe, a quorum being present.

The Director introduced Dr. Emily J. Sano, newly appointed Chief Curator/Deputy Director/Chief Administrative Officer.

2. Museum Holiday Shop Report:

Ms. Sudha Pennathur, manager of the Museum's Holiday Shop located at One Embarcadero Center, presented a detailed report of sales during the period October 10 until December 24, 1992 which totaled $102,600. In summation, she advised that after expenses were taken into account, a royalty of $4,000 was realized for the Museum while the House of Pennathur suffered a loss of $7,550 as of that date. Since the shop will remain open an extra month (January) it is expected that some of this loss will be recovered. She concluded that the shop created good will and a greater awareness of the Asian and felt the project should be repeated during the 1993 holiday season. Lessons learned from this experience include reducing shop hours, type of merchandise and range of prices. She thanked the many volunteers who donated their time in staffing the shop. Ms. Pennathur's written report will be filed with these minutes.

3. **Approval of Minutes:**

The minutes of the November 3, 1992 meeting, having been mailed to all present, were approved as written.

4. **Approval of Resolutions:**

a. The following resolution was approved unanimously:

RESOLUTION C93-001

Resolution of Appreciation
Deputy City Attorney Kathryn Pennypacker

WHEREAS, Kathryn Pennypacker, in her capacity as deputy city attorney for the City of San Francisco, has served as the legal advisor for the Asian Art Museum since November 1986; and

WHEREAS, Ms. Pennypacker has consistently provided thoughtful and excellent legal advice in a gracious and cooperative manner; and

WHEREAS, Ms. Pennypacker has been offered a new and important responsibility resolving legal problems in connection with the expansion of San Francisco International Airport; now, therefore, be it

RESOLVED, That the Asian Art Commission expresses its sincere appreciation to Kathryn Pennypacker for her invaluable assistance over the years, and wishes her great success on this challenging phase in her professional career.

b. There was a lengthy discussion of proposed **Resolution C93-002, Restructuring of Connoisseurs Council**, during which several objections to the suggested modifications were voiced. In providing background information on the reasoning behind the proposed reorganization of the Council, the Treasurer indicated that projected deficits of $183,000 for fiscal 1992-93 and $450,000 for fiscal 1993-94 (providing no additional revenues are realized) have necessitated the investigation of different approaches to augment general operating resources. Mrs. Wilbur reiterated the need for the establishment of a long range financial plan to address such ongoing issues.

After further discussion, Resolution C93-002 (as follows) was tabled pending further study of the question by a subcommittee to be appointed by the Commission Chairman:

RESOLUTION C93-002

Restructuring of Connoisseurs Council

WHEREAS, The Connoisseurs Council was formed in 1985 to aid in the acquisition and conservation of art for the Asian Art Museum and to promote the appreciation of Asian art and culture; and

WHEREAS, As a result of the Connoisseurs Council's efforts, the Asian Art Museum has acquired a number of important additions to its collection and attracted a number of enthusiastic supporters for the Museum's programs; and

WHEREAS, There is a need to encourage as many people as possible to support the Asian Art Museum's operation at the $1,000 and above contribution level; now, therefore, be it

RESOLVED, That henceforth, anyone who supports the Asian Art Museum with a contribution of $1,000 or more will be eligible for optional membership in Connoisseurs Council, and be it further

RESOLVED, That each year the Asian Art Commission and the Asian Art Museum Foundation will include an amount up to $80,000 in the annual budget for the purchase of art objects for the permanent collection which shall be chosen by the participating members of Connoisseurs Council from objects recommended for purchase by the Acquisitions and Loans Committee; and be it further

RESOLVED, That the foregoing commitment is subject to the adoption of a similar commitment by the Asian Art Museum Foundation.

c. The following resolution was carried unanimously:

RESOLUTION C93-003

Approval of Loan No. OL1993.1
Office of Senator Dianne Feinstein

WHEREAS, A request has been received from the office of Senator Dianne Feinstein for the loan of several objects from the Asian Art Museum to be displayed in her Washington, D.C. office; and

WHEREAS, The objects, which will be selected from each department of the Museum and a listing of same provided at the time of the meeting, are to be appropriately installed at the borrower's expense and proper credit afforded the Asian Art Museum; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves Loan No. OL1993.1 consisting of selected objects for display in the Washington, DC office of Senator Dianne Feinstein. (The list of objects will be kept on file with these minutes.)

d. After presentation by Ms. Teichman, the following resolution was passed unanimously:

RESOLUTION C93-004

Agreement with Decision Development Corporation

WHEREAS, The California State Department of Education has contracted with the Reed Union School District, which in turn has subcontracted with Decision Development Corporation (DDC), to publish an instructional program and technology-based resources management system for teaching sixth-grade history in public schools, called the "Ancient World" project; and

WHEREAS, DDC has asked the Asian Art Museum to assist it in selecting objects in its collection to be reproduced in the project materials, and to license DDC to reproduce the objects for this purpose and to provide related consulting services to DDC; now, therefore, be it

RESOLVED, That subject to the operating priorities of the Asian Art Museum, the Asian Art Museum Foundation is

authorized to enter into an agreement with DDC licensing its use of the images and providing the services sought.

4. **Chairman's Report:**

a. **Study of City Funding** - The meeting with the Mayor to discuss the City's obligations pursuant to the Brundage agreements has been postponed and will be rescheduled.

b. **Security Review** - Mrs. Lowe discussed the latest meeting held with representatives of the Fine Arts Museums on the matter of security.

c. **Embarcadero Holiday Shop** - Mrs. Lowe referred to the comprehensive report provided by Ms. Pennathur on the holiday shop at Embarcadero Center.

d. **Upcoming Events in 1993** -

January 16-17 - Commissioners and Trustees wishing to join the trip to the home of Mr. and Mrs. Joe Price in Los Angeles on January 16 and 17 were advised to contact Trustee Joan Danforth.

April 23-24 - Plans are proceeding for the Collectors Forum and Seminar on Blue and White Ceramics.

May 15 - Family Day

October 15 - Odyssey through the Orient

e. **Other Informational Items** -

The Japanese bellringing ceremony on December 31 in Gruhn Court was well-attended by the public.

The Bonnie Pitman lecture on the subject of the Role of Education in the Museums took place just prior to this meeting.

The Museum's 1993 calendars, featuring objects from the collections, are now available.

5. Director's Report:

The Director's report consisted of the following:

- The Director commented on the ongoing need to raise funds for general operating needs, in part, to compensate for the many government mandated policies (such as salary increases and the requirements of the recently passed American Disabilities Act) which continue to place financial burdens on the Museum.

- A $75,000 grant has been received from the Michael Taylor Trust for the redecoration of Gruhn Court. A committee will be appointed to work with the Director toward this end.

- Two exhibitions planned for the spring are Dosijin: Japanese Rubbings, sponsored by Union Bank and Forest of Stones: Chinese Scholars' Rocks from the Collection of Mr. and Mrs. Ian Wilson. The latter will be presented in conjunction with the de Young's large exhibition of the Treasures of Teotihuacan.

- Mr. Castile expressed appreciation to Commissioner Dana Dirickson and Alan Becker for their work on the news magazine, Treasures. He advised that this publication has been submitted in a competition of national museum magazines and newspapers.

- Mr. Castile spoke about the upcoming Vietnam/Cambodia trip in February/March.

- A master calendar will be published on a regular basis to provide Commissioners and Trustees with information about a broad spectrum of Museum activities.

- The accreditation process is continuing favorably under the chairmanship of Richard Mellott.

6. Curatorial Report:

Curator of Education Richard Mellott presented the Curatorial Report as follows:

- The Brushstrokes exhibition has closed with a flurry of activity, due in part to Kenneth Baker's favorable review.

- The department of Chinese Art is working on the completion of the reinstallation of the first floor galleries, for which additional funding is required.

- The Japanese department is currently working on the Dosijin: Japanese Rubbings show which will open sometime in the summer of 1993. Associate Curator Yoko Woodson is working on the Packard exhibition catalogue for which the promise of a $40,000 NEA grant has been received.

- The new loan of objects from the National Museum of Seoul has arrived. Among the objects are two albums containing many paintings which will be shown over a period of time.

- The Connell Collection catalogue has been edited and the contract signed with Oxford Press which will publish it.

- The Education/Outreach department spent a very productive fall on many programs and various activities, the last of which was the bellringing ceremony previously mentioned.

- Publications presently in progress are the Connell Collection, Museum Handbook, Packard Collection and Chinese Ceramics publications.

- The Conservation Department is presently condition-reporting the Brushstrokes objects for travel to Santa Barbara. Additionally, three pieces from the permanent collection are at Los Angeles County Museum for analysis and further study.

- The objects damaged in earthquake are in the final phase of restoration which is expected to be completed by the end of March.

- Registration is presently undertaking the task of making estimates for shipping of the Mongolian show scheduled for 1995.

7. Asian at Civic Center Report:

Mrs. Wilbur referred to her written report which indicated that to date approximately $1,350,000 has been pledged to the

Capital Campaign by roughly half of the members of the Commission and Foundation. Based on these results, an expected total of $3.5 to $4.0 million in pledges will be received from board members. In anticipation of the November bond issue, a bond program report is being prepared by Mary Griffin of William Turnbull Associates for presentation to the City's Capital Improvement Advisory Committee at the end of March.

8. Development Report:

Mr. Becker referred to the written development report and commented that all giving categories are on target with the exception of corporate giving. The strategy to improve this category includes the resumption of the corporate lunches on March 30 featuring Robert Scalapini of the University of California as guest speaker.

Mr. Becker pointed out that in three years time, the amount raised in the individual giving category has doubled. He cautioned, however, that pressing operating needs may make it necessary for this amount to be doubled again within the next three years. Mr. Becker's aim is to build an organization capable of raising significant sums, while at the same time carrying on the immediate process of fundraising.

He noted that valuable information gathered during the process of the various direct mail campaigns will be utilized advantageously in the spring campaign. Additionally, an experiment in telefunding has also provided helpful information. These experiences have confirmed that the Museum's past donor list provides better response than the formerly utilized Museum Society list. Accordingly, the goal of 5,000 Museum donor names has been set. At this time, Commissioner Dirickson again appealed for the assistance of Commissioners and Trustees for names of persons to whom Treasures can be sent. The Treasures list now stands at 7,000 with an established target of 10,000.

Mr. Becker reported that since the creation of the Museum's pooled income fund program, three trusts naming the Museum as ultimate beneficiary have been established with a value between $2-1/2 and $4 million. This program is considered to be a crucial aspect of the formation of an appropriate endowment fund.

A $100,000 grant has been received from the Cowell Foundation for the creation of the Cowell Multimedia Laboratory to be used in part to help the Museum comply with the requirements of the American Disabilities Act.

9. **Reports from Affiliated Groups:**

The Fine Arts Museums - There was no report from the Fine Arts Museums.

The Museum Society Auxiliary - Mrs. Carlton reported that the preparations for Bouquets to Art are underway for this coming March 9 through 13. This year's program will include a members' evening on Friday, March 12 and a special Saturday Art for Children program.

Society for Asian Art - Dr. Olga Woo delineated the various upcoming events on the Society's calendar as follows:

January 19 -	Society for Asian Art Upper Category Event - Walk-through of Bronze Gallery
February 4 -	Membership Lunar Chinese Dinner - Dynasty Restaurant - $32.00 per person
February 13 -	Japanese Garden Symposium
February 27 -	Study group on Japanese screens.
March 16 -	Membership Evening at the Asian Art Museum

The Monday evening lecture series will begin on February 19.

Contributions to the Asian Art Museum in 1992-93 totaling $32,395 are outlined as follows:
Asian Art Museum Library Fund - $835/month
Masterworks Handbook - An additional $1,000 added to the $19,000 already given in 1990
Paul Miller Memorial - $1,375 toward the purchase of a 20th century Shiwan Lohan ceramic figure
Chinese Ceramics Catalogue, Volume 1 - $20,000 pledged toward completion of volume 1
Staff - Brushstrokes t-shirt

Expectations for the kiosk in Gruhn Court have been exceeded and income to the Museum has totaled $34,131.

Docent Council - Mrs. Cimmet reported that the Docent Council has been working with the Cafe deYoung to hold Sunday brunches in Gallery 23 in an attempt to help boost Museum attendance on Sunday when the park is closed to traffic. These brunches

will be held on the third Sunday of every month beginning January 17. The January 17 brunch will be by the AAM Docents on Beauty, Wealth and Power. The February 11 brunch will be on the new Americas gallery in AOA, and the March 21 brunch will be the Louis Comfort Tiffany Show. As a result of the advertisement for these brunches in the pink section of the Chronicle, to date 36 people signed up for January, 29 for February and 26 for March. The Docent Council is very excited about the program.

10. Public Comment:

At this time, members of the public may address the Commission on items that are within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total testimony to thirty minutes. There was no public comment.

11. Adjournment:

There being no further business to discuss, the meeting was adjourned at 1:55 P.M.

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AGENDA

ASIAN ART COMMISSION

Tuesday, March 2, 1993 - 12:00 Noon

Magnin Room

First Floor - Asian Art Museum

There will be an opportunity for public testimony before action is taken on any agenda item.

The following information is in compliance with the American Disabilities Act.

DISABILITY ACCESS

The meeting will take place in the Museum Society Auxiliary Meeting Room on the first floor of the Asian Art Museum, which is wheelchair accessible.

The following will be made available upon request:

1. American sign language interpreters.
2. A sound enhancement system.
3. A reader during the meeting.

For arrangements for the above, please contact ADA Coordinator, Sherin S. Cole, at 415-668-6405 at least 72 hours prior to the meeting. Late requests will be honored if possible. Minutes of the meeting will be made available in alternative formats upon request.

The closest accessible BART station is located at Civic Center. Accessible MUNI lines serving the Asian Art Museum are #44 O'Shaughnessy and #71 Haight-Noriega. For information about MUNI accessible services, call 415-923-6142. There is accessible parking available at the following locations:

1. Staff parking lot located on the northeast side of the building.
2. At both ends of the Music Concourse.

To allow individuals with environmental illness or multiple chemical sensitivity to attend the meeting, individuals are requested to refrain from wearing perfume or other scented products.

Agenda
Asian Art Commission Meeting
March 2, 1993

AGENDA

1. Call to Order

2. Action:

   a. Approval of Minutes of January 5, 1993
   b. Resolution C93-014 - Change of Location of May 4, 1993 Asian Art Commission Meeting
   c. Resolution C93-015 - Nomination of Ian R. Wilson to Commission
   d. Resolution C93-016 - Ratification of City Budget Submittal

3. Chairman's Report

   a. Study of City Funding
   b. California Arts Council
   c. de Young Seismic Repair
   d. Embarcadero Holiday Shop
   e. Upcoming Events in 1993:
      April 23/24 - Collectors Forum and Seminar on Blue and White Ceramics
      May 15 - Family Day
      June 8 or 9 - Tommy Tune Benefit Performance for Asian Art Museum
      October 15 - "Odyssey through the Orient" Annual Dinner Dance Benefit
   f. Other Informational Items

4. Report of Chief Curator/Deputy Director/Chief Administrative Officer - Emily J. Sano

   a. Personnel Update
   b. Facilities Update
   c. Exhibitions Update
   d. Other Informational Items

5. Financial Report - M. Glenn Vinson, Jr.

6. Development Report - Alan Becker

Agenda
Asian Art Commission Meeting
March 2, 1993

7. Committee Reports as Needed

8. Asian at Civic Center Committee Report and Action as Needed - Mrs. Brayton Wilbur, Jr.

9. Asian Art Museum Foundation Report

   Review of Resolution C90-083 - Financial Commitment of Commissioners - Ian R. Wilson

10. Reports from Affiliated Groups

    a. The Fine Arts Museums - Mr. Richard W. Goss, III
    b. Museum Society Auxiliary - Mrs. Byron Nishkian
    c. Society for Asian Art - Dr. Olga Woo
    d. Docent Council - Mrs. Jerry Cimmet
    e. Connoisseurs Council - Dr. Forrest Mortimer

11. Other Business

12. Public Comment - At this time, members of the public may address the Commission on items that are within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total testimony to thirty minutes.

13. Adjournment

ASIAN ART COMMISSION

RESOLUTION C93-014

Change of Location of May 4, 1992
Asian Art Commission Meeting

RESOLVED, That the May 4, 1992 Asian Art Commission meeting will be held at the following location:

Ming's Restaurant
1700 Embarcadero Road
Palo Alto, CA 94303

March 2, 1993

ASIAN ART COMMISSION

RESOLUTION C93-015
Nomination of Ian R. Wilson
to the Asian Art Commission

WHEREAS, Ian R. Wilson has provided valuable service to the Asian Art Museum through his participation on the Asian Art Museum Foundation; and

WHEREAS, Mr. Wilson's expertise and financial acumen will be a tremendous asset to the Asian Art Commission as well as the Foundation; and

WHEREAS, The Nominating Committee has recommended the election of Mr. Wilson to the Asian Art Commission; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby endorses the nomination of Ian R. Wilson, and recommends to Mayor Jordan his appointment to the Commission.

Attachment

March 2, 1993

IAN R. WILSON

Chairman of the Board, President and Chief Executive Officer of Windmill Holdings Corp., a food industry holding company. Previously founded Wyndham Foods, Inc. Was Vice-Chairman and President of the Pacific Group, The Coca-Cola Company, and President and Chief Executive Officer, Castle & Cooke, Inc., where in both companies he headed extensive Asian operations. Past and present service as a director or trustee includes Revlon, Inc., Crown Zellerbach Corp., Novell Inc., Asia Society of New York (Deputy Chairman), Japan Society of Georgia (founder), East-West Center Foundation-Hawaii, and U.S.-Asean Council for Business and Technology, Inc. Member of Museum's Connoisseurs Council and an avid collector of scholars objects, especially scholars rocks.

IRW:lh
04/14/92

ASIAN ART COMMISSION

RESOLUTION C93-016

Ratification of City Budget Submittal

WHEREAS, The Asian Art Museum is required to submit a departmental budget to the City; and

WHEREAS, The staff has prepared a budget in accordance with CCSF Budget Preparation Guidelines issued; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby ratifies the Museum's budget submission to the City with the understanding that the Commission's ratification of this document does not signify approval of the budget on the part of the Commission.

Attachment
March 2, 1993

BASIS-A 01/29/93 ASIAN ART MUSEUM - DEPARTMENT #62

SUBOBJ	SUBOBJECT LEVEL	92/93 BUDGET	1. ANNUALIZE	BASELINE TOTALS	2. STEPS/STD	STDZD TOTALS	9.5-DAY FURLOUGH	PROPOSED 93/94
0010	PERMANENT SALARIES-MISC	730,178	61,269	791,447	49,264	840,711	(29,725)	810,986
0018	PREMIUM PAY	8,965	0	8,965	(15)	8,950	0	8,950
0600	RETIRE CITY MISC	94,950	3,518	98,468	(21,319)	77,149	(2,698)	74,451
0606	SOCIAL SECURITY	44,765	2,309	47,074	2,642	49,716	(1,076)	48,640
0607	MEDICARE TAX	10,733	888	11,621	699	12,320	(431)	11,889
0610	HEALTH SERVICE-CITY MATCH	33,307	230	33,537	1,724	35,261	0	35,261
0620	UNEMPLOYMENT INSURANCE	739	62	801	49	850	(30)	820
0703	DENTAL	0	10,290	10,290	0	10,290	0	10,290
	TOTAL PERSONNEL COSTS	923,637	78,566	1,002,203	33,044	1,035,247	(33,960)	1,001,287
1000	PROF. SERVICES	87,913		87,913		87,913	0	87,913
1218	OFFICE EQUIPMENT MAINTENANCE	11,200		11,200		11,200	0	11,200
1221	SCAVENGER SERVICE	7,291		7,291		7,291	0	7,291
1269	DEVELOPMENT	78,000		78,000		78,000	0	78,000
1269	OUTREACH	40,000		40,000		40,000	0	40,000
1273	EXHIBITIONS	50,000		50,000		50,000	0	50,000
1232	TELEPHONE	1,000		1,000		1,000	0	1,000
1435	FEES, LICENSES & PERMITS	2,650		2,650		2,650	0	2,650
3130	CIVIL SERVICE-MGMT. TRAINING	122		122		122	0	122
3350	TOXIC WASTE	7,328		7,328		7,328	0	7,328
3500	PRINT & REPRODUCTION-CITY	1,510		1,510		1,510	0	1,510
3650	CAO-INSURANCE	66,100		66,100		66,100	0	66,100
	TOTAL OPERATING EXPENSES	353,114		353,114		353,114	0	353,114
	GRAND TOTAL	1,276,751	78,566	1,355,317	33,044	1,388,361	(33,960)	1,354,401
		=========	======	=========	======	=========	========	=========

ASIAN ASIAN ART MUSEUM OF SAN FRANCISCO

February 19, 1993

MEMORANDUM

TO: Rand Castile, Director

FROM: Sherin S. Cole, Operations Manager

SUBJECT: Facilities Report

GLASS DOORS

Signage on hold.

HVAC

Awaiting finalization of drawings and forwarding by the City Mechanical Engineers to the contract division.

PIGEONS

The product continues to divert the pigeons from the area of installation. DPW Paint Shop is currently cleaning the building of pigeon debris and painting the building with primer.

ADA

Revisions to the flyer for free docent tours for groups with disabilities has been completed and is currently being distributed. On Monday, March 1st, I will be making a presentation to the SAA Board of Directors on the ADA.

MISCELLANEOUS

1. The completion of the seismic attachment (approximately 5 per cent remaining) will be scheduled as soon as possible.

2. The HVAC system continues to experience breakdowns. Our building engineers and DPW are continuing to monitor and replace parts, etc., when necessary.

3. Awaiting appropriate weather in order for contractor to begin and complete roof repair (approximately 2 day project).

THE AVERY BRUNDAGE COLLECTION

GOLDEN GATE PARK
SAN FRANCISCO
CALIFORNIA
CABLE: ASIANART

4. An inventory of excess furniture and equipment is underway. Many of these items were stored in art storage and others were stored throughout the museum. Condition of the equipment is being verified and staff is claiming "treasures" for their use. Arrangements with the City Purchasing Department for a credit exchange for future needed items is underway. The project is to be completed by March 3rd.

cc: Emily Sano

ASIAN ASIAN ART MUSEUM OF SAN FRANCISCO

TO: Emily Sano, Deputy Director

FROM: Valerie Pechenik, Personnel Officer

RE: Personnel Update

DATE: February 23, 1993

ACCOUNTING

We have scheduled interviews on March 4 with 8 candidates for the vacant City position of 1632 Senior Account Clerk for the Accounting Division. We are currently in the process of developing a short performance test to evaluate job related knowledge, abilities and skills of each candidate.

PREPARATION

Five candidates were interviewed for the part-time (32 hrs/wk) position of Museum Preparator/Lighting Specialist. The interview panel selected Ginny Bowen, who has had preparator and lighting experience locally with the Oakland Museum, and in New York with the New Museum of Contemporary Art and the Jewish Museum. Ms. Bowen began work on February 10.

GENERAL PERSONNEL ADMINISTRATION

I am awaiting the wiring to be installed to network Personnel with Payroll for the new integrated payroll/personnel system, ABRAPAY/2000. Problems with possible asbestos above the ceiling tiles have delayed the wiring installation. Hopefully the wiring will be completed this week so that the system can become fully operational. At that point, all current employee data will be entered into the database. Employees will receive a copy of their "employee profile" to verify the accuracy and completeness of the information.

As of the January 29 deadline, I had received one (1) completed Performance Appraisal Form of the fourteen (14) required by the City's pilot program of Performance Appraisal for Managers and Supervisors. My understanding is that the remaining forms are close to completion.

THE AVERY BRUNDAGE COLLECTION

GOLDEN GATE PARK
SAN FRANCISCO
CALIFORNIA 94118
CABLE ASIANART
FAX (415) 668-8928
PHONE (415) 668-8921

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MINUTES

ASIAN ART COMMISSION

Tuesday, March 2, 1993 - 12:00 Noon

Museum Society Auxiliary Meeting Room
Asian Art Museum

PRESENT:

Chairman Presiding: Mrs. Lewis Lowe
Vice Chairmen: James M. Gerstley
John F. Williams
Treasurer: M. Glenn Vinson, Jr.

Hatsuro Aizawa
Alexander D. Calhoun
Mrs. James J. Connell
Mrs. Richard Dirickson
Laura J. Enos
Mrs. Charles M. Sprincin
Anthony Sun
Masayasu Ueno
Mrs. Brayton Wilbur, Jr.

ABSENT:

Johnson S. Bogart
John Z. Bulkeley
R. Gwin Follis
J. Sanford Miller
James Murad
Masaya Okumura
Charles Hall Page
Mrs. Robert Seller
Mrs. Walter Shorenstein
Elvira Acosta Sidhu
George Sycip
Doris M. Ward

IN ATTENDANCE: Asian Art Museum Foundation Members:

Edwin L. Berkowitz
Mrs. Robert Danforth
Dr. Marvin Gordon
William Dawson Goulet
Mrs. Saburo Kami
Dr. Forrest Mortimer
Mrs. Byron Nishkian
Ms. Margaret Polak
Paul J. Ronan
Mrs. Hart H. Spiegel
Ian R. Wilson
Dr. Olga Woo
Gerold C. Wunderlich

Elizabeth Colton, Political Consultant
George Fitch, Past Asian Art Commissioner

Alan Becker, Director of Development
Renona Brown, Controller
Nanette Fok, Acting Public Relations Officer
Emily J. Sano, Chief Curator/Deputy Director/Chief Administrative Officer
Judith L. Teichman, Special Assistant to the Director
Katherine Untch, Assistant Conservator
Margaret S. Lindsay, Executive Secretary

1. Call to Order:

The meeting of the Asian Art Commission was called to order at 12:45 P.M. by Chairman Alice G. Lowe, a quorum being present.

2. Approval of Minutes:

The minutes of the January 5, 1993 meeting, having been mailed to all present, were approved as written.

3. Approval of Resolutions:

The following resolutions were approved unanimously:

a. RESOLUTION C93-014

**Change of Location of May 4, 1993
Asian Art Commission Meeting**

RESOLVED, That the May 4, 1993 Asian Art Commission meeting will be held at the following location:

Ming's Restaurant
1700 Embarcadero Road
Palo Alto, CA 94303

**b. RESOLUTION C93-015
Nomination of Ian R. Wilson
to the Asian Art Commission**

WHEREAS, Ian R. Wilson has provided valuable service to the Asian Art Museum through his participation on the Asian Art Museum Foundation; and

WHEREAS, Mr. Wilson's expertise and financial acumen will be a tremendous asset to the Asian Art Commission as well as the Foundation; and

WHEREAS, The Nominating Committee has recommended the election of Mr. Wilson to the Asian Art Commission; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby endorses the nomination of Ian R. Wilson, and recommends to Mayor Jordan his appointment to the Commission.

c. RESOLUTION C93-016

Ratification of City Budget Submittal

WHEREAS, The Asian Art Museum is required to submit a departmental budget to the City; and

WHEREAS, The staff has prepared a budget in accordance with CCSF Budget Preparation Guidelines issued; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby ratifies the Museum's budget submission to the City with the understanding that the Commission's ratification of this document does not signify approval of the budget on the part of the Commission.

4. Chairman's Report:

a. **Study of City Funding** - A study to determine the proper level of City funding under the terms of the Brundage agreements has been undertaken by Charles Parkhurst, who has been recommended for this assignment by the American Association of Museum Directors. It is hoped that a draft report will be ready by March 15 and the final report by May 15.

b. **California Arts Council** - Mrs. Lowe and the Director and representatives of other large budget organizations recently attended a meeting of the California Confederation for the Arts to discuss their concern about the fate of the California Arts Council. The Council's support is very important to the Museum and has averaged $60,000-$80,000 per year for the Museum's outreach and education programs.

c. **de Young Seismic Repair** - A recent seismic study performed by Rutherford and Chekene indicated the need for seismic upgrading of the de Young Museum buildings. de Young management has warned that the required construction work could mandate an earlier departure of the Asian than scheduled. They have been reassured of the Asian's continuing commitment to move to the present main public library building in approximately 1998, which ultimately depends on the passage of the proposed bond measure in November 1993 and the raising of adequate private funds.

d. **Holiday Shop** - The successful holiday shop in Embarcadero provided valuable visibility to the Museum. There is an agreement in principle to open a similar shop for the coming holiday season, beginning in the fall; however, no contract with a shop manager has been signed as yet.

e. **Upcoming Events in 1993:**

April 23-24 - Collectors Forum - Radio station KKHI has agreed to air for a total of 50 times a commercial prepared by Trustee Goulet and the Director in support of the Forum. Mrs. Lowe urged the participation of all present.

May 15 - Family Day - Geared to children 5 to 12 years of age to make their museum experience stimulating and educational.

May 28-30 - Asian/American Jazz Festival

Tommy Tune Theater Party - The Museum has been offered 200 tickets by Carol Shorenstein to a show featuring Tommy Tune which may be used for a theater party to benefit the Museum after which a reception will be given at the Museum. The date has not definitely been determined, but will likely be either **June 8 or 9.**

October 15 - Odyssey through the Orient - The theme for this year's Odyssey will be "A Celebration of Celestial Bodies and Magic!" with such celebrities as Debra Emory, Miss U.S.A.; Miss Japanese Cherry Blossom; and Miss Chinatown, U.S.A. Other celebrities hoped for are Kristie Yamaguchi, Martin Yan, an athlete from one of the Bay Area teams, Richard Gere and Cindy Crawford. A mini-auction will be a new feature of Odyssey.

f. **Connoisseurs Council** - A resolution regarding the restructuring of Connoisseurs Council was tabled at the January meeting until further discussion could take place. An ad hoc committee has met, made preliminary recommendations, and plans to convene again on March 17.

g. An updated copy of the Handbook for Commissioners and Trustees has been sent out recently.

5. **Report of Deputy Director/Chief Curator/Chief Administrative Officer:**

Dr. Sano reported as follows:

- **Personnel Update** - The Museum has recently added to staff a lighting technician who has started making improvements in the lighting of certain areas of the galleries.

  Curator of Southeast Asian Art Nancy Hock has requested and has been granted an unpaid leave of absence from April 1 until October 1. A number of very large Southeast Asian projects including exhibitions from Vietnam, Cambodia, and the Philippines will be addressed by Dr. Hock on her return.

- **Facilities Update** - The Museum has received a $100,000 grant from the Cowell Foundation. Approximately $40,000 of those funds is to be used for special equipment for the hearing impaired--special microphones and earphones for docent tours and equipment in Trustees auditorium.

- **Exhibitions Update** -

  Funding for the reinstallation of the Chinese galleries is $40,000 short, primarily because of the magnitude of expenses incurred for earthquake mitigation. Efforts to raise funds continue to be made and it is hoped that the balance of funding will be identified shortly.

  During the February 2 Commission meeting, after noting that funding had not been obtained for the proposed Earth Bones exhibition (formerly called Forest of Stones), approval to go forward with plans for the exhibition was granted, subject to the availability of funding, and a funding deadline was set at March 15. The Director has approved the use of a $10,000 American Express grant for the Earth Bones show, covering the cost of the required

pedestals and vitrines, which can then be reused in the Chinese gallery reinstallation, thereby offsetting $10,000 of those expenses. The Director has initiated fundraising efforts and, in the event they are not successful, Mr. Wilson has agreed to underwrite the remaining $7,000 needed. The consensus of those present was to continue to proceed with the exhibition although the item had not been formally placed on the agenda.

6. **Financial Report:**

Commissioner Vinson remarked that, historically, as the City has cut the Museum's budget yearly, additional expenses have become the responsibility of the Foundation. A deficit of $190,000 has been projected for this fiscal year and a potentially larger deficit for fiscal year 1993-94.

While projected revenues such as investment income, admissions, etc, can be closely determined, individual, board, and corporate giving remain in question. The development report indicates that $143,000 of the board giving goal of $275,000 has been raised, but very little has been procured from corporations and foundations. Expenses, which have already been reduced yearly may have to be reduced even further. This will be discussed at the next budget review session.

Mrs. Wilbur advised of her conversations with Kent Sims who has spent a year working on privatization with the zoo and would be open to the notion of doing the same again with the Asian and the Fine Arts Museums.

Mr. Vinson commented that the Asian must be open to working with FAM on other possibilities, such as increasing admissions, eliminating or modifying the free days, and attempting to resolve some joint operating problems.

7. **Development Report:**

Mr. Wilson delivered an impassioned plea to all Commissioners and Trustees to respect their obligations, via their approval of resolutions on December 4, 1990 and January 8, 1991, to contribute or raise $10,000 or more per year in support of the Asian's general operating budget and such funds for other priorities as deemed appropriate.

8. **Committee Reports:**

Commissioner Williams reported that the Center of Strategic Research has offered to undertake an extensive pro bono research program to assist the Museum's corporate development effort. The result of the research program should be available within four to six weeks.

Asian at Civic Center Committee:

Commissioner Wilbur outlined some of the highlights of her recent trip to Asia.

With regard to the proposed bond measure in November, current discussions include the possibility of the Asian combining with the Arts Commission, Exploratorium, and the California Academy of Sciences in a cultural seismic package bond measure. Architect Mary Griffin presented a progress report on the preparation of the bond program report which will be used as background material for the bond measure. The report will outline what the Asian's move to Civic Center offers to the City and will explain the benefits of the move. It will also include a budget cost plan which details both the seismic upgrade costs and other construction costs to upgrade the building. The report will be completed in March for use as part of the required documentation.

9. **Reports from Affiliated Groups:**

The Fine Arts Museums - There was no report from the Fine Arts Museums.

The Museum Society Auxiliary - Mrs. Nishkian reported that Bouquets to Art will take place on March 9 through 13 and urged those present to support the event which benefits the Asian Art Museum as well as the Fine Arts Museums.

She advised that about seventy-five active members work all year to put on the event which includes a preview party, lunches, teas and various other programs. The net revenue as of February 27, 1992 of $134,491 was compared with that as of February 22, 1993, $172,090. To date amounts received for the preview party with donations and contributions total $109,976; for lunches, teas and programs $82,265; and for the raffle $2,927, for a total of $195,168.

Society for Asian Art - Dr. Olga Woo remarked about two recent successful events presented by the Society--the Japanese Garden Symposium and Japanese Screen Workshop.

She advised that the Society provided last month over 700 volunteer hours, more than 500 to Asian Art Museum alone.

A one-year summary of the exhibition kiosk from March 1, 1992 through the end of February indicates that the total one-year volume of gross sales was $110,861, affording to the Asian Art Museum almost $39,000. A professional merchandiser has been hired to be responsible for the kiosk and the goal will be to at least double the sales volume.

Dr. Woo then provided for the group's information a calendar of Society events through May.

Connoisseurs Council - Dr. Mortimer reminded those present that Pat McVeety will give a talk in the Museum this evening about a trip he and his wife made of museums in the United States to see collections of Asian art.

10. **Other Business:** Alan Becker advised that on March 30 the Business Council will sponsor a luncheon at the Bank of America building featuring Robert Scalopino, a distinguished political specialist in Asia. He urged everyone to attend and bring someone who may have interest in the Museum.

11. **Public Comment:**

At this time, members of the public may address the Commission on items that are within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total testimony to thirty minutes. There was no public comment.

12. **Adjournment:**

There being no further business to discuss, the meeting was adjourned at 1:45 P.M.

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AGENDA

ASIAN ART COMMISSION

Tuesday, May 4, 1993 - 12:00 Noon

Ming's Restaurant
1700 Embarcadero Road
Palo Alto, CA 94303

There will be an opportunity for public testimony before action is taken on any agenda item.

The following information is in compliance with the Americans with Disabilities Act.

DISABILITY ACCESS

The meeting will take place in the Museum Society Auxiliary Meeting Room on the first floor of the Asian Art Museum, which is wheelchair accessible.

The following will be made available upon request:

1. American sign language interpreters.
2. A sound enhancement system.
3. A reader during the meeting.

For arrangements for the above, please contact ADA Coordinator, Sherin S. Cole, at 415-668-6405 at least 72 hours prior to the meeting. Late requests will be honored if possible. Minutes of the meeting will be made available in alternative formats upon request.

The closest accessible BART station is located at Civic Center. Accessible MUNI lines serving the Asian Art Museum are #44 O'Shaughnessy and #71 Haight-Noriega. For information about MUNI accessible services, call 415-923-6142. There is accessible parking available at the following locations:

1. Staff parking lot located on the northeast side of the building.
2. At both ends of the Music Concourse.

To allow individuals with environmental illness or multiple chemical sensitivity to attend the meeting, individuals are requested to refrain from wearing perfume or other scented products.

Agenda
Asian Art Commission Meeting
May 4, 1993

AGENDA

1. Call to Order

2. Action:

   a. Approval of Minutes of March 2, 1993
   b. Resolution C93-019 - Resolution of Appreciation - Ms. Kyung H. Yoon for Her Leadership in the Korean Art Committee
   c. Resolution C93-020 - Resolution of Appreciation - Commissioner Masaya Okumura
   d. Resolution C93-021 - Restructuring of Connoisseurs Council, Approval of Bylaws
   e. Resolution C93-022 - Objects Recommended for Acquisition, Subject to the Availability of Funding
   f. Resolution C93-023 - Gifts Recommended for Acquisition into Permanent Collection
   g. Resolution C93-024 - Gifts Recommended for the Study Collection
   h. Resolution C93-025 - Approval of Loan No. OL1993.4 - Peabody & Essex Museum
   i. Resolution C93-026 - Approval of Loan No. OL1993.6 - The University Art Museum, Berkeley
   j. Resolution C93-027 - Approval of Foundation Policy Rescission

3. Chairman's Report

   a. Study of City Funding
   b. Museum Society Board Appointments
   c. Collectors Forum and Seminar on Blue and White Ceramics - April 23/24, 1993
   d. de Young Seismic Repair
   e. Upcoming Events in 1993:
      May 15 - Family Day, 1:00-4:00 P.M.
      May 18 - Reception for Mr. Okumura, 5:30-7:30 P.M.
      May 28-30 - Asian American Jazz Festival
      May 28 - Earthbones Exhibition Opening
      May 31 - National Chinese Music Ensemble, 7:00 P.M.
      June 9 - Tommy Tune Benefit Performance for Asian Art Museum
      June 29 - Dosojin: Japanese Rubbings Exhibition Opening, 5:30-7:00 P.M.

Agenda
Asian Art Commission Meeting
May 4, 1993

f. Other Informational Items

4. Director's Report

5. Report of Chief Curator/Deputy Director/Chief Administrative Officer - Emily J. Sano

   a. Personnel Update
   b. Facilities Update
   c. Exhibitions Update
   d. Other Informational Items

6. Financial Report - M. Glenn Vinson, Jr.

7. Development Report - Alan Becker

8. Committee Reports as Needed

9. Asian at Civic Center Committee Report and Action as Needed - Mrs. Brayton Wilbur, Jr.

10. Asian Art Museum Foundation Report

11. Reports from Affiliated Groups

    a. The Fine Arts Museums - Mr. Richard W. Goss, III
    b. Museum Society Auxiliary - Mrs. Byron Nishkian
    c. Society for Asian Art - Dr. Olga Woo
    d. Docent Council - Mrs. Jerry Cimmet
    e. Connoisseurs Council - Dr. Forrest Mortimer

12. Other Business

13. Public Comment - At this time, members of the public may address the Commission on items that are within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total testimony to thirty minutes.

14. Adjournment

ASIAN ART COMMISSION

RESOLUTION C93-019

Ms. Kyung H. Yoon for Her Leadership in the Committee for Korean Art

WHEREAS, Founding Chairman of the Committee Korean Art, Ms. Kyung H. Yoon has served as its leader for the past three years during which time, with her assistance a membership base numbering more than one hundred has been identified; and

WHEREAS, Under her leadership, the Committee for Korean Art has dedicated itself to the furtherance of the Asian Art Museum's Department of Korean Art; and

WHEREAS, Ms. Yoon galvanized the support required to procure an endowment from the Korea Foundation for the benefit of the Department of Korean Art; and

WHEREAS, Ms. Yoon has been instrumental in expanding the Department of Korean Art's collection and was instrumental in the relocation of the Korean gallery to the first floor of the Museum to afford it appropriate prominence in the Museum; and

WHEREAS, For the past three years, Ms. Yoon has organized the annual Ch'usok fundraising dinner for the benefit of the Department of Korean Art; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby extends its warm and sincere gratitude to Ms. Yoon for the time and effort she has expended during the past three years on behalf of the Asian Art Museum and the Department of Korean Art.

May 4, 1993

ASIAN ART COMMISSION

RESOLUTION C93-020

Appreciation to Commissioner Masaya Okumura

WHEREAS, Masaya Okumura has served the Asian Art Commission with great distinction and has faithfully and fully executed his sworn duties as Commissioner; and

WHEREAS, Mr. Okumura has served well as a constant and good counsel to the Asian Art Museum; and

WHEREAS, Masaya Okumura, in his capacity as President of Toshiba International Corporation, Ltd. for seven years, has assisted the Museum in the development of successful relations with the greater Bay Area Japanese business community and fostered goodwill and nurtured increased participation in Museum affairs in this community; now, therefore, be it

RESOLVED, That the Asian Art Commission and the Asian Art Museum Foundation here express profound appreciation to Masaya Okumura for his most excellent service to the institution, the business community of Japan, and the people of San Francisco and the Bay Area.

May 4, 1993

ASIAN ART COMMISSION

RESOLUTION C93-021

Approval of Bylaws
Connoisseurs Council

RESOLVED, That the Bylaws of the newly restructured Connoisseurs Council (attached) are hereby approved.

Attachment

May 4, 1993

BYLAWS

CONNOISSEUR'S COUNCIL

OF THE

ASIAN ART MUSEUM FOUNDATION

PURPOSE:

To encourage, through the formation of a group of interested friends, private donations of art and funds with which to acquire art for the Museum's collection.

MEMBERSHIP:

All donors to the Foundation are eligible to become Council Members. Until July 1, 1993, Council Membership will be extended to all donors who have contributed at least $1,000.00 and have evidenced an interest in becoming Council Members.

Effective as of July 1, 1993, the minimum donation for Council Membership will be $1,500.00. $1,000.00 of the donation shall be segregated as a fund for acquisition of art for the Museum's collection. The balance of the donation shall be designated as unrestricted funds.

Membership shall be held in the same manner and in the names in which the donations were made. Membership will be for a period of one year and will expire on the anniversary date of the previous year's qualifying donation.

COUNCIL EVENTS:

In furtherance of its purpose, the Council will sponsor periodic events at private homes, the Museum, auction houses, galleries and at such other locations as appropriate. All Council Members will be invited to attend all events on a first come first served basis. All donors who have contributed at least $1,000.00 will be invited to attend all Council events at the Museum. The Chairperson and the Director of the Museum may invite non-Council members to any Council event.

The Council's principal event will be an annual luncheon or other gathering, at which time the Members shall vote the expenditure of the Council's acquisition fund. If a sponsor is not available for the annual event, each Member attending shall be charged a reasonable amount for the cost thereof.

VOTES:

Only one vote will be allowed per membership for all purposes.

ADMINISTRATION:

The Director of the Museum shall appoint, from among the Council Members, a Chairperson or Co-Chairpersons to serve in such capacity for a period of one year. Successive terms are permitted. The Chairperson shall take such action as he or she shall determine to be reasonably necessary to promote the activities of the Council and arrange for Council events. The Chairperson may appoint such *ad hoc* committees from among the Council Members as he or she shall deem appropriate or necessary.

The Museum shall provide such administrative assistance as shall be necessary to permit the Council to carry out its purposes.

ASIAN ART COMMISSION

RESOLUTION C93-022

Objects Recommended for Acquisition
Subject to the Availability of Funding

WHEREAS, The following objects have been fully researched by the Curators and Conservators, and

WHEREAS, The Director and the Chief Curator have recommended that these objects be acquired for the permanent collection, and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of April 20, 1993, recommended that the Asian Art Commission approve the acquisition of the objects, subject to the availability of funding; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the acquisition of the following objects, subject to the availability of funding:

INDIA/HIMALAYAS

R1993.9
TEXTILE
Chaksi pangkhep
Bhutan
Silk and cotton
Early 20th century
H: 34 1/4 in x W: 96 1/2 in

Dealer:
Brent Olson, InnerAsia
Partially funded by
Dr. Edward Gerber

R1993.16.1-.2
TEXTILE
Pair of Embroidered Purses
Tibet
Silk
Early 20th century
H: 8 1/4 in x W: 9 1/2 in

Dealer:
Brent Olson, InnerAsia
Funded by Dr. Olga Woo

May 4, 1993

ASIAN ART COMMISSION

RESOLUTION C93-023

Gifts Recommended for Acquisition into Permanent Collection

WHEREAS, The following objects have been offered as gifts to the Asian Art Museum; and

WHEREAS, The following objects have been fully researched by the Curators and the Conservators; and

WHEREAS, The Director and the Chief Curator have recommended that these objects be accessioned into the permanent collection; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of April 20, 1993, recommended that the Asian Art Commission approve the following objects for accession; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the accession of the following objects into the permanent collection, with special thanks to the donors:

CHINA

R1993.7
METAL ARTS
Burial Suit
Bronze wire, silk fragments
Liao dynasty (916-1125)
H: 52 in x W: 20 in
Donor:
S. Bernstein & Co.

R1993.3.26.a-.b
METAL ARTS
Snuff Bottle
Cloisonne
Ca. 1900
H: 2 1/2 in x W: 1 5/8 in
Donor:
Richard Glover

R1993.3.31.a-.b
DECORATIVE ARTS
Snuff Bottle
Lacquer
Ca. 1900
H: 2 1/2 in x W: 2 in
Donor:
Richard Glover

INDIA/IMALAYAS

R1993.4
DECORATIVE ARTS
Bazuband (armlet)
India
Gold, precious stones and enamel
Mughal, Late 18th-Early 19th century
H: 3 in x W: 1 3/8 in

Donor:
Mrs. Jeanne O'Brien

R1993.10
TEXTILE
Bhura Lungsim Gho
Bhutan
Raw, silk and cotton
Third quarter of 20th century
H: 55 3/4 in x W: 69 1/4 in

Donor:
Terese Bartholomew

R1993.12.1-.3
METAL ARTS
Three Khyung Bird Thog-lchags
Tibet
Metal
Date Unknown
H: 2 1/4 in x W: 1 5/8 in

Donor:
Margaret Polak

JAPAN

R1991.34.2
CERAMICS
Tea Pot
Clay w/blue & white glaze
20th century
H: 2 3/4 in x W: 4 in

Donor:
Richard Mellott

R1993.3.2
DECORATIVE ARTS
Floral Bowl
Glass
Ca. 1900
H: 2 5/8 in x Dia: 5 in

Donor:
Richard Glover

R1993.3.15
METAL ARTS
Vase
Cloisonne
Ca. 1900
H: 9 3/8 in x Dia: 5 in

Donor:
Richard Glover

R1993.3.16
METAL ARTS
Vase
Cloisonne
Ca. 1900 — Donor:
H: 9 1/2 in x Dia: 3 1/2 in — Richard Glover

R1993.3.21
METAL ARTS
Vase with Flowers & Birds
Cloisonne
Ca. 1900 — Donor:
H: 7 3/8 in x Dia: 3 1/8 in — Richard Glover

R1993.5.1
PAINTING, Hanging Scroll
Standing Woman
by Nishikawa Sukenobu
Ink and colors on paper
1671-1751 — Donor:
H: 25 1/2 in x W: 7 3/4 in — Mrs. Jeanne O'Brien

R1993.5.3
PAINTING, Hanging Scroll
Wagtail on Rock
by Kano Tanyu
Ink on paper
1602-1674 — Donor:
H: 35 1/2 in x W: 13 in — Mrs. Jeanne O'Brien

R1993.5.4
PAINTING, Hanging Scroll
Landscape
by Yamamoto Baiitsu
Ink and wash on silk
1834 — Donor:
H: 42 1/4 in x W: 14 3/4 in — Mrs. Jeanne O'Brien

R1993.5.5
PAINTING, Hanging Scroll
Figure of an Old Woman (Komachi?)
by Ippo
Ink and wash on paper
1798-1871 — Donor:
H: 48 1/4 in x W: 11 1/4 in — Mrs. Jeanne O'Brien

R1993.5.6
PAINTING, Hanging Scroll
Quail & Millet
by Tosa Mitsuyoshi
Ink and colors on silk
1700-1772 — Donor:
H: 15 in x W: 23 3/8 in — Mrs. Jeanne O'Brien

R1993.5.8
PAINTING, Hanging Scroll
Tea Grinding Mill Stone w/Haiku
by Hakuin
Ink on paper
1685-1768 Donor:
H: 10 1/2 x W: 20 1/8 in Mrs. Jeanne O'Brien

R1993.5.10
PAINTING, Hanging Scroll
Raigo Amida
Ink, colors and gold on silk
Muromachi period? Donor:
H: 40 1/4 in x W: 15 3/8 in Mrs. Jeanne O'Brien

R1993.5.13
CERAMIC
Tea Bowl
Glazed stoneware
Edo period, 1615-1868 Donor:
H: 2 3/4 in x Dia: 5 in Mrs. Jeanne O'Brien

R1993.5.15
CERAMIC
Kogo (incense container)
by Kosai
Glazed stoneware
19th-20th century Donor:
H: 1 3/4 in x W: 1 7/8 in Mrs. Jeanne O'Brien

R1993.5.16.a-.e
DECORATIVE ARTS
Miniature Inkstone Box
Ivory, lacquer, inkstone and metal
Late 19th century Donor:
H: 5/8 x W: 3 1/8 x D: 4 3/4 in Mrs. Jeanne O'Brien

R1993.5.18.a-.d
DECORATIVE ARTS
Inkstone Box
by Issou
Inkstone, lacquer, gold
on bamboo and wood
Late 19th century Donor:
H: 1 3/4 in x W: 7 3/8 in x D: 9 in Mrs. Jeanne O'Brien

R1993.5.19.a-.b
CERAMIC
Kogo (incense container)
Lacquer and gold on wood
19th-20th century Donor:
H: 1 3/8 in x W: 3 in x D: 3 in Mrs. Jeanne O'Brien

R1993.5.20.a-.b
INRO & NETSUKE
Tokaido Stations
by Kenya
Glazed stoneware
1825-1829 Donor:
H: 3/8 in x W: 2 3/8 in x D: 3 in Mrs. Jeanne O'Brien

R1993.5.22
SCULPTURE
Carp
by Suketsugu
Wood
19th century Donor:
H: 4 x W: 3 1/4 x D: 15 5/8 in Mrs. Jeanne O'Brien

R1993.11
DECORATIVE ARTS
Writing Case
Lacquer with silver inlay
1800 Donor:
H: 2 in x W: 10 in x D: 9 1/4 in Mrs. Brooks Walker

R1993.13.2
PAINTING, Hanging Scroll
Rabbit and Moon
by Watanabe Shotei (1851-1918)
Ink and colors on silk
Meiji period Donor:
H: 34 1/4 in x W: 10 7/8 in Mrs. Jeanne O'Brien

R1993.13.3
PAINTING, Hanging Scroll
Festival of White Horse
by Hakubun
Lacquer and gold on paper
Meiji period, 19th century Donor:
H: 40 1/8 in x W: 10 3/8 in Mrs. Jeanne O'Brien

R1993.13.8
PAINTING, Hanging Scroll
Monkey in "Shiokumi" costume
By Mori Sosen
Ink and colors on paper
Edo period, 19th century Donor:
H: 29 3/4 in x W: 9 3/8 in Mrs. Jeanne O'Brien

R1993.13.9.1-.2
CERAMICS
Pair of "Mukozuke"
Nabeshima
Porcelain with polychrome
with enamel floral decoration
Edo period, 18th century
H: 2 3/4 in x 4 in

Donor:
Mrs. Jeanne O'Brien

R1993.13.10
SCULPTURE
Nyoirin Kannon
Stone
Edo period
H: 20 1/4 x W: 12 5/8 x D: 8 in

Donor:
Mrs. Jeanne O'Brien

KOREA

R1993.5.17
CERAMICS
Shallow Bowl
Porcelain
Choson dynasty, 15th C.
H: 3 3/8 in x Dia: 6 7/8 in

Donor:
Mrs. Jeanne O'Brien

R1993.13.1
PAINTING, Hanging Scroll
Rocks and Orchids
by Chong Hak-gyo
Ink on silk
Choson dynasty
H: 46 3/4 in x W: 18 3/8 in

Donor:
Mrs. Jeanne O'Brien

SOUTHEAST ASIA

R1992.90.1-.2
METAL ARTS
Pair of Palanquin Hooks
Bronze
13th century
H: 8 1/8 in x W: 4 1/2 in

Donor:
Frank Koehler

R1992.15.34.1-.2
CERAMICS
Two Female Figures
Si Satchanalai, Thailand
Stoneware
14th- 16th century
H: 4 1/2 in

Donor:
Stephen Shaia

May 4, 1993

ASIAN ART COMMISSION

RESOLUTION C93-024

Gifts Recommended for Study Collection

WHEREAS, The Asian Art Museum has been offered gifts that are appropriate for comparison and didactic purposes; and

WHEREAS, The Curators in charge have determined that these objects have value for research purposes; and,

WHEREAS, The Acquisitions and Loans Committee, at its meeting of April 20, 1993, recommended that the Asian Art Commission approve the acceptance of the objects into the study collection; now, therefore, be it

RESOLVED, That the Asian Art Commission approves the acceptance of the following objects for the study collection, with thanks to the donors:

CHINA

R1993.13.12
SCULPTURE
Xuan Zang and his Horse
Ivory
Early 20th century
H: 10 3/8 x W: 3 x D: 2 1/4 in
Donor:
Mrs. Jeanne O'Brien

JAPAN

R1993.5.11
PAINTING, Miniature Screen
Court Scene with Male Figures
Ink, colors and gold on paper
Edo period, 1615-1868
H: 10 5/8 in x W: 16 5/8 in
Donor:
Mrs. Jeanne O'Brien

R1993.5.12
SCULPTURE
Standing Monk
Wood
Edo period, 1615-1868
H: 12 1/2 x W: 4 x D: 4 1/4 in
Donor:
Mrs. Jeanne O'Brien

R1993.5.14
CERAMIC
Sueki Jar
Stoneware
5th-6th century
H: 5 1/4 in x Dia: 3 1/2 in
Donor:
Mrs. Jeanne O'Brien

R1993.13.4
PAINTING, Hanging Scroll
Daikoku's Mouse Looking at White Raddish
by Shirai Chokken
Ink on paper
Late Edo period, mid 19th century — Donor:
H: 10 7/8 in x W: 20 in — Mrs. Jeanne O'Brien

R1993.13.5
PAINTING, Handscroll
Sketches of various subjects
by Kano Tansen
Ink and wash on paper
Late Edo period — Donor:
H: 12 1/2 in x W: 272 in — Mrs. Jeanne O'Brien

R1993.13.6
PAINTING, Hanging Scroll
Star Mandala
Ink, colors and gold on paper
Edo period — Donor:
H: 68 1/4 in x W: 19 1/4 in — Mrs. Jeanne O'Brien

R1993.13.7
PAINTING, Hanging Scroll
Fishing Basket and Fishing Pole
(with Haiku inscription)
by Ku_shi
Ink on paper
Late Edo period, 19th century — Donor:
H: 12 1/2 in x W: 17 1/4 in — Mrs. Jeanne O'Brien

R1993.6
TEXTILE
Kesa
Silk — Donor:
Late 17th-Early 18th century — Patricia A. Jones
H: 80 1/4 in x W: 40 in — Christine C. White

KOREA

R1993.2
TEXTILE
Pojagi
Silk and Embroidery
20th century — Donor:
H: 21 in x W: 17 1/2 in — Mrs. Koh Byung Bok

SOUTHEAST ASIA

R1992.15.4
CERAMICS
Pot
Ban Chiang, Thailand
Earthenware
300 B.C. - 200 A.D.
H: 10 1/2 in x Dia: 5 3/4 in
Donor:
Stephen Shaia

R1992.15.6
CERAMICS
Pot
Ban Chiang , Thailand
Earthenware
1500-1000 B.C.
H: 6 1/2 in x Dia: 7 3/4 in
Donor:
Stephen Shaia

R1992.15.9
CERAMICS
Footed Bowl
Ban Chiang, Thailand
Earthenware
3000 B.C. - 2000 B.C.
H: 6 1/4 in x Dia: 6 1/4 in
Donor:
Stephen Shaia

R1992.15.12
CERAMICS
Bowl
Ban Chiang, Thailand
Earthenware
Early period, 3000 B.C.-2000 B.C.
H: 3 3/8 in x Dia: 6 1/4 in
Donor:
Stephen Shaia

R1992.15.14
CERAMICS
Pot
Ban Chiang, Thailand
Earthenware
Early period, ca. 1000 B.C.
H: 4 in x Dia: 5 1/8 in
Donor:
Stephen Shaia

R1992.15.16
CERAMICS
Pot
Ban Chiang, Thailand
Earthenware
Late peiod, 300 B.C. - 2000 A.D.
H: 5 1/4 in x Dia: 4 1/2 in
Donor:
Stephen Shaia

R1992.15.17
CERAMICS
Pot
Ban Chiang, Thailand
Earthenware
300 B.C. - 200 A.D.
H: 9 1/4 in x Dia: 5 in

Donor:
Stephen Shaia

R1992.15.30
CERAMICS
String of Clay Rollers and Beads
Ban Chiang, Thailand
Earthenware
300 B.C. - 200 A.D.
L: 13 in

Donor:
Stephen Shaia

R1992.15.35.1-.3
DECORATIVE ARTS
Three Strings of Beads
Ban Chiang, Thailand
Glass
2nd millenium A.D.
L: 13 in

Donor:
Stephen Shaia

May 4, 1993

ASIAN ART COMMISSION

RESOLUTION C93-025

Approval of Loan No. OL1993.4
Peabody & Essex Museum

WHEREAS, The Peabody & Essex Museum has requested the loan of two Thangkas (B62D34) and (B62D30), a Woman's Dress (1990.60), and a Belt (1991.22) for the exhibition, "Changing Patterns of the Dragon Kingdom: Cloth and Life in Bhutan," from September 1, 1994 to January 1, 1996. The exhibition will open at the Peabody, travel to a West Coast venue for three months in the Spring of 1995, to the Minneapolis Institute of Arts for three months in Summer 1995, and end at the Textile Museum for three months in the Fall of 1995; and

WHEREAS, The Curators in charge and the Head Conservator and the Senior Registrar have determined that these objects can safely travel if the following conditions are met:

1. Lighting is not to exceed 5 foot candles (50 lux).

2. The two Thangkas are fragile and extreme care must be observed when handling.

3. Borrower must pay all costs of loan, including packing, transportation and insurance.

4. All photos for reproduction to be supplied by AAMSF.

WHEREAS, The Director and Chief Curator has recommended the loan of these objects; and

WHEREAS, The Acquisition and Loans Committee, at its meeting of April 20, 1993, recommended approval of this loan to the Peabody & Essex Museum, subject to the conditions recommended above; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves Loan No. OL1993.4 to the Peabody & Essex Museum under the conditions outlined above.

May 4, 1993

ASIAN ART COMMISSION

RESOLUTION C93.026

Approval of Loan No. OL1993.6
The University Art Museum, Berkeley

WHEREAS, The University Art Museum, Berkeley, has requested the loan of six large wooden Japanese sculptures for the exhibition "Visions of the Dharma: Japanese Buddhist Paintings and Prints in the Honolulu Academy of Arts," from October 1, 1993 to January 15, 1994, and

WHEREAS, The Curators in charge and the Head Conservator and the Senior Registrar have determined that these objects can safely travel if the following conditions are met:

1. The objects are to be transported by UAM art handlers in their own truck accompanied by an Asian Art Museum curator or conservator.

2. Sculpture B62S23+ requires a welded steel mount and B67S1, B60#11+ and B60S133+ require soldered metal mounts to be constructed by the University Art Museum staff under the supervision of the Asian Art Museum Mountmaker. All costs for materials and supplies will be paid for by the UAM.

3. The installation design plans for B62S23+/24+ will be submitted in writing to the AAM for approval no later than 13 August 1993.

4. Light levels for all sculptures should be no greater than 10 footcandles for the duration of the exhibition.

5. Borrower must pay all costs of packing, transportation and administrative fees.

6. The UAM must provide a Certificate of Insurance naming the AAMSF as additional insured.

WHEREAS, The Director and Chief Curator have recommended the loan of these objects; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of April 20, 1993, recommended approval of this loan to the University Art Museum; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves Loan No. OL1993.6 to the University Art Museum in Berkeley, under the conditions outlined above.

May 4, 1993

ASIAN ART COMMISSION

RESOLUTION C93-027

Approval of Rescission of Policy

WHEREAS, The Asian Art Museum has an operating deficit for fiscal year 1992-93 which has been funded by the Asian Art Museum Foundation; and

WHEREAS, Present financial projections for fiscal year 1993-94 show an operating deficit; and

WHEREAS, The Asian Art Museum Foundation, in an attempt to bring the Foundation employees' wages and benefits into parity with the Museum's City employees did, on a motion made, seconded and carried, "approve the Foundation employees being on an equal wage basis with City employees...." at its meeting of July 1, 1986; now, therefore, be it

RESOLVED, That the Asian Art Commission approves the recission by the Asian Art Museum Foundation of the above stated action taken at its July 1, 1986 meeting, that being to treat Foundation employees on an equal wage basis with City employees; and be it further

RESOLVED, That the Director and the Chief Administrative Officer of the Asian Art Museum be and are hereby authorized to make such changes in the terms and conditions of employment of employees paid through the Asian Art Museum Foundation that the Director and Chief Administrative Officer deem necessary and appropriate to control costs and to improve the financial condition of the Museum; and be it further

RESOLVED, That the Employee Handbook of the Asian Art Museum be amended to reflect this grant of discretionary authority to the Director and the Chief Administrative Officer.

May 4, 1993

ASIAN ART MUSEUM
OF SAN FRANCISCO

April 24, 1993

MEMORANDUM

TO: Rand Castile, Director

FROM: Sherin S. Cole, Operations Manager

SUBJECT: Facilities Report

GLASS DOORS

The glass doors were being monitored originally for safety issues. The doors have been installed for over three years now and at present no injuries have been reported. It is my recommendation that signage is not necessary on the glass doors.

PIGEONS

Although the pigeons continue to avoid the area of installation, they have begun to land on other areas of the upper building and directly above the Asian Art Museum entrance doors. I met with Richard Everett this week and am awaiting a proposal for installation of additional equipment in the areas of concern.

ADA

We have received bids from five companies in regard to our request for proposals for assistive listening devices. The committee is currently reviewing these bids individually and will be meeting on Wednesday, April 28th to discuss. After this review, the committee will make recommendations to those involved with the Cowell Foundation grant.

I will be meeting with the Mayor's Disability Coordinator next week to discuss the transition plan that is due to the City by the end of May.

THE AVERY BRUNDAGE
COLLECTION

GOLDEN GATE PARK
SAN FRANCISCO
CALIFORNIA 94118
CABLE ASIANART
FAX (415) 668-8928
PHONE (415) 668-8921

MISCELLANEOUS

1. The completion of the seismic attachment of bookcases and file cabinets is rescheduled for early May.

2. The HVAC is scheduled for repairs by outside contractor (Cornely) in early May.

3. Robles Fire Sprinkler Company has completed the upgrading of our fire sprinkler system and we now have our renewal certification. In addition, they have flow tested our fire hoses.

4. National Guardian is currently replacing two of our camera/speaker/monitor systems.

5. The elevator is scheduled for repair beginning, Monday, April 26th. The repair will take approximately 4 days for completion, with the elevator being out of service during that time. There is a hole in the main cylinder, allowing the hydraulic fluid to leak.

cc: Emily Sano

ASIAN ART MUSEUM OF SAN FRANCISCO

TO: Emily Sano, Deputy Director

FROM: Valerie Pechenik, Personnel Officer VP

RE: Personnel Update

DATE: April 27, 1993

CONSERVATION

The Getty Grant Program approved a grant to the Museum to support the conservation survey of the collection. This grant provides funds for 30 weeks for an Objects Conservator on a full time basis and a Photographer on a part-time basis. Katie Untch, who had been hired as a temporary Assistant Conservator with Earthquake Claim Insurance Funds, will become the Objects Conservator for the project. Phillip Hofstetter, who is a part-time Photographer for the Fine Arts Museums, has been hired as the project Photographer. These positions are effective May 3, 1993.

DEVELOPMENT

Recruitment and interviews were conducted for a position of Office Assistant for the Development Office. However hiring has been temporarily suspended pending a re-evaluation of the Office staffing and budget requirements.

GENERAL PERSONNEL ADMINSTRATION

Due to minor system problems with the new Payroll\Personnel software, the establishment of the database has taken longer than anticipated. Our new target date for the distribution of Employee Profiles is mid-May. We have also expanded the position description questionnaire which we will be distributing to employees at that time. In order to insure compliance with the job description mandates of the Americans with Disabilities Act, the questionnaire includes a detailed survey of the essential physical, as well as behavioral, requirements of each position within the Museum.

This month I have attended a meeting of the Human Resources Arts Council to discuss "Incentive Alternatives during Financial Crises." ; a workshop sponsored by the Northern California Human Resources Council on the Family and Medical Leave Act; and a mandatory training course given by the City on handling of sexual harassment cases at the administrative hearing stage.

THE AVERY BRUNDAGE COLLECTION

GOLDEN GATE PARK
SAN FRANCISCO
CALIFORNIA 94118
CABLE ASIANART
FAX (415) 668-8928
PHONE (415) 668-8921

ASIAN ART COMMISSION

May 4, 1993

The Minutes of this meeting are missing.

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MINUTES - SPECIAL MEETING

ASIAN ART COMMISSION

Thursday, May 13, 1993 - 4:45 P.M.

Conference Room - Asian Art Museum

PRESENT:

Presiding Officer: James Murad
Vice Chairman: John F. Williams
Treasurer: M. Glenn Vinson, Jr.

Hatsuro Aizawa
Johnson S. Bogart
Mrs. James J. Connell
Mrs. Richard Dirickson
Laura J. Enos
Mrs. Robert Seller
Elvira Acosta Sidhu
Anthony Sun
Masayasu Ueno
Mrs. Brayton Wilbur, Jr.

ABSENT:

John Z. Bulkeley
Alexander D. Calhoun
R. Gwin Follis
James M. Gerstley
Mrs. Lewis Lowe
J. Sanford Miller
Masayasu Okumura
Charles Hall Page
Mrs. Walter Shorenstein
Mrs. Charles M. Sprincin
Doris M. Ward

IN ATTENDANCE:

Rand Castile, Director
Alan Becker, Director of Development
Renona Brown, Controller
Emily J. Sano, Deputy Director/Chief Curator/Chief Administrative Officer
Judith L. Teichman, Special Assistant to the Director
Margaret S. Lindsay, Executive Secretary

1. Call to Order:

The special meeting of the Asian Art Commission Executive Committee was called to order at 4:55 P.M. by the Presiding Officer, Vice Chairman James Murad.

2. Discussion of Asian Art Museum Budget Submittal

The meeting was called to address the ongoing fiscal problems of the City and to consider alternative measures of funding for the Asian Art Museum proposed by the Mayor's budget analyst. The Mayor proposed that the Asian and The Fine Arts Museums become designated recipients of a percentage of the base hotel tax. This would provide greater long-term stability for the Asian's funding, allow the Asian to participate in any growth income from the hotel tax, and offer management flexibility.

The Mayor's proposal included an offer to assist with a memorandum of understanding which will definitively and fairly spell out the level of security and custodial services which FAM will provide the Asian. It was made clear that in approving the resolution, the Commission would be accepting an alternate funding source as an interim measure and would not abandon the effort to seek full city funding in the future.

The Mayor's proposal included the Fine Art Museums contracting privately for security and custodial services. The group reviewed and discussed a resolution approved this same day on the subject during a special meeting of the Board of the Fine Arts Museums. The resolution authorized the President and Director of FAM to pursue both hotel tax funding and privatization of its civil service employees and to take appropriate actions to achieve these goals including exploration of a charter amendment. The term "privatization" in this context was interpreted to mean the appropriation of a sum of money by the City which management then uses to contract for certain services privately.

After careful deliberation of the pros and cons, the following resolution was approved unanimously:

RESOLUTION C93-029

Inclusion of the Asian Art Museum as a Recipient of the Hotel Tax

WHEREAS, Mayor Frank Jordan and the Asian Art Museum Foundation have engaged Charles Parkhurst to serve as an independent fact-finder in their effort to determine the level of City funding for the Asian Art Museums contemplated under the terms of the City's agreement with Avery Brundage; and

WHEREAS, When the parties have received Mr. Parkhurst's report on the level of funding contemplated they will make an effort to identify a source for any additional funds which are mandated which does not place the Asian Art Museum in competition with other needed City services; and

WHEREAS, The City is facing a significant fiscal crisis in the coming fiscal year; and

WHEREAS, The presence of the Asian Art Museum and its renowned collection contributes to San Francisco's image as a desirable tourist destination, thereby contributing to the City's economic health; and

WHEREAS, The War Memorial Performing Arts Center and the City's "grants for the arts" program, which provides funding for the City's nonprofit arts organizations, are all recipients of income from the hotel tax;

WHEREAS, Having the Asian Art Museum designated a recipient of a specified percentage of the City's income from the hotel tax would provide a relatively stable source for City support and improve efforts to raise and budget private funding effectively, now, therefore, be it

RESOLVED, That as an interim measure, the Asian Art Commission enthusiastically accepts Mayor Frank Jordan's proposal to designate the Asian Art Museum as a recipient of a specified percentage of the hotel tax; and be it

FURTHER RESOLVED, That the Chair of the Commission communicate the Commission's sincere gratitude to the Mayor and his budget staff for their efforts to meet the Asian's needs for additional security and custodial services and a stable source of funding in what is a very difficult time for the City generally; and be it

FURTHER RESOLVED, That the Asian Art Commission endorses the resolution of the Board of Trustees of The Fine Arts Museums of San Francisco in "pursuing privatization of its civil service employees," and authorizes the Chair of the Commission and the Director and Chief Administrative Officer of the Museum to pursue similar action on behalf of the Asian Art Museum.

3. Public Comment:

At this time members of the public were invited to address the Executive Committee of the Asian Art Commission on items within the subject matter jurisdiction of the Commission. Members of the public may address the Commission for up to three minutes. There was no public comment.

4. Adjournment:

The meeting was adjourned at 5:40 P.M.

ASIAN ART COMMISSION

May 13, 1993

The Minutes of this meeting are missing.

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AGENDA

ASIAN ART COMMISSION

Tuesday, July 6, 1993 - 12:00 Noon

Museum Society Auxiliary Meeting Room
First Floor, Asian Art Museum

There will be an opportunity for public testimony before action is taken on any agenda item.

The following information is in compliance with the Americans with Disabilities Act.

DISABILITY ACCESS

The meeting will take place in the Museum Society Auxiliary Meeting Room on the first floor of the Asian Art Museum, which is wheelchair accessible.

The following will be made available upon request:

1. American sign language interpreters.
2. A sound enhancement system.
3. A reader during the meeting.

For arrangements for the above, please contact ADA Coordinator, Sherin S. Cole, at 415-668-6405 at least 72 hours prior to the meeting. Late requests will be honored if possible. Minutes of the meeting will be made available in alternative formats upon request.

The closest accessible BART station is located at Civic Center. Accessible MUNI lines serving the Asian Art Museum are #44 O'Shaughnessy and #71 Haight-Noriega. For information about MUNI accessible services, call 415-923-6142. There is accessible parking available at the following locations:

1. Staff parking lot located on the northeast side of the building.
2. At both ends of the Music Concourse.

To allow individuals with environmental illness or multiple chemical sensitivity to attend the meeting, individuals are requested to refrain from wearing perfume or other scented products.

Agenda
Asian Art Commission Meeting
July 6, 1993

AGENDA

1. Call to Order

2. Action:

   a. Approval of Minutes of May 13, 1993 Special Meeting
   b. Resolution C93-033 - Museum Security Guidelines
   c. Resolution C93-034 - Renewal of Terms of Office: Alexander D. Calhoun, James M. Gerstley, and Marjorie W. Seller
   d. Resolution C93-035 - Nomination of Mrs. J. Sanford Miller to Asian Art Commission
   e. Resolution C93-036 - Appreciation to Laura J. Enos, J. Sanford Miller, and George Sycip on Completion of Their Terms of Office
   f. Resolution C93-037 - Approval of Object Recommended by the Director for Acquisition, Subject to the Availability of Funding
   g. Resolution C93-038 - Acceptance of Gifts
   h. Resolution C93-039 - Acceptance of Gift for Study Collection
   i. Resolution C93-040 - Approval of Outgoing Loan OL1993.05 to The China Institute in America
   j. Resolution C93-041 - Approval of Outgoing Loan OL1993.07 to the M. H. de Young Museum
   k. Resolution C93-042 - Approval of Outgoing Loan OL1993.08 to The Asia Society
   l. Resolution C93-043 - Approval of Outgoing Loan OL1993.09 to the Spencer Museum of Art
   m. Resolution C93-044 - Approval of Outgoing Loan OL1993.10 to the M. H. de Young Museum
   n. Resolution C93-045 - Request to City Attorney to File a Disclaimer of the Asian Art Museum's Interest in the Bequest of Josephine H. Robbins
   o. Resolution C93-046 - Alice Cooke Kent

3. Chairman's Report

   a. Security Report
   b. Odyssey through the Orient - Change of Date from October 15, 1993 to March 1994

Agenda
Asian Art Commission Meeting
July 6, 1993

c. Upcoming Events in 1993:
June 29 - Dosojin: Japanese Rubbings Exhibition Opening, 5:30-7:00 P.M.
July 20 - Tommy Tune Benefit Performance for Asian Art Museum

d. Other Informational Items

4. Director's Report

5. Report of Chief Curator/Deputy Director/Chief Administrative Officer

a. Personnel Update
b. Facilities Update
c. Exhibitions Update
d. Other Informational Items

6. Financial Report - M. Glenn Vinson, Jr.

7. Development Report - Alan Becker

8. Committee Reports as Needed

9. Asian at Civic Center Committee Report and Action as Needed - Mrs. Brayton Wilbur, Jr.

10. Asian Art Museum Foundation Report

11. Reports from Affiliated Groups

a. The Fine Arts Museums - Mr. Richard W. Goss, III
b. Museum Society Auxiliary - Mrs. James Palmer
c. Society for Asian Art - James J. Connell
d. Docent Council - Mrs. Midori Scott
e. Connoisseurs Council - Dr. Forrest Mortimer

12. Other Business

13. Public Comment - At this time, members of the public may address the Commission on items that are within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total testimony to thirty minutes.

14. Adjournment

ASIAN ART COMMISSION

RESOLUTION C93-039

Acceptance of Gift for Study Collection

WHEREAS, The Asian Art Museum has been offered a gift which is not suitable for display; and

WHEREAS, The Curators in charge have determined that this object has value for research purposes; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of June 29, 1993, recommended that the Asian Art Commission approve the acceptance of the following object into the study collection:

JAPAN

R1993.22.a-b
CERAMIC
Teapot w/lid
Japan
20th century
H: 3 1/2 in x W: 5 in

Donor:
Robert J. Mahoney

Now, therefore, be it

RESOLVED, That the Asian Art Commission accepts the following object into the collection, with thanks to the donor.

July 6, 1993

ASIAN ART COMMISSION

RESOLUTION C93-040

Approval of Outgoing Loan OL1993.05

The China Institute in America

WHEREAS, The China Institute in America has requested the loan of a Chinese Painting, Tribute Bearers, by Ren Bowen (B60D100) for an exhibition of "The Horse in Chinese Art" from October 22, 1994 to December 10, 1994.

WHEREAS, The Curator in charge, the Head Conservator and the Senior Registrar have determined that these objects can safely travel if the following conditions are met:

1. Relative humidity must be maintained between 50-60% at all times during storage and installation.

2. Temperature must be maintained between 65-75°F at all times during storage and installation.

3. Due to the delicate nature of silk support and media, lighting is not to exceed 5 foot candles (50 lux). With the exception of regular maintenance, lights may be on only when the exhibition is open for viewing.

4. The China Institute in America is responsible for all costs associated with the loan including packing, shipping and loan fees.

5. The China Institute must provide a Certificate of Insurance naming the AAMSF as additional insured.

WHEREAS, The Director and Chief Curator recommend the loan of these objects; and

WHEREAS, The Acquisition and Loans Committee, at its meeting of June 29, 1993, recommended approval of this loan to the China Institute; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves Outgoing Loan OL1993.05 to The China Institute in America.

July 6, 1993

ASIAN ART COMMISSION

RESOLUTION C93-041

Approval of Outgoing Loan OL1993.07
M. H. de Young Museum

WHEREAS, The de Young Museum has requested the loan of three Chinese Bronze Mirrors (B60B561, B60B579 & B60B595) for a Viewpoints exhibition "Reflections" from October 19, 1994 to February 1995, and

WHEREAS, The Curator in charge and the Head Conservator have determined that these objects can safely travel if the following conditions are met:

1. These objects must be in a display case kept at humidity of less than 40%.

2. The Fine Arts Museums must provide a Certificate of Insurance naming the AAMSF as additional insured.

WHEREAS, The Director and Chief Curator recommend the loan of these objects; and

WHEREAS, The Acquisition and Loans Committee, at its meeting of June 29, 1993, recommended approval of this loan to the de Young Museum; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves Outgoing Loan OL1993.07 to the M. H. de Young Museum.

July 6, 1993

ASIAN ART COMMISSION

RESOLUTION C93-042

Approval of Outgoing Loan OL1993.08
The Asia Society

WHEREAS, The Asia Society has requested the loan of a Thai Bronze Sculpture Avalokiteshvara (B66B14) for an exhibition entitled "Buddha of the Future: An Early Sculpture of Maitreya from Thailand" from April 11, 1994 through August 7, 1994; and

WHEREAS, The Curator in charge, the Head Conservator and the Senior Registrar have determined that this object can safely travel if the following conditions are met:

1. The object must be shipped by air.

2. A constant humdity of less than 40% must be maintained in the display case.

3. An Asian Art Museum Conservator will courier the object while in transit and during installation and deinstallation.

4. The Asia Society is responsible for all costs associated with the loan including packing, shipping and loan fees.

5. The Asia Society must provide a Certificate of Insurance naming the AAMSF as additional insured.

6. Requests for additional venues must be treated separately.

WHEREAS, The Director and Chief Curator recommend the loan of these objects; and

WHEREAS, The Acquisition and Loans Committee recommends approval of this loan to the Asia Society; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves Outgoing Loan OL1993.07 to the Asia Society.

July 6, 1993

ASIAN ART COMMISSION

RESOLUTION C93-043

Approval of Outgoing Loan OL1993.09
The Spencer Museum of Art

WHEREAS, The Spencer Museum of Art has requested the loan of a Thangka, Samantabhadra (B72D67), a Kesi, Three Dhyani Buddhas (B60D102), a Hanging Scroll, Lokesvara Sadaksari (1989.4), a Fan Painting, Lohans Crossing the Sea (B79D6), and a Kesi, Green Tara (1992.59), for an exhibition entitled "Latter Days of the Law: Images of Chinese Buddhism 850-1850" from August 28, 1994 through October 9, 1994 and traveling to the AAM and one additional venue.

WHEREAS, The Curator in charge and the Head Conservator have determined that these objects can safely travel if the following conditions are met:

1. An Asian Art Museum staff member must be present for installation and deinstallation.

2. Display time should not exceed six months total.

3. Pieces should be displayed behind UF3 plexiglass.

4. Light levels for 1989.4 and B60D102 should be kept within 5-6 footcandles. Light levels for B79D6 and B72D67 should be kept within 5-10 footcandles.

5. B60D102 must be repaired and mounted or matted before exhibition. B76D6 must be matted and framed before exhibition.

6. The Spencer Museum of Art is responsible for all costs associated with the loan including packing, shipping and loan fees.

7. The Spencer Museum of Art must provide a Certificate of Insurance naming the AAMSF as additional insured.

WHEREAS, The Director and Chief Curator recommend the loan of these objects; and

WHEREAS, The Acquisition and Loans Committee, at its meeting of June 29, 1993, recommended approval of this loan to the Spencer Museum of Art; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves Outgoing Loan OL1993.10 to the Spencer Museum of Art.

July 6, 1993

ASIAN ART COMMISSION

RESOLUTION C93-044

Approval of Outgoing Loan OL1993.10
M. H. de Young Museum

WHEREAS, The de Young Museum has requested the loan of two Iranian objects (B60P1965, B60P2028) for a display from August 1993 to be renewed annually, and;

WHEREAS, The Curator in charge, the Head Conservator and the Senior Registrar have determined that these objects can safely travel if the following condition is met:

1. The Fine Arts Museums must provide a Certificate of Insurance naming the AAMSF as additional insured.

WHEREAS, The Director and Chief Curator recommend the loan of these objects; and

WHEREAS, The Acquisition and Loans Committee, at its meeting of June 29, 1993, recommended approval of this loan to the de Young Museum; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves Outgoing Loan OL1993.10 to the M. H. de Young Museum.

July 6, 1993

ASIAN ART COMMISSION

RESOLUTION C93-045

Request to City Attorney to File a Disclaimer of Asian Art Museum's Interest in 19th Century Figurines from the Estate of Josephine H. Robbins

WHEREAS, Josephine H. Robbins bequeathed to the M. H. de Young Memorial Museum some 19th century ivory Lohan Figurines and this bequest was then offered to the Asian Art Museum; and

WHEREAS, The Curator in Charge viewed the figurines and recommended to the Director that these figurines not be accessioned into the collection on the grounds that the Museum cannot honor the demand that they be regularly shown; and

WHEREAS, The Director accepted the Curator's recommendation and recommends to the Acquisitions and Loans Committee that the Bequest not be accepted; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of June 29, 1993, recommended that the Bequest not be accepted into the collection; now, therefore, be it

RESOLVED, That Asian Art Commission, on recommendation of the Acquisitions and Loans Committee, hereby requests that the City Attorney file a disclaimer of the Asian Art Museum's interest in the 19th century ivory Lohan figurines from the estate of Josephine H. Robbins.

July 6, 1993

ASIAN ART COMMISSION

RESOLUTION C93-033

Museum Security Guidelines

WHEREAS, The Joint AAM/FAM Security Committee has recommended that the boards of both museums adopt as minimum security standards the June 1989 "Suggested Guidelines in Museum Security" by the Museum, Library, and Archive Committee of the American Society for Industrial Security; and

WHEREAS, The Guidelines are recognized within the museum profession as the prevailing standards for safeguarding collections; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby adopts as minimum security standards the June 1989 "Suggested Guidelines in Museum Security" by the Museum, Library, and Archive Committee of the American Society for Industrial Security; and be it further

RESOLVED, That the Director of the Museum is instructed to periodically report to the Board on progress made to achieve the guidelines.

July 6, 1993

(The complete document described above will be made available in the Commission office for review prior to and during the meeting on July 6, 1993.)

ASIAN ART COMMISSION

RESOLUTION C93-034

Renewal of Terms of Office
Alexander D. Calhoun
James M. Gerstley
Marjorie W. Seller

WHEREAS, Commission Charter Members Alexander D. Calhoun, James M. Gerstley, and Marjorie Seller will have each completed a full term of office as Commissioner as of July 31, 1993; and

WHEREAS, The Nominating Committee has recommended the renewal of the terms of office of the above Commissioners; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby endorses the recommendation of the Nominating Committee and nominates Commissioners Calhoun, Gerstley, and Seller for an additional three-year term, beginning August 1, 1993 and ending July 31, 1996.

July 6, 1993

ASIAN ART COMMISSION

RESOLUTION C93-035

Nomination of Mrs. J. Sanford Miller to Asian Art Commission

WHEREAS, The Nominating Committee has recommended the nomination of Mrs. J. Sanford Miller to the Asian Art Commission; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby endorses the nomination of Mrs. J. Sanford Miller to the Commission, and recommends to Mayor Jordan her appointment.

July 6, 1993

CONSTANCE CORCORAN MILLER
3232 PACIFIC AVENUE
SAN FRANCISCO, CA 94118

Background Summary

- **Recent Charitable Activities**

  - Asian Art Museum of San Francisco
    - Docent, 1984 to present
      - Daily supervisor; public relations committee
    - Board of Directors, Society for Asian Art
      - Chairman 35th Anniversary Committee
    - Family Day
      - Creator & Chairman, 1991-1993
    - Connoisseurs Council

  - Junior League of San Francisco
  - Edgewood Childrens Center - Auxiliary/Garden Fair
  - Children's Hospital - Carousel Ball
  - Hamlin School - Room Parent

- **Business Experience - Advertising**

  - Bozell & Jacobs, Palo Alto - Account Supervisor
    - Responsible for Amdahl and Triad accounts
  - J. Walter Thompson, San Francisco - Account Executive
    - Burger King account
  - BBDO - Batten, Barton, Durstine & Osborn, Boston - Account Supervisor
    - Responsible for Honeywell Information Systems, General Electric, William Carter Clothes and Colombo Yogurt

- **Education**

  - B.A., University of Colorado, Boulder - Art History major
  - Attended Bennett College (Millbrook, NY) and Beaver Country Day School (Chestnut Hill, MA)

- **Personal**

  Born in Arizona; raised in Massachusetts; Married; Two Daughters - Christine (11) and Charlotte (7). Competitive golfer (Ladies Club Champion - Wianno Club). Member, Metropolitan Club.

ASIAN ART COMMISSION

RESOLUTION C93-036

Appreciation to Commissioners Laura J. Enos, J. Sanford Miller and George Sycip

WHEREAS, Commissioner Laura J. Enos has completed two full three-year terms of office as Asian Art Commissioner; and

WHEREAS, During her tenure, Ms. Enos has chaired the community outreach program in an attempt to involve members of the various ethnic communities in the activities of the Asian Art Museum; and

WHEREAS, Ms. Enos presently serves with distinction as a representive of the Asian Art Museum on the board of directors of the Museum Society and will shortly be nominated for membership in the Asian Art Museum Foundation; and

WHEREAS, Commissioner J. Sanford Miller has completed his term as Asian Art Commissioner; and

WHEREAS, Mr. Miller served as chair of the corporate committee and introduced a number of important supporters to the Museum; and

WHEREAS, Commissioner George Sycip has tendered his resignation from the Commission after two years because of pressing business and family commitments; and

WHEREAS, Mr. Sycip was instrumental in involving the Philippine community with the activities of the Museum; and

WHEREAS, The above Commissioners faithfully served the City and County of San Francisco and the Asian Art Museum with diligence and distinction throughout their terms of office; now, therefore, be it

RESOLVED, That the members of the Asian Art Commission, in wishing to acknowledge the many contributions of the above to the Commission and Asian Art Museum, extend their sincere gratitude to Commissioners Enos, Miller, and Sycip.

ASIAN ART COMMISSION

RESOLUTION C93-037

Approval of Acquisition of Object Subject to the Availability of Funding

WHEREAS, The following object was fully researched by the Curators and Conservators, and

WHEREAS, The Director and the Chief Curator recommend that the object be acquired for the permanent collection; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of June 29, 1993, recommended that the Asian Art Commission approve the object for acquisition, subject to the availability of funding; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the acquisition of the following object, subject to the availability of funding:

JAPAN

R1993.20.3
TEXTILE
Stenciled Kimono
Banana Fiber
Japan
Ca. 1920
H: 20 in x W: 42 in

Dealer:
Cynthia Shaver
$ 2,160.00

Funding Source:
Discretionary Fund

July 6, 1993

ASIAN ART COMMISSION

RESOLUTION C93-038

Approval of Accession of Gifts

WHEREAS, The following objects have been offered as gifts to the Asian Art Museum; and

WHEREAS, The following objects were fully researched by the Curators and the Conservators; and

WHEREAS, The Director and the Chief Curator recommend that these objects be accessioned into the permanent collection; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of June 29, 1993, recommended that the Asian Art Commission approve the following objects for accession; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the accession of the following objects, with special thanks to the donors:

CHINA

R1991.86
PAINTINGS, Album
Bamboo Paintings
by Chen Hao
Ink on paper
China
Qing dynasty, 19th century
H: 12 7/8 in x W: 9 5/8 in

Donor:
Gryffyd & Janet Partridge

INDIA\HIMALAYAS

R1993.19
METAL ARTS, Thog-lcags
Arrowhead
Bronze
Tibet/Ordos
Date Unknown
H: 1.5 cm x L: 5.0 cm

Donor:
Tony Anninos

JAPAN

R1993.23
DECORATIVE ARTS
Plate
Lacquer
by Mutsumi Suzuki
Japan
1991
H: 5.6 cm x Dia: 35.2

Donor:
Mutsumi Suzuki

KOREA

R1993.21
PAINTING, Calligraphy
Unification
by Yi Sung-man (1875-1965)
Ink on paper
Korea
20th century
H: 20 in x W: 66 in (framed)

Donor:
Chung-Hyun Kim

SOUTHEAST ASIA

R1993.15
TEXTILE
Ikat
Silk
Cambodia
Late 19th-Early 20th C.
H: 35 3/4" x W: 115"

Donors:
Pat Gordon
Betty Alberts

July 6, 1993

ASIAN ART COMMISSION

RESOLUTION C93-046

Alice Cooke Kent

WHEREAS, The Asian Art Commission is cognizant of the important contributions made by Alice Cooke Kent to the Asian Art Museum of San Francisco during her lifetime; and

WHEREAS, Mrs. Kent served as a member of the original Asian Art Commission which was established in 1969 to govern the new Asian Art Museum; and

WHEREAS, Mrs. Kent also served as the first co-chairman of the Society for Asian Art which was instrumental in persuading the late Avery Brundage to donate his collection of Asian art to the City of San Francisco; and

WHEREAS, The Brundage gift forms the nucleus of the Asian Art Museum's collection; and

WHEREAS, The Society for Asian Art continues to this day to be a significant support group for the Museum; now, therefore, be it

RESOLVED, That the members of the Asian Art Commission express their sincere appreciation for the support given by Mrs. Kent throughout many years and express their heartfelt condolences to the members of her family.

July 6, 1993

Mrs. Kent's wish was to have no flowers but donations to go towards the acquisition of Japanese art for the Museum.

ASIAN ART MUSEUM
OF SAN FRANCISCO

June 25, 1993

MEMORANDUM

TO: Rand Castile, Director

FROM: Sherin S. Cole, Operations Manager

SUBJECT: Facilities Report

PIGEONS

The next "test" area will be performed after approval of 1993-1994 foundation budget.

ADA

The ADA committee has arranged demonstrations by the two firms being considered to provide the assistive listening devices for the Trustees' Auditorium and the Docent Tour Program. The demonstrations will take place on Wednesday, June 30th. The committee will recommend a contract be issued once the demonstrations have taken place.

MISCELLANEOUS

1. The completion of the seismic attachment of bookcases and file cabinets is set for early July.

2. The HVAC repairs that were performed in late May by Cornely, continue to keep the system up and working properly.

3. DPW Paint Shop has completed painting the Museum Society Auxiliary Room, the doors to the public restrooms, the exit doors in China, and the Trustees' Auditorium stage.

4. Department of Public Health is scheduled for June 28th and June 29nd. Air sampling in the first floor gallery areas and personal monitoring of our lighting technician, along with testing of the fan filters will be taking place. This process is part of continuing plans to monitor any exposure to asbestos that may be taking place in the museum. These tests will take place periodically throughout the museum on an ongoing basis.

cc: Emily Sano

THE AVERY BRUNDAGE
COLLECTION

GOLDEN GATE PARK
SAN FRANCISCO
CALIFORNIA 94118
CABLE ASIANART
FAX (415) 668-8928
PHONE (415) 668-8921
TDD (415) 752-2635

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ASIAN ART COMMISSION

Tuesday, July 6, 1993 - 12:00 Noon

Museum Society Auxiliary Meeting Room
Asian Art Museum

PRESENT:

Chairman Presiding: Mrs. Lewis Lowe
Vice Chairmen: James M. Gerstley
John F. Williams
Treasurer: M. Glenn Vinson, Jr.

Hatsuro Aizawa
Johnson S. Bogart
John Z. Bulkeley
Mrs. James J. Connell
Mrs. Richard Dirickson
Laura J. Enos
Mrs. Robert Seller
Masayasu Ueno
Doris M. Ward
Mrs. Brayton Wilbur, Jr.

ABSENT:

Alexander D. Calhoun
J. Sanford Miller
James Murad
Charles Hall Page
Mrs. Charles M. Sprincin
Anthony Sun
Mrs. Walter Shorenstein
Elvira Acosta Sidhu

IN ATTENDANCE: Asian Art Museum Foundation Members:

Robert Brown
Willard G. Clark
Mrs. Robert Danforth
Anne Diller
William Dawson Goulet
Mrs. George Haldeman
Mrs. William R. Hambrecht
Thomas J. Klitgaard
Dr. Forrest Mortimer
Roger S. Siboni

Richard W. Goss, II, President, The Fine Arts Museum of San Francisco
Mrs. Donald Elliott, Vice Chair-AAM
Mrs. Midori Scott, Chair, Docent Council

Rand Castile, Director
Alan Becker, Director of Development
Renona Brown, Controller
Emily J. Sano, Chief Curator/Deputy Director/Chief Administrative Officer
Judith L. Teichman, Special Assistant to the Director
Margaret S. Lindsay, Executive Secretary

1. Call to Order:

The meeting of the Asian Art Commission was called to order at 12:30 P.M. by Chairman Alice G. Lowe, a quorum being present.

2. Approval of Minutes:

The minutes of the May 13, 1993 special meeting, having been mailed to all present, were approved as written.

3. Approval of Resolutions:

The following resolutions were approved unanimously:

a. RESOLUTION C93-033

Museum Security Guidelines

WHEREAS, The Joint AAM/FAM Security Committee has recommended that the boards of both museums adopt as minimum security standards the June 1989 "Suggested Guidelines in Museum Security" by the Museum, Library, and Archive Committee of the American Society for Industrial Security; and

WHEREAS, The Guidelines are recognized within the museum profession as the prevailing standards for safeguarding collections; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby adopts as minimum security standards the June 1989 "Suggested Guidelines in Museum Security" by the Museum, Library, and Archive Committee of the American Society for Industrial Security; and be it further

RESOLVED, That the Director of the Museum is instructed to periodically report to the Board on progress made to achieve the guidelines.

(The above guidelines will remain on file with these minutes in the Commission office.)

b. **RESOLUTION C93-034**

Renewal of Terms of Office
Alexander D. Calhoun
James M. Gerstley
Marjorie W. Seller

WHEREAS, Commission Charter Members Alexander D. Calhoun, James M. Gerstley, and Marjorie Seller will have each completed a full term of office as Commissioner as of July 31, 1993; and

WHEREAS, The Nominating Committee has recommended the renewal of the terms of office of the above Commissioners; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby endorses the recommendation of the Nominating Committee and nominates Commissioners Calhoun, Gerstley, and Seller for an additional three-year term, beginning August 1, 1993 and ending July 31, 1996.

c. **RESOLUTION C93-035**

Nomination of Mrs. J. Sanford Miller
to Asian Art Commission

WHEREAS, The Nominating Committee has recommended the nomination of Mrs. J. Sanford Miller to the Asian Art Commission; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby endorses the nomination of Mrs. J. Sanford Miller to the Commission, and recommends to Mayor Jordan her appointment.

d. **RESOLUTION C93-036**

Appreciation to Commissioners Laura J. Enos,
J. Sanford Miller and George Sycip

WHEREAS, Commissioner Laura J. Enos has completed two full three-year terms of office as Asian Art Commissioner; and

WHEREAS, During her tenure, Ms. Enos has chaired the community outreach program in an attempt to involve members of the various ethnic communities in the activities of the Asian Art Museum; and

WHEREAS, Ms. Enos presently serves with distinction as a representive of the Asian Art Museum on the board of directors of the Museum Society and will shortly be nominated for membership in the Asian Art Museum Foundation; and

WHEREAS, Commissioner J. Sanford Miller has completed his term as Asian Art Commissioner; and

WHEREAS, Mr. Miller served as chair of the corporate committee and introduced a number of important supporters to the Museum; and

WHEREAS, Commissioner George Sycip has tendered his resignation from the Commission after two years because of pressing business and family commitments; and

WHEREAS, Mr. Sycip was instrumental in involving the Philippine community with the activities of the Museum; and

WHEREAS, The above Commissioners faithfully served the City and County of San Francisco and the Asian Art Museum with diligence and distinction throughout their terms of office; now, therefore, be it

RESOLVED, That the members of the Asian Art Commission, in wishing to acknowledge the many contributions of the above to the Commission and Asian Art Museum, extend their sincere gratitude to Commissioners Enos, Miller, and Sycip.

e. **RESOLUTION C93-037**

**Approval of Acquisition of Object
Subject to the Availability of Funding**

WHEREAS, The following object was fully researched by the Curators and Conservators, and

WHEREAS, The Director and the Chief Curator recommend that the object be acquired for the permanent collection; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of June 29, 1993, recommended that the Asian Art Commission

approve the object for acquisition, subject to the availability of funding; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the acquisition of the following object, subject to the availability of funding:

JAPAN

R1993.20.3
TEXTILE
Stenciled Kimono
Banana Fiber
Japan
Ca. 1920
H: 20 in x W: 42 in

Dealer:
Cynthia Shaver

Funding Source:
Discretionary Fund

f. **RESOLUTION C93-038**

Approval of Accession of Gifts

WHEREAS, The following objects have been offered as gifts to the Asian Art Museum; and

WHEREAS, The following objects were fully researched by the Curators and the Conservators; and

WHEREAS, The Director and the Chief Curator recommend that these objects be accessioned into the permanent collection; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of June 29, 1993, recommended that the Asian Art Commission approve the following objects for accession; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the accession of the following objects, with special thanks to the donors:

CHINA

R1991.86
PAINTINGS, Album
Bamboo Paintings
by Chen Hao
Ink on paper

China
Qing dynasty, 19th century
H: 12 7/8 in x W: 9 5/8 in

Donor:
Gryffyd & Janet Partridge

INDIA\HIMALAYAS

R1993.19
METAL ARTS, Thog-lcags
Arrowhead
Bronze
Tibet/Ordos
Date Unknown
H: 1.5 cm x L: 5.0 cm

Donor:
Tony Anninos

JAPAN

R1993.23
DECORATIVE ARTS
Plate
Lacquer
by Mutsumi Suzuki
Japan
1991
H: 5.6 cm x Dia: 35.2

Donor:
Mutsumi Suzuki

KOREA

R1993.21
PAINTING, Calligraphy
Unification
by Yi Sung-man (1875-1965)
Ink on paper
Korea
20th century
H: 20 in x W: 66 in (framed)

Donor:
Chung-Hyun Kim

SOUTHEAST ASIA

R1993.15
TEXTILE
Ikat
Silk
Cambodia
Late 19th-Early 20th C.
H: 35 3/4" x W: 115"

Donors:
Pat Gordon
Betty Alberts

g.
g.

RESOLUTION C93-039

Acceptance of Gift for Study Collection

WHEREAS, The Asian Art Museum has been offered a gift which is not suitable for display; and

WHEREAS, The Curators in charge have determined that this object has value for research purposes; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of June 29, 1993, recommended that the Asian Art Commission approve the acceptance of the following object into the study collection:

JAPAN

R1993.22.a-b
CERAMIC
Teapot w/lid
Japan
20th century
H: 3 1/2 in x W: 5 in

Donor:
Robert J. Mahoney

Now, therefore, be it

RESOLVED, That the Asian Art Commission accepts the following object into the collection, with thanks to the donor.

h.

RESOLUTION C93-040

Approval of Outgoing Loan OL1993.05

The China Institute in America

WHEREAS, The China Institute in America has requested the loan of a Chinese Painting, Tribute Bearers, by Ren Bowen (B60D100) for an exhibition of "The Horse in Chinese Art" from October 22, 1994 to December 10, 1994.

WHEREAS, The Curator in charge, the Head Conservator and the Senior Registrar have determined that these objects can safely travel if the following conditions are met:

1. Relative humidity must be maintained between 50-60% at all times during storage and installation.

2. Temperature must be maintained between 65-75°F at all times during storage and installation.

3. Due to the delicate nature of silk support and media, lighting is not to exceed 5 foot candles (50 lux). With the exception of regular maintenance, lights may be on only when the exhibition is open for viewing.

4. The China Institute in America is responsible for all costs associated with the loan including packing, shipping and loan fees.

5. The China Institute must provide a Certificate of Insurance naming the AAMSF as additional insured.

WHEREAS, The Director and Chief Curator recommend the loan of these objects; and

WHEREAS, The Acquisition and Loans Committee, at its meeting of June 29, 1993, recommended approval of this loan to the China Institute; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves Outgoing Loan OL1993.05 to The China Institute in America.

i. **RESOLUTION C93-041**

Approval of Outgoing Loan OL1993.07
M. H. de Young Museum

WHEREAS, The de Young Museum has requested the loan of three Chinese Bronze Mirrors (B60B561, B60B579 & B60B595) for a Viewpoints exhibition "Reflections" from October 19, 1994 to February 1995, and

WHEREAS, The Curator in charge and the Head Conservator have determined that these objects can safely travel if the following conditions are met:

1. These objects must be in a display case kept at humidity of less than 40%.

2. The Fine Arts Museums must provide a Certificate of Insurance naming the AAMSF as additional insured.

WHEREAS, The Director and Chief Curator recommend the loan of these objects; and

WHEREAS, The Acquisition and Loans Committee, at its meeting of June 29, 1993, recommended approval of this loan to the de Young Museum; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves Outgoing Loan OL1993.07 to the M. H. de Young Museum.

j. **RESOLUTION C93-042**

Approval of Outgoing Loan OL1993.08
The Asia Society

WHEREAS, The Asia Society has requested the loan of a Thai Bronze Sculpture Avalokiteshvara (B66B14) for an exhibition entitled "Buddha of the Future: An Early Sculpture of Maitreya from Thailand" from April 11, 1994 through August 7, 1994; and

WHEREAS, The Curator in charge, the Head Conservator and the Senior Registrar have determined that this object can safely travel if the following conditions are met:

1. The object must be shipped by air.

2. A constant humidity of less than 40% must be maintained in the display case.

3. An Asian Art Museum Conservator will courier the object while in transit and during installation and deinstallation.

4. The Asia Society is responsible for all costs associated with the loan including packing, shipping and loan fees.

5. The Asia Society must provide a Certificate of Insurance naming the AAMSF as additional insured.

6. Requests for additional venues must be treated separately.

WHEREAS, The Director and Chief Curator recommend the loan of these objects; and

WHEREAS, The Acquisition and Loans Committee recommends approval of this loan to the Asia Society; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves Outgoing Loan OL1993.07 to the Asia Society.

k. **RESOLUTION C93-043**

Approval of Outgoing Loan OL1993.09
The Spencer Museum of Art

WHEREAS, The Spencer Museum of Art has requested the loan of a Thangka, Samantabhadra (B72D67), a Kesi, Three Dhyani Buddhas (B60D102), a Hanging Scroll, Lokesvara Sadaksari (1989.4), a Fan Painting, Lohans Crossing the Sea (B79D6), and a Kesi, Green Tara (1992.59), for an exhibition entitled "Latter Days of the Law: Images of Chinese Buddhism 850-1850" from August 28, 1994 through October 9, 1994 and traveling to the AAM and one additional venue.

WHEREAS, The Curator in charge and the Head Conservator have determined that these objects can safely travel if the following conditions are met:

1. An Asian Art Museum staff member must be present for installation and deinstallation.

2. Display time should not exceed six months total.

3. Pieces should be displayed behind UF3 plexiglass.

4. Light levels for 1989.4 and B60D102 should be kept within 5-6 footcandles. Light levels for B79D6 and B72D67 should be kept within 5-10 footcandles.

5. B60D102 must be repaired and mounted or matted before exhibition. B79D6 must be matted and framed before exhibition.

6. The Spencer Museum of Art is responsible for all costs associated with the loan including packing, shipping and loan fees.

7. The Spencer Museum of Art must provide a Certificate of Insurance naming the AAMSF as additional insured.

WHEREAS, The Director and Chief Curator recommend the loan of these objects; and

WHEREAS, The Acquisition and Loans Committee, at its meeting of June 29, 1993, recommended approval of this loan to the Spencer Museum of Art; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves Outgoing Loan OL1993.09 to the Spencer Museum of Art.

l. **RESOLUTION C93-044**

Approval of Outgoing Loan OL1993.10
M. H. de Young Museum

WHEREAS, The de Young Museum has requested the loan of two Iranian objects (B60P1965, B60P2028) for a display from August 1993 to be renewed annually, and;

WHEREAS, The Curator in charge, the Head Conservator and the Senior Registrar have determined that these objects can safely travel if the following condition is met:

1. The Fine Arts Museums must provide a Certificate of Insurance naming the AAMSF as additional insured.

WHEREAS, The Director and Chief Curator recommend the loan of these objects; and

WHEREAS, The Acquisition and Loans Committee, at its meeting of June 29, 1993, recommended approval of this loan to the de Young Museum; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves Outgoing Loan OL1993.10 to the M. H. de Young Museum.

m. **RESOLUTION C93-045**

Request to City Attorney to File a Disclaimer of
Asian Art Museum's Interest in 19th Century Figurines
from the Estate of Josephine H. Robbins

WHEREAS, Josephine H. Robbins bequeathed to the M. H. de Young Memorial Museum some 19th century ivory Lohan Figurines and this bequest was then offered to the Asian Art Museum; and

WHEREAS, The Curator in Charge viewed the figurines and recommended to the Director that these figurines not be accessioned into the collection on the grounds that the Museum cannot honor the demand that they be regularly shown; and

WHEREAS, The Director accepted the Curator's recommendation and recommends to the Acquisitions and Loans Committee that the Bequest not be accepted; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of June 29, 1993, recommended that the Bequest not be accepted into the collection; now, therefore, be it

RESOLVED, That Asian Art Commission, on recommendation of the Acquisitions and Loans Committee, hereby requests that the City Attorney file a disclaimer of the Asian Art Museum's interest in the 19th century ivory Lohan figurines from the estate of Josephine H. Robbins.

n. **RESOLUTION C93-046**

Alice Cooke Kent

WHEREAS, The Asian Art Commission is cognizant of the important contributions made by Alice Cooke Kent to the Asian Art Museum of San Francisco during her lifetime; and

WHEREAS, Mrs. Kent served as a member of the original Asian Art Commission which was established in 1969 to govern the new Asian Art Museum; and

WHEREAS, Mrs. Kent also served as the first co-chairman of the Society for Asian Art which was instrumental in persuading the late Avery Brundage to donate his collection of Asian art to the City of San Francisco; and

WHEREAS, The Brundage gift forms the nucleus of the Asian Art Museum's collection; and

WHEREAS, The Society for Asian Art continues to this day to be a significant support group for the Museum; now, therefore, be it

RESOLVED, That the members of the Asian Art Commission express their sincere appreciation for the support given by Mrs. Kent throughout many years and express their heartfelt condolences to the members of her family.

4. **Chairman's Report:**

   a. **Odyssey through the Orient** - The Museum's annual fundraiser has been postponed from its original date of October 15, 1993 until sometime in March 1994. This decision was made to allow the month of October to be free for activities associated with the November bond measure.

   b. **Dosojin: Japanese Rubbings Exhibition** - The exhibition opened on June 29 and is currently on display in the Jewett Gallery.

   c. **Tommy Tune Benefit** - The Tommy Tune benefit performance, organized by Commissioner Phyllis Shorenstein, has been rescheduled for the evening of July 20. Chairman Lowe urged everyone to attend.

5. **Director's Report:**

Mr. Castile invited those present to take the opportunity to view the exhibition Earthbones: Strange Rocks from the Collection of Ian and Susan Wilson, and the recently opened Dosojin exhibition, treating the subject of wayside markers.

The renovation of Gruhn Court will commence shortly and is expected to take a month or two to complete.

Mr. Castile expressed appreciation to Commissioner Marjorie Seller for her efforts in organizing the recent board dinners which he deemed a tremendous success.

He spoke briefly about the continuing efforts to include the Museum in the hotel tax fund.

Mr. Castile noted that due to the opposition of the Board of Supervisors to privatization of museum security services, regardless of the cost to the City, an agreement is presently being negotiated with the guards' union. He warned that these negotiations may result in the absorption of some of the costs by the Asian, which would add to the deficit already anticipated on the Foundation side. Meetings with staff are taking place to keep them fully advised of the various implications of this projected deficit.

A preliminary copy of the Parkhurst report, a study of the City's real obligation to the Museum relative to the Brundage

contract, has been received and when finalized will be submitted to Mayor Jordan.

6. **Report of Deputy Director/Chief Curator/Chief Administrative Officer:**

Dr. Sano reported as follows:

- **Personnel Update** - Staff workshops are taking place with regard to the projected deficit and how it will affect them. The employee handbook is in the process of revision to reflect the recent changes in the Foundation policies of employment.

- **Exhibitions Update** - Work is continuing for the upcoming Chao Sho-an exhibition opening in October and the Connell Ceramics exhibition opening in December and on the completion of the reinstallation of the Chinese galleries.

  During the June 23 visit to the Museum of the Prime Minister of Mongolia, the award of an NEH planning grant for the 1995 Mongolian Exhibition was announced. This grant will permit several staff members to travel to Mongolia to begin the required photography and conservation reports and to finalize the selection of objects for that show.

  Negotiations are continuing for a future exhibition from Southeast Asia and the Chief Curator will travel to Xian and Shanghai to investigate the possibility of an exhibition from that area.

7. **Financial Report:**

Treasurer Vinson commented briefly about the financial statements through May 31, 1993, estimating the final figures will be very close to the projected $200,000 deficit. The City's ongoing budgeting difficulties make it impossible at this time to formulate an accurate final budget for fiscal 1993-94; however, it has been calculated there will certainly be constraints on the Foundation side which may entail cuts, freezes, and unpaid furlough days for Foundation employees. He remarked, however, that the Teotihuacan exhibition has increased admission figures dramatically and that fundraising is doing reasonably well.

8. Development Report:

Mr. Becker referred to the year-end development report, citing an overall increase of $86,000, 15% over the previous year, which misses the development goal by $36,000. He commended the board members for their personal contributions and for their endeavors in the fundraising effort, especially Commissioners Bogart and Wilson, and Mrs. Sydney Shelton, chairman of the Individual Gifts Committee.

Commissioner Dirickson remarked that the Treasures mailing list has been substantially increased but urged those present to submit additional names. She commented that the cost of the publication has been averaging about $3,200 an issue, however, it has brought in an average of $5,400 per issue.

9. Asian Art Museum Foundation Report:

Foundation Chairman Bogart commended the following persons: Judith Teichman for her efforts with regard to the hotel tax; Alan Becker for his leadership in achieving 95% of the development goal for the fiscal year; Judith Wilbur for her tireless work getting the bond issue on the ballot; Sydney Shelton for her organization and success with the Individual Gifts Committee; and Trustee Edwin Berkowitz who has recently undertaken a substantial role in the development area.

10. Reports from Affiliated Groups:

The Fine Arts Museums - Mr. Goss added his personal thanks to those who have attended recent Supervisors' meetings in support of the museums.

11. Public Comment:

At this time, members of the public may address the Commission on items that are within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total testimony to thirty minutes. There was no public comment.

12. Adjournment:

There being no further business to discuss, the meeting was adjourned at 1:15 P.M.

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AGENDA

ANNUAL MEETING

ASIAN ART COMMISSION

Tuesday, September 14, 1993 - 2:00 P.M.

Museum Society Auxiliary Meeting Room
First Floor, Asian Art Museum

There will be an opportunity for public testimony before action is taken on any agenda item.

The following information is in compliance with the Americans with Disabilities Act.

DISABILITY ACCESS

The meeting will take place in the Museum Society Auxiliary Meeting Room on the first floor of the Asian Art Museum, which is wheelchair accessible.

The following will be made available upon request:

1. **American sign language interpreters.**
2. **A sound enhancement system.**
3. **A reader during the meeting.**

For arrangements for the above, please contact ADA Coordinator, Sherin S. Cole, at 415-668-6405 at least 72 hours prior to the meeting. Late requests will be honored if possible. Minutes of the meeting will be made available in alternative formats upon request.

The closest accessible BART station is located at Civic Center. Accessible MUNI lines serving the Asian Art Museum are #44 O'Shaughnessy and #71 Haight-Noriega. For information about MUNI accessible services, call 415-923-6142. There is accessible parking available at the following locations:

1. **Staff parking lot located on the northeast side of the building.**
2. **At both ends of the Music Concourse.**

To allow individuals with environmental illness or multiple chemical sensitivity to attend the meeting, individuals are requested to refrain from wearing perfume or other scented products.

Agenda
Asian Art Commission Annual Meeting
September 14, 1993

ORDER OF BUSINESS

There will be an opportunity for public testimony before action is taken on any agenda item.

1. Call to Order

2. Action:

   a. Approval of Minutes of July 6 1993 Meeting
   b. Resolution C93-050 - Election of Ian R. Wilson as Chairman of the Asian Art Commission
   c. Resolution C93-051 - Election of Other Officers:
      Vice Chairmen: James M. Gerstley
      James Murad
      Anthony Sun
      Treasurer: M. Glenn Vinson, Jr.
      Secretary: John Z. Bulkeley
   d. Resolution C93-052 - Renewal of Term of Office: Patricia Sprincin
   e. Resolution C93-053 - Appreciation to the Honorable Alice G. Lowe
   f. Resolution C93-054 - Change in Full Commission Meeting Date - From Tuesday, November 2, 1993 to Thursday, November 4, 1993
   g. Resolution C93-055 - Approval of Commission Meeting Schedule for 1994
   h. Resolution C93-056 - Approval of Proposed Asian Art Museum Holiday Shop at Embarcadero Center
   i. Resolution C93-057 - Approval of Policy Regarding the Acceptance of Bequeathed Objects into the Museum
   j. Resolution C93-058 - Approval of Exhibition: "Living Masters: Paintings by Chao Shao-An"
   k. Resolution C93-059 - Approval of Exhibition: "Thai Ceramics: The James and Elaine Connell Collection"
   l. Resolution C93-060 - Approval of Exhibition: "Our Beautiful Land: Children's Drawing from Taiwan"
   m. Resolution C93-061 - Approval of Loan to the Gump Company
   n. Resolution C93-062 - Approval of Combined City and Foundation Operating Budget for 1993-94

3. Chairman's Report

Agenda
Asian Art Commission Annual Meeting
September 14, 1993

4. Director's Report

5. Report of Chief Curator/Deputy Director/Chief Administrative Officer

   a. Personnel Update
   b. Facilities Update
   c. Exhibitions Update - Mongolian Exhibition: Presentation by Curator of Chinese Art Patricia Berger
   d. Other Informational Items

6. Financial Report - M. Glenn Vinson, Jr.

7. Development Report - Alan Becker

8. Committee Reports as Needed

9. Asian at Civic Center Committee Report and Action as Needed - Mrs. Brayton Wilbur, Jr.

10. Asian Art Museum Foundation Report

11. Reports from Affiliated Groups

    a. The Fine Arts Museums - Mr. Richard W. Goss, III
    b. Museum Society Auxiliary - Mrs. James Palmer
    c. Society for Asian Art - James J. Connell
    d. Docent Council - Mrs. Midori Scott
    e. Connoisseurs Council - Dr. Forrest Mortimer

12. Upcoming Events in 1993:

    Opening of Exhibition: The Paintings of Chao Shao-An
    Tuesday, October 5, 1993

13. Other Business

14. Public Comment - At this time, members of the public may address the Commission on items that are within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total testimony to thirty minutes.

15. Adjournment

ASIAN ART COMMISSION

RESOLUTION C93-050

Election of Ian R. Wilson as Chairman of the Asian Art Commission

WHEREAS, The Nominating Committee has recommended that Ian R. Wilson be elected to the office of Chairman of the Asian Art Commission; now, therefore, be it

RESOLVED, That Ian R. Wilson is hereby elected Chairman of the Asian Art Commission for a two-year term ending August 31, 1995.

September 14, 1993

ASIAN ART COMMISSION

RESOLUTION C93-051

Election of Officers

WHEREAS, The Nominating Committee of the Asian Art Commission has recommended that the following slate of officers be elected for the period September 1993 through August 1995:

Vice Chairmen:	James M. Gerstley James Murad Anthony Sun
Treasurer:	M. Glenn Vinson, Jr.
Secretary:	John Z. Bulkeley

Now, therefore, be it

RESOLVED, That the above are hereby elected officers of the Asian Art Commission.

September 14, 1993

ASIAN ART COMMISSION

RESOLUTION C93-052

Renewal of Term of Office
Commissioner Patricia Sprincin

WHEREAS, Commissioner Patricia Sprincin has completed one full term as a member of the Asian Art Commission; and

WHEREAS, The Nominating Committee has recommended the renewal of her term; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby endorses the Nominating Committee's recommendation and approves the nomination of Commissioner Patricia Sprincin for an additional three-year term, beginning August 1, 1993 and ending July 31, 1996.

September 14, 1993

ASIAN ART COMMISSION

RESOLUTION C93-053

Appreciation to Alice G. Lowe

WHEREAS, At the September 14, 1993 annual meeting of the boards of the Asian Art Museum, the Honorable Alice G. Lowe completes her distinguished second term of office as Chairman of the Asian Art Commission; and

WHEREAS, During her tenure as Chairman and Commissioner, Mrs. Lowe has demonstrated exemplary dedication and the strongest sense of duty in the faithful execution of the many responsibilities entrusted to her by the City and County of San Francisco and the Asian Art Museum; and

WHEREAS, Mrs. Lowe has further served the Asian Art Museum for more than twenty-seven years as a premier docent, having been graduated from the first docent class of the Museum, and did also serve with distinction as President of The Society for Asian Art; now, therefore, be it

RESOLVED, That the honorable members of the Asian Art Commission gratefully extend their sincere appreciation and heartiest thanks to their friend and colleague, Alice G. Lowe, on the occasion of the finish of her second term as Chairman.

September 14, 1993

ASIAN ART COMMISSION

RESOLUTION C93-054

**Change in the November 2, 1993
Full Commission Meeting Date to
Thursday, November 4, 1993**

RESOLVED, That the date of the November 2, 1993 full Commission meeting date is hereby changed to Thursday, November 4, 1993.

September 14, 1993

ASIAN ART COMMISSION

RESOLUTION C93-055

Approval of Meeting Schedule - 1994

RESOLVED, That the Asian Art Commission's meeting schedule, as indicated on the attached, is hereby approved.

Attachment (Meeting Schedule for 1994)

September 14, 1993

ASIAN ART COMMISSION

MEETING SCHEDULE - 1994

The Asian Art Commission's Meeting Schedule for 1994 is indicated below. Unless otherwise notified, all meetings of the full Commission will be held in the Museum Society Auxiliary Meeting Room (formerly Qing Meeting Room) on the first floor of the Asian Art Museum. Executive Committee meetings will take place in the Conference Room on the second floor of the Museum. All meetings, with the exception of the Annual Meeting on September 13 will take place at 12:00 Noon.

Full Commission	January 4, 1994	12:00 Noon
Executive Committee	February 1, 1994	12:00 Noon
Full Commission	March 1, 1994	12:00 Noon
Executive Committee	April 5, 1994	12:00 Noon
Full Commission	May 3, 1994	12:00 Noon
Executive Committee	June 7, 1994	12:00 Noon
Full Commission	July 12, 1994	12:00 Noon
Executive Committee	August 2, 1994	12:00 Noon
Annual Meeting	September 13, 1994	2:00 P.M.*
Executive Committee	October 4, 1994	12:00 Noon
Full Commission	November 1, 1994	12:00 Noon
Executive Committee	December 6, 1994	12:00 Noon

*Annual Meeting is preceded by the annual luncheon at 12:00 Noon

ASIAN ART COMMISSION

RESOLUTION C93-056

Approval of Proposed Asian Art Museum Holiday Shop at Embarcadero Center

RESOLVED, That the Asian Art Commission authorizes its Chairman, and the Director and Chief Administrative Officer of the Museum to enter into a license agreement with the Asian Art Museum Foundation for the purpose of facilitating the establishment of an Asian Art Museum Holiday Shop at Embarcadero Center, beginning in the fall of 1993.

September 14, 1993

ASIAN ART COMMISSION

RESOLUTION C93-057

Approval of Policy Regarding the Acceptance of Bequeathed Objects into the Museum

WHEREAS, Staff has provided information indicating that considerable expenses are often involved in receiving objects which have been bequeathed to the Museum, i.e., costs for transportation, packing materials, staff time (registrars, curators, preparators), storage space, etc.; and

WHEREAS, Frequently objects that are bequeathed to the Museum are inappropriate for accessioning into the permanent collection; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of June 29, 1993, recommended that the Director and Chief Curator, upon the advice of the appropriate curator, be authorized to disclaim objects in bequests which are inappropriate for accessioning into the permanent collection; now, therefore, be it

RESOLVED, That the policy described above is hereby approved.

September 14, 1993

ASIAN ART COMMISSION

RESOLUTION C93-058

Approval of Exhibition
Living Masters: Paintings by Chao Shao-an

WHEREAS, The Exhibitions and Publications Committee, at its meeting of September 7, 1993, approved a final budget for the exhibition, "The Paintings of Chao Shao-an" and has recommended that the Asian Art Commission approve the exhibition and its budget; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the exhibition, "The Paintings of Chao Shao-an," scheduled to open to the public on October 6, 1993, and its budget as indicated on the attachment, subject to approval by the Foundation.

Attachment (Budget)

September 14, 1993

ASIAN ART MUSEUM OF SAN FRANCISCO

Living Masters: Paintings by Chao Shao-An

Budget

Dates:	Opens Oct 6
Curator:	Pat Berger
#/Objects:	13 paintings
Gallery:	Gerstley
Department:	98
Program:	9306

Support:	Amount	Fund
Citibank/awarded	$5,000	9306
Individuals/pend.	$2,000	9306
CAC/pending	450	9003

Expenses	Amt.	Acct.	Fnd.
ADMINISTRATION/PLANNING (085)			
	0		
Subtotal Administration	**0**		
CONSERVATION/REGISTRATION (098)			
Registration Supplies	0		
Photography	0		
Framing/13 paintings	4,850	752.00	9306
Temp labor (framing assistance)	0		
Subtotal Conservation/Registration	**4,850**		
INSTALLATION/DEINSTALLATION (086)			
Technical Support			
Lighting Supplies	100	786.00	9306
Materials			
Plexi (1 scroll case)	0	825.00	
Plexi (8 upright boxes)	0	825.00	
Plexi (100 x 150 in.)	0	825.00	
Fabric	0	803.00	
Lumber/platform	0	811.00	
Paint/Hardware	0	816.00	
Subtotal Installation	**100**		

SIGNAGE (088)			
Interior			
Banner		790.00	
Interior Title w/didactic (1)	1,050	790.00	9306
Text Panel	0	790.00	
Photo Panel	0	790.00	
Exterior			
	0	790.00	
Subtotal Signage	**1,050**		
SECURITY (095)			
	0	684.01	
Subtotal Security	**0**		
PUBLICATION (091)			
Subtotal Publication	**0**		
EDUCATION (089)			
Painting demonstrations	450	771.00	9003
Painting demonstrations	750	771.00	9306
Label production	100	773.00	9306
Subtotal Education	**1,300**		
PUBLIC PROGRAMS (092)			
	0		
Subtotal Public Programs	**0**		
PROMOTION (090)			
Advertising/Design		780.00	
Advertising/Print		901.00	
Photography	150	780.00	9306
Poster Printing		778.02	
Poster Distribution		901.00	
Press Preview			
Invitation		732.00	
Catering	0	732.00	
Subtotal Promotion	**150**		

BOOKSHOP (096)

Subtotal Bookshop	**0**	

AUXILIARY SPECIAL EVENTS/PROGRAMS (094)

Opening Reception (#/people)		
Invitation	0	778.02
Postage	0	758.00
Program		771.00
Catering	0	732.00
Security	0	682.00
AV Equipment/Tech		792.04
Decor		799.00
Entertainment		771.00
Subtotal Auxiliary Special Events	**0**	

Exhibition Expenses	7,450
Contingency	0
Total	**$7,450**

Exhibition Support

Citibank (awarded)	$5,000
Individual Donors (pending)	2,000
CAC grant (pending)	450

ASIAN ART COMMISSION

RESOLUTION C93-059

Approval of Exhibition
Thai Ceramics: The James and Elaine Connell Collection

WHEREAS, The Exhibitions and Publications Committee, at its meeting of September 7, 1993, approved a final budget for the exhibition, "Thai Ceramics: The James and Elaine Connell Collection," and has recommended that the Asian Art Commission approve the exhibition; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the exhibition, "Thai Ceramics: The James and Elaine Connell Collection," scheduled for December 8, 1993 through March 13, 1994, and its budget, as indicated on the attachment, subject to approval by the Foundation.

Attachment (Budget)

September 14, 1993

ASIAN ART MUSEUM OF SAN FRANCISCO

Thai Ceramics: The James and Elaine Connell Collection

Budget

Dates: December 8, 1993--March 13, 1994
Curator: Nancy Hock
#/Objects: 183
Department: 98
Program: 9303

Funding Codes:

Source	Amount	Fund
Society for Asian Art (Sympos)	15,000	
Nat'l Endowment/Arts	50,000	8001
Osher Foundation	25,000	7017
Wattis Fund	10,500	

Expenses	Amt.	Acct.	Fnd.
ADMINISTRATION/PLANNING (085)			
FAX/Telephone	0		
Contract Development/Admin.	0	729.00	
Subtotal Administration	**0**		
CONSERVATION/REGISTRATION (098)			
Registration Supplies	0		
Photography (Condition Reports)	0	789.00	
Conservator/Registrar to 2nd/3rd venues			
Airfare	0	975.10	
Hotel and Travel Expense (16 days)	0	975.10	
Subtotal Conservation/Registration	**0**		
PACKING/SHIPPING/INSURANCE (087)			
Crating (4 @ $500 ea.)	0	743.00	
Transport	0	764.03	
Insurance	0	935.10	
Subtotal Packing/Shipping/Insurance	**0**		
INSTALLATION/DEINSTALLATION (086)			
Technical Support			
Lighting Equip/Supplies	8,500	786.00	8001
Materials			
Vitrines (16)	8,000	825.00	

Plexiglas	0	806.00	8001
Fabric	2,000	803.00	
Lumber	3,000	811.00	
Paint	600	816.00	
Hardware (Lead Pigs)	2,000	808.00	
Subtotal Installation	**24,100**		
SIGNAGE (088)			
Interior			
Banner		790.00	
Large Title/2	1,100	790.00	
Small Title/1	300	790.00	
Text Panels/10	5,000	790.00	
Photo Panels/2	1,000	790.00	
Exterior			
Sign	1,200	790.00	
Banner	0	790.00	
Subtotal Signage	**8,600**		
PUBLICATION (091)			
Authors' Fees (2 @ 1,500/1 @ 2,500)	5,500	701.00	8001
Editing (12/92 & 1/93)	1,900	776.00	8001
Editing	1,896		
Photography (color transparencies)	6,500		
(publishing--Oxford Press)			
Photo Processing (12/92)	204	788.00	8001
DHL Catalogue Shipping	263	760.00	8001
Subtotal Publication	**16,000**		
SECURITY (095)			
(1 guard/13 weeks/$428 per week)	0	684.01	
Subtotal Security	**0**		
EDUCATION (089)			
Demonstrations	1,000	771.00	8001
Supplies	500	832.00	8001
Subtotal Education	**1,500**		
PUBLIC PROGRAMS (090)			
Performances (Dance and Theatre)			
Honoraria	3,000	771.00	7017
Transportation	1,000	975.05	
Lodging	1,000	975.05	
Film Series			

Film Rentals 6	2,400	785.00	7017
Shipping	1,200	785.00	
Projectionist	1,500	792.02	
Security	1,400	684.01	
Tickets	250	778.01	
Program Notes	750	778.01	
Flyer			
Design	500	780.00	
Printing/Production	1,500	778.01	
Postage	300	758.00	
Advertising/Print	5,500	901.00	
Subtotal Public Programs	**20,300**		
PROMOTION (092)			
PR Assistant	0	624.00	8001
Fringe Benefits	0	670.00	
Advertising/Design	500	780.00	
Advertising/Print	7,000	901.00	
Press Packet			
Photography	1,000	788.00	
Duplication	300	791.00	
Press Event			
Invitation	500	732.00	7017
Hospitality	700	732.00	7017
Subtotal Promotion	**10,000**		
BOOKSHOP (096)			
Postcards			
Design	0	780.00	
Printing/Production/3	0	778.02	
Poster (4 color/5,000)			
Design	0	780.00	
Printing	0	778.02	
Subtotal Bookshop	**0**		
AUXILIARY SPECIAL EVENTS/PROGRAMS (094)			
Symposium			
Honoraria (3 @ $300 ea.)	900	701.00	
Transportation	4,200	975.05	
Accommod./per diem	2,700	975.05	
Printed Materials	1,000	778.01	
Projectionist	200	792.03	
Security	400	684.01	
Advertising	2,300	901.00	
Brochure			
Printing	1,800	778.01	
Mailing	1,000	758.00	

Design/Typeset	500	780.00	
Subtotal Symposium	15,000		
Opening Reception (#/people)			
Invitation	500	778.02	7017
Postage	250	758.00	
Program		771.00	
Catering	4,000	732.00	
Security	250	682.00	
AV Equipment/Tech		792.04	
Decor		799.00	
Entertainment		771.00	
Subtotal Opening Reception	5,000		
Subtotal Auxiliary Special Events	**20,000**		
Exhibition Expenses	100,500		
Contingency	0		
Total	**100,500**		

Exhibition Support	
National Endowment/Arts (awarded)	50,000
Society for Asian Art (approved)	15,000
Wattis Fund	10,500
Osher Foundation	25,000
Total Exhibition Support	100,500

ASIAN ART COMMISSION

RESOLUTION C93-060

Approval of Exhibition
Our Beautiful Land:
Children's Drawings from Taiwan

WHEREAS, The Exhibitions and Publications Committee, at its meeting of September 7, 1993, approved a final budget for the exhibition, "Our Beautiful Land: Children's Drawings from the ROC," and has recommended that the Asian Art Commission approve the exhibition; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the exhibition, "Our Beautiful Land: Children's Drawings from the ROC," scheduled for October 1 through 17, 1993, and its budget as indicated on the attachment, subject to approval by the Foundation.

Attachment (Budget)

September 14, 1993

ASIAN ART MUSEUM OF SAN FRANCISCO

Our Beautiful Land: Children's Drawing from Taiwan

Dates:	Oct 1 - 17, 1993
Curator:	Emily Sano
#/Objects:	70 framed drawings
Gallery:	Auxiliary Room
Department:	98
Program:	9811

Support:	Amount	Fund
Coord Council/ N. American Affairs	$2,800	9811

Expenses	Amt.	Acct.	Fnd.
INSTALLATION/DEINSTALLATION (086)			
Technical Support			
Lighting Supplies	0	786.00	9811
Materials			
Fabric	0	803.00	
Lumber/platform	0	811.00	
Paint/Hardware	300	816.00	
Subtotal Installation	**300**		
SIGNAGE (088)			
Interior			
Interior Title w/didactic (1)	300	790.00	9811
Text Panel	0	790.00	
Photo Panel	0	790.00	
Exterior			
	0	790.00	
Subtotal Signage	**300**		
AUXILIARY SPECIAL EVENTS/PROGRAMS (094)			
Opening Reception (#/people)			
Invitation	0	778.02	9811
Postage	0	758.00	
Photography	200	721.00	
Catering	1,500	732.00	
Security	500	682.00	
AV Equipment/Tech		792.04	
Entertainment		771.00	
Subtotal Auxiliary Special Events	**0**		
Total	**$2,800**		

ASIAN ART COMMISSION

RESOLUTION C93-061

Approval of Loan to
The Gump Company

WHEREAS, The Gump Company, under its new management, has requested for its grand opening on September 23, 1993, the loan of a Jade Tray, 19th to early 20th Century, China, B75J1, a gift to the Museum by Richard Gump, and;

WHEREAS, The Director and Chief Curator recommend the loan of this object; now, therefore, be it

RESOLVED, That the Asian Art Commission, acknowledging that the Gump family has been generous to the Museum in gifts over the years and that Avery Brundage acquired important objects from the Gump family, wishes to honor the memory of Richard Gump in making this extraordinary loan and hereby approves the loan of the above object to the Gump Company.

September 14, 1993

ASIAN ART COMMISSION

RESOLUTION C93-062

Approval of Revised Combined City and Foundation Operating Budget for Fiscal 1993-94

WHEREAS, A number of factors have impacted the preliminary operating budget and the assumptions on which the budget was based; and

WHEREAS, A revision to the preliminary budget has been proposed as indicated on the attached; now, therefore, be it

RESOLVED, That the revised combined City and Foundation operating budget for fiscal 1993-94 is approved as proposed, subject to final State and City budget approvals.

September 14, 1993

(Budget to be distributed at meeting.)

ASIAN ART MUSEUM
OF SAN FRANCISCO

September 3, 1993

MEMORANDUM

TO: Rand Castile, Director

FROM: Sherin S. Cole, Operations Manager

SUBJECT: Facilities Report

PIGEONS

The "test" area work will be scheduled for start of work to begin within the next few weeks.

ADA

The assistive listening devices for both the Trustees' Auditorium and the Docent Council tours has been purchased. The equipment arrived in late August and training sessions took place for the equipment in the Trustees' Auditorium. Margaret Handelman is providing SAA volunteers to oversee the distribution and retrieval of the equipment. The AV technicians are in charge of overseeing maintenance and care of the equipment. The program of distribution began on Wednesday, September 1st.

The equipment for the Docent Council's tours is scheduled to be up and running in the next few weeks. Marilyn Duffy-McClellan, Director of Operations for the FAM has agreed to set up a program for the FAM volunteers to distribute and retrieve the equipment for each tour. Roger Mosley, Chief of Security has agreed to the storage of the equipment within the front security office. The guard service will recharge the batteries and distribute and retrieve the equipment from the FAM volunteers. The Docent Council will appoint a representative to oversee the program. I will be making presentations to the Docent Council Board, various committees, etc., this month. Once all the details are in place, training for the docents, volunteers, and security will begin.

THE AVERY BRUNDAGE
COLLECTION

GOLDEN GATE PARK
SAN FRANCISCO
CALIFORNIA 94118
CABLE ASIANART
FAX (415) 668-8928
PHONE (415) 668-8921
TDD (415) 752-2635

HVAC

Budget details have been worked out with the City Mechanical Engineers and we are back on line to go forward with the second phase of the HVAC project. The plans will be forwarded to contracts once final details are in place. This should take place before the end of the month.

MISCELLANEOUS

1. Gruhn Court beautification project is underway. The skylight has been replaced with plexiglas (for safety reasons) and an extra pane of plexi containing UV filter has been added. The replacement of the fountain with a wood floor was completed last week; however, the floor is not flush. This could cause safety problems; therefore, the floor contractor has been contacted and is due next week to correct the problem. He will need to replace that portion of the floor.

The installation of track lights in the area outside the elevator is also underway. In order to install 2 - 12 foot light track, it was necessary to perform the work in asbestos containment conditions. The electrical work passed inspection on Friday afternoon and the ceiling will be closed, patched, and painted this next week. In addition, installation of the dimmers for both the first floor and second floor lights should be completed late next week.

Nandi is scheduled to move on Monday, September 13th. He will be located outside the glass doors in the hallway leading to the Asian Art Museum. Painting of Gruhn Court is scheduled to being Tuesday, September 7th and be completed September 14th.

A bid for the relocation of the kiosk has been accepted. Installation is scheduled for November 1st.

cc: Emily Sano

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MINUTES

ASIAN ART COMMISSION

ANNUAL MEETING

Tuesday, September 14, 1993 - 2:00 P.M.

Museum Society Auxiliary Meeting Room
Asian Art Museum

PRESENT:

Chairman Presiding: Mrs. Lewis Lowe
Vice Chairmen: James Murad
John F. Williams
Treasurer: M. Glenn Vinson, Jr.

Hatsuro Aizawa
John Z. Bulkeley
Mrs. James J. Connell
Mrs. Richard Dirickson
Charles Hall Page
Mrs. Robert Seller
Mrs. Charles Sprincin
Mrs. Brayton Wilbur, Jr.
Ian R. Wilson

ABSENT:

Johnson S. Bogart
Alexander D. Calhoun
James M. Gerstley
Mrs. J. Sanford Miller
Mrs. Walter Shorenstein
Anthony Sun
Elvira Acosta Sidhu
Masayasu Ueno
Doris M. Ward

IN ATTENDANCE: Asian Art Museum Foundation Members:

Edwin L. Berkowitz
J. Dennis Bonney
Robert Brown
Willard G. Clark
James J. Connell, Sr.
Mrs. Donald Elliott
Joseph M. Fee
Marvin Gordon, M.D.
William Dawson Goulet
Thomas F. Greer
Mrs. George Haldeman
Mrs. William R. Hambrecht
Mrs. Robert Morey
Dr. Forrest Mortimer
Mrs. Suno Osterweis
John H. Robinson

Asian Art Commission
Annual Meeting
September 14, 1993

Mrs. Midori Scott, Chairman, Docent Council
Mrs. Gene Edwards, Vice Chairman, Museum Society Auxiliary

Rand Castile, Director
Alan Becker, Director of Development
Renona Brown, Controller
Hal Fischer, Exhibitions Coordinator
Nanette Fok, Acting Public Relations Officer
Emily J. Sano, Deputy Director/Chief Curator/Chief Administrative Officer
Judith L. Teichman, Special Assistant to the Director
Margaret S. Lindsay, Executive Secretary

1. Call to Order:

The annual meeting of the Asian Art Commission was called to order at 2:25 P.M. by Chairman Alice G. Lowe, a quorum being present.

2. Approval of Minutes:

The minutes of the July 6, 1993 meeting, having been mailed to all present, were approved as written.

3. Approval of Resolutions:

The following resolution was approved unanimously:

a. RESOLUTION C93-050

Election of Ian R. Wilson as Chairman of the Asian Art Commission

WHEREAS, The Nominating Committee has recommended that Ian R. Wilson be elected to the office of Chairman of the Asian Art Commission; now, therefore, be it

RESOLVED, That Ian R. Wilson is hereby elected Chairman of the Asian Art Commission for a two-year term ending July 31, 1995.

Following his election as Chairman of the Asian Art Commission, Ian R. Wilson presided over the meeting. The following resolutions were unanimously approved:

b. **RESOLUTION C93-051**

Election of Officers

WHEREAS, The Nominating Committee of the Asian Art Commission has recommended that the following slate of officers be elected for the period September 1993 through August 1995:

Vice Chairmen:	James M. Gerstley James Murad Anthony Sun
Treasurer:	M. Glenn Vinson, Jr.
Secretary:	John Z. Bulkeley

Now, therefore, be it

RESOLVED, That the above are hereby elected officers of the Asian Art Commission.

c. **RESOLUTION C93-052**

Renewal of Term of Office
Commissioner Patricia Sprincin

WHEREAS, Commissioner Patricia Sprincin has completed one full term as a member of the Asian Art Commission; and

WHEREAS, The Nominating Committee has recommended the renewal of her term; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby endorses the Nominating Committee's recommendation and approves the nomination of Commissioner Patricia Sprincin for an additional three-year term, beginning August 1, 1993 and ending July 31, 1996.

d. **RESOLUTION C93-053**

Appreciation to Alice G. Lowe

WHEREAS, At the September 14, 1993 annual meeting of the boards of the Asian Art Museum, the Honorable Alice G. Lowe completes her distinguished second term of office as Chairman of the Asian Art Commission; and

WHEREAS, During her tenure as Chairman and Commissioner, Mrs. Lowe has demonstrated exemplary dedication and the strongest sense of duty in the faithful execution of the many responsibilities entrusted to her by the City and County of San Francisco and the Asian Art Museum; and

WHEREAS, Mrs. Lowe has further served the Asian Art Museum for more than twenty-seven years as a premier docent, having been graduated from the first docent class of the Museum, and did also serve with distinction as President of The Society for Asian Art; now, therefore, be it

RESOLVED, That the honorable members of the Asian Art Commission gratefully extend their sincere appreciation and heartiest thanks to their friend and colleague, Alice G. Lowe, on the occasion of the finish of her second term as Chairman.

e. **RESOLUTION C93-054**

Change in the November 2, 1993
Full Commission Meeting Date to
Thursday, November 4, 1993

RESOLVED, That the date of the November 2, 1993 full Commission meeting date is hereby changed to Thursday, November 4, 1993.

f. **RESOLUTION C93-055**

Approval of Meeting Schedule - 1994

RESOLVED, That the Asian Art Commission's meeting schedule, as indicated on the following, is hereby approved.

MEETING SCHEDULE - 1994

The Asian Art Commission's Meeting Schedule for 1994 is indicated below. Unless otherwise notified, all meetings of the full Commission will be held in the Museum Society Auxiliary Meeting Room (formerly Qing Meeting Room) on the first floor of the Asian Art Museum. Executive Committee meetings will take place in the Conference Room on the second floor of the Museum. All meetings, with the exception of the Annual Meeting on September 13 will take place at 12:00 Noon.

Full Commission	January 4, 1994	12:00 Noon
Executive Committee	February 1, 1994	12:00 Noon
Full Commission	March 1, 1994	12:00 Noon
Executive Committee	April 5, 1994	12:00 Noon
Full Commission	May 3, 1994	12:00 Noon
Executive Committee	June 7, 1994	12:00 Noon
Full Commission	July 12, 1994	12:00 Noon
Executive Committee	August 2, 1994	12:00 Noon
Annual Meeting	September 13, 1994	2:00 P.M.*
Executive Committee	October 4, 1994	12:00 Noon
Full Commission	November 1, 1994	12:00 Noon
Executive Committee	December 6, 1994	12:00 Noon

*Annual Meeting is preceded by the annual luncheon at 12:00 Noon

g. **RESOLUTION C93-056**

Approval of Proposed Asian Art Museum Holiday Shop at Embarcadero Center

RESOLVED, That the Asian Art Commission authorizes its Chairman, and the Director and Chief Administrative Officer of the Museum to enter into a license agreement with the Asian

Art Museum Foundation for the purpose of facilitating the establishment of an Asian Art Museum Holiday Shop at Embarcadero Center, beginning in the fall of 1993.

h. RESOLUTION C93-057

Approval of Policy Regarding the Acceptance of Bequeathed Objects into the Museum

WHEREAS, Staff has provided information indicating that considerable expenses are often involved in receiving objects which have been bequeathed to the Museum, i.e., costs for transportation, packing materials, staff time (registrars, curators, preparators), storage space, etc.; and

WHEREAS, Frequently objects that are bequeathed to the Museum are inappropriate for accessioning into the permanent collection; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of June 29, 1993, recommended that the Director and Chief Curator, upon the advice of the appropriate curator, be authorized to disclaim objects in bequests which are inappropriate for accessioning into the permanent collection; now, therefore, be it

RESOLVED, That the policy described above is hereby approved.

i. RESOLUTION C93-058

Approval of Exhibition The Paintings of Chao Shao-an

WHEREAS, The Exhibitions and Publications Committee, at its meeting of September 7, 1993, approved a final budget for the exhibition, "The Paintings of Chao Shao-an" and has recommended that the Asian Art Commission approve the exhibition and its budget; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the exhibition, "The Paintings of Chao Shao-an," scheduled to open to the public on October 6, 1993, and its budget as indicated on the budget which will be kept on file with these minutes, subject to approval by the Foundation.

j. **RESOLUTION C93-059**

Approval of Exhibition
Thai Ceramics: The James and Elaine Connell Collection

WHEREAS, The Exhibitions and Publications Committee, at its meeting of September 7, 1993, approved a final budget for the exhibition, "Thai Ceramics: The James and Elaine Connell Collection," and has recommended that the Asian Art Commission approve the exhibition; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the exhibition, "Thai Ceramics: The James and Elaine Connell Collection," scheduled for December 8, 1993 through March 13, 1994, and its budget, as indicated on the budget which will be kept on file with these minutes, subject to approval by the Foundation.

k. **RESOLUTION C93-060**

Approval of Exhibition
Our Beautiful Land:
Children's Drawings from Taiwan

WHEREAS, The Exhibitions and Publications Committee, at its meeting of September 7, 1993, approved a final budget for the exhibition, "Our Beautiful Land: Children's Drawings from the ROC," and has recommended that the Asian Art Commission approve the exhibition; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the exhibition, "Our Beautiful Land: Children's Drawings from the ROC," scheduled for October 1 through 17, 1993, and its budget as indicated on the budget which will be kept on file with these minutes, subject to approval by the Foundation.

l. **RESOLUTION C93-061**

Approval of Loan to
The Gump Company

WHEREAS, The Gump Company, under its new management, has requested the loan of a Jade Tray, 19th to early 20th Century, China, B75J1, a gift to the Museum by Richard Gump; and

WHEREAS, The Museum's Chief Curator has advised it is possible the loan may also include additional objects which remain to be selected; and

WHEREAS, The Asian Art Commission, acknowledging that the Gump family has been generous to the Museum in gifts over the years and that Avery Brundage acquired important objects from the Gump family, wishes to honor the memory of Richard Gump in making this extraordinary loan; now, therefore be it

RESOLVED, That the Asian Art Commission hereby approves the loan to the Gump Company of the above object and other objects which may be selected, subject to the recommendation of the Acquisitions and Loans Committee which will meet on September 28, 1993, and, be it further

RESOLVED, That approval of this loan is subject also to the certification of the Chief Curator that the environmental and security conditions at the exhibition site are appropriate.

m. Approval of Revised Combined City and Foundation Operating Budget for Fiscal 1993-94

Treasurer Glenn Vinson highlighted several salient elements affecting the proposed combined City and Foundation budget for fiscal 1993-94 as follows:

The inclusion of the Museum in the Hotel Tax Fund has been officially approved. It is anticipated that this will provide a more stable base of City funding in the future.

Basic maintenance items such as charges for telephone, postage and equipment maintenance, and reimbursements for outreach and exhibition support, previously included in the City budget but transferred to the Foundation budget as City salaries increased and City funding decreased over the years, have been transferred back to the City budget.

There have been two layoffs of Civil Service personnel; two open Civil Service positions have been eliminated; and one position has been reduced from full time to half time.

The salaries of the Foundation employees have been reduced on a sliding scale according to salary from 3% to 10% and it has been proposed that the Foundation's contribution to the employee retirement plan be reduced from 7% to 5%.

The present cash balance amounts to some $200,000 and the $500,000 board mandated reserve remains intact.

Taking the above modifications into account, the projected deficit for fiscal 1993-94 has been estimated at approximately $115,000 which the Foundation is prepared to cover.

After considering the above summary, the combined City and Foundation operating budget for fiscal 1993-94 was approved unanimously as follows:

RESOLUTION C93-062

Approval of Revised Combined City and Foundation Operating Budget for Fiscal 1993-94

WHEREAS, A number of factors have impacted the preliminary operating budget and the assumptions on which the budget was based; and

WHEREAS, A revision to the preliminary budget has been proposed as indicated on the attached; now, therefore, be it

RESOLVED, That the revised combined City and Foundation operating budget for fiscal 1993-94 is approved as proposed, subject to final State and City budget approvals. (The budget will remain on file with these minutes.)

4. Outgoing Chairman's Report:

Mrs. Lowe recapped some of the year's significant happenings, excluding the Museum's participation in the Hotel Tax Fund and progress in the move to Civic Center which had been commented on at the annual luncheon preceding this meeting.

The Development Department was commended for reaching 95% of its fundraising goal for the year. Especially noted were the efforts of Commissioner Phyllis Shorenstein, who hosted a benefit theatre event starring Tommy Tune which netted the Museum over $50,000.

Odyssey through the Orient, the Museum's annual fundraiser, has been postponed from its original date of October 15, 1993 until March 22, 1994. This decision was made to allow the month of October to be free for activities associated with the November bond measure.

An independent study by a security expert was commissioned and the American Association of Museums' security guidelines were adopted by the Commission. A joint committee with the de Young meets regularly to discuss security measures.

The Collections Management Policy and the Employees Handbook have been completed and approved.

The Museum's accreditation by the Americian Association of Museums will take place in the spring of 1994.

Commissioner Marjorie Seller, chair of the Acquisitions and Loans Committee was commended as contributions, gifts, and purchases for the past year exceeded $2,300,000 and included two important gifts--the paintings of Master Chao Shao-an and the Tang Family painting gallery.

The Museum's public programs continue apace and include an innovative story telling program for children in grades 2 and 3. This series was initiated by Commissioner Elaine Connell.

Several interesting projects in the Education Department are in the planning stage including an electronic project under development by Trustee Po Chi Wu and Curator of Education Richard Mellott which will replicate the interior of a Liao dynasty tomb.

Preparations are underway for a collectors forum on April 29, 30 and May 1, 1994.

Trustee Margaret Haldeman will serve as Travel Chairman. During this past year donors traveled with the Director to the Tibet Exhibition in London, to Vietnam, Cambodia, the Seattle Art Museum and the home of Mr. and Mrs. Joe Price.

A number of distinguished persons visited the Museum this year: JETRO, Japan External Trade Organization; President Sun, the new president of the Korea Foundation; Prime Minister and Mrs. Nakasone of Japan; and the Director of the National Palace Museum in Taipei; Queen Sirikit of Thailand.

5. **Director's Report:**

The Director spoke briefly having given his major report during the annual luncheon. He is encouraged by the increasing involvement of Asians and Asian Americans in the Museum and solicited the assistance of the assembly in

reaching out to members of the Asian communities who have yet to become acquainted with the Museum.

He expressed his appreciation to those corporations who have extended support in the past year and especially to the law firms of Cooper White Cooper and Morrison and Forester who have donated untold hours of probono legal service to the institution.

6. **Report of Deputy Director/Chief Curator/Chief Administrative Officer:**

Personnel Update - Curator of Japanese Art Yoshiko Kakudo has elected to begin a reduced work schedule after twenty years of service to the Museum. Curator Yoko Woodson has been named acting head of the department of Japanese Art and has been promoted to Curator III. Curator of Korean Art Kumja Kim has also received a promotion to Curator IV.

Exhibitions Update - The Mongolian Exhibition, scheduled for 1995, is a major project being organized by the staff of the Museum. Members of the staff traveled to Mongolia recently and spent six weeks studying objects, researching and photographing.

Xian - The Chief Curator spoke about her recent travels to Xian, China to determine the possibility of developing an exhibition of objects which would include several terra cotta figures. She cautioned that the costs are high and include among other items a rental fee of $100,000 per month of viewing time, transportation and insurance fees, and expenses for Chinese couriers and dignitaries. The total cost has been estimated at $885,000.

The projected exhibition date is August-October 1994, which makes the timing for this exhibition very short. Although there is great interest in an exhibition of this sort, only one foundation has been contacted to date and has expressed interest. There was discussion about advance funding and charging a surcharge to alleviate expenses. It was agreed that such a major venture is essential at this time for the Museum's image and to attract new audiences; however, the possibility of a financial risk must be considered.

Dr. Sano requested support to pursue the concept at least for another month. If the Museum were to arrange the exhibition,

a trip to China will be required in October to finalize a list of objects and sign an agreement by November 1.

There was general consensus that a show of this magnitude would have tremendous public appeal and could be profitable to the Museum in many ways; however, a projected income statement was requested.

The following resolution was then approved:

RESOLUTION C93-063

Authorization to Proceed with Development of A Major Exhibition of Terra Cotta Figures from Xian

WHEREAS, The Exhibitions and Publications Committee, at its meeting of September 7, 1993, recommended that a proposal for a major exhibition of terra cotta figures from Xian in the Peoples Republic of China be pursued; now, therefore, be it

RESOLVED, That staff is authorized to proceed with the development of the exhibition if the Foundation will accept the responsibility for expenses up to $10,000 for travel and related costs.

7. **Development Report:**

Mr. Becker referred to the development report of donations for general operations for the week ending September 10. The amount raised in 1992-93 ($675,000) fell short of goal by 5% but was, however, a 15% increase over the year before. This year's development goal of $925,000 represents a 37% increase. The department's most important accomplishment was the creation of a sense of awareness of the needs of the Museum and the development of a good group of solicitors among Trustees and Commissioners. He especially mentioned Mrs. Sydney Shelton, chairman of the Individual Gifts Committee which accomplished a 54% increase over last year. Mrs. Margaret Haldeman will cochair that committee with Mrs. Shelton this year.

He outlined briefly the strategies the department will implement this year, especially with regard to direct mail, Treasures and telefunding.

8. Asian at Civic Center:

Mrs. Wilbur spoke briefly about the upcoming bond campaign and the planned library tours and informal campaign coffees that will be held to acquaint people with the issues. Committee members have attended many neighborhood meetings for this purpose and Mrs. Lowe was especially acknowledged for her efforts. The results of a recent poll have been encouraging.

9. Reports from Affiliated Groups:

Society for Asian Art - Mr. Connell reported as follows about recent Society activities:

In June, the Society donated a $20,000 check to the Museum for the catalogue, "Asian Ceramics in the Avery Brundage Collection". The kiosk has been very successful during the last fiscal year with sales greater than $110,000, of which $47,600 went to the Museum.

The Society is currently conducting a drive for members only--$35 for the 35th anniversary year.

The Society manages the volunteer corps for the Museum and during 1992-93 109 volunteers donated 5,682 hours of time--the equivalent of $130,000 in paid time.

A trip to Cambodia, Vietnam, and Laos is planned for October 19. A symposium on Thai Ceramics is scheduled for January 29. Seven scholars will take part in this all day session.

A fundraising film festival is planned for April 23-25.

The members art show at the annual meeting resulted in a $950 donation to the Museum.

This year the Society will donate $35,000 to the Museum in honor of its 35th anniversary.

Chairman Wilson expressed appreciation to Mr. Connell and the Society for everything the Society does for the Museum.

Docent Council - Mrs. Midori Scott spoke briefly about the status of docent training and about the volunteer story telling program for second and third grade children initiated

by Commissioner Elaine Connell. This program will begin in October in the Indian and Southeast Asian galleries.

Connoisseurs Council - Dr. Mortimer announced that the date for the annual meeting has been set at October 23.

10. Public Comment:

At this time, members of the public may address the Commission on items that are within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total testimony to thirty minutes. There was no public comment.

11. Adjournment:

There being no further business to discuss, the meeting was adjourned at 3:32 P.M.

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NOTICE AND AGENDA

SPECIAL MEETING*

ASIAN ART COMMISSION

Saturday, October 23, 1993 - 10:00 A.M. - 12:00 Noon

Board of Supervisors Chambers, City Hall

San Francisco, CA 94102

1. **Review of Conflict of Interest Laws**

2. **Review of the San Francisco Sunshine Ordinance and Related Laws**

***This meeting is being noticed pursuant to the direction of the City Attorney's office.**

ASIAN ART COMMISSION

October 23, 1993

The Minutes of this meeting are missing.

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AGENDA

ASIAN ART COMMISSION

Thursday, November 4, 1993 - 12:00 Noon

California Room of the Cafe deYoung
M. H. deYoung Museum - Golden Gate Park

There will be an opportunity for public testimony before action is taken on any agenda item.

The following information is in compliance with the Americans with Disabilities Act.

DISABILITY ACCESS

The meeting will take place in the Museum Society Auxiliary Meeting Room on the first floor of the Asian Art Museum, which is wheelchair accessible.

The following will be made available upon request:

1. **American sign language interpreters.**
2. **A sound enhancement system.**
3. **A reader during the meeting.**

For arrangements for the above, please contact ADA Coordinator, Sherin S. Cole, at 415-668-6405 at least 72 hours prior to the meeting. Late requests will be honored if possible. Minutes of the meeting will be made available in alternative formats upon request.

The closest accessible BART station is located at Glen Park. Accessible MUNI lines serving the Asian Art Museum are #44 O'Shaughnessy and #71 Haight-Noriega. For information about MUNI accessible services, call 415-923-6142. There is accessible parking available at the following locations:

1. **Staff parking lot located on the northeast side of the building.**
2. **At both ends of the Music Concourse.**

To allow individuals with environmental illness or multiple chemical sensitivity to attend the meeting, individuals are requested to refrain from wearing perfume or other scented products.

Agenda
Asian Art Commission
November 4, 1993

ORDER OF BUSINESS

There will be an opportunity for public testimony before action is taken on any agenda item.

1. Call to Order

2. Action:

   a. Approval of Minutes of September 14, 1993 Annual Meeting

   b. Resolution C93-064 - Objects Recommended for Acquisition, Subject to the Availability of Funding

   c. Resolution C93-065 - Gifts Recommended for Acquisition

   d. Resolution C93-066 - Approval of Outgoing Loan No. OL1993.08 - The Asia Society

   e. Resolution C93-067 - Approval of Outgoing Loan No. OL1993.10 - the De Young Museum

   f. Resolution C93-068 - Renewal of Loan No. OL1980.07 - The California Academy of Sciences

   g. Resolution C93-069 - Renewal of Loan No. OL1990.04 - Epcot Center/Walt Disney Imagineering

   h. Resolution C93-070 - Approval of Outgoing Loan No. OL1993.11 - Crocker Art Museum

   i. Resolution C93-071 - Acceptance of Year-end Gifts

   j. Resolution C93-072 - Appreciation to Mrs. Brayton Wilbur, Jr.

3. Chairman's Report - Ian R. Wilson

   a. Board Retreat - Discussion
   b. Other informational items, if necessary

4. Report on Election Results - Proposition A - Mrs. Brayton Wilbur, Jr.

Agenda
Asian Art Commission
November 4, 1993

5. Director's Report - Rand Castile

6. Report of Chief Curator/Deputy Director/Chief Administrative Officer - Emily J. Sano

   a. Personnel Update
   b. Facilities Update
   c. Exhibitions Update - Discussion of Xian Exhibition and Action if Necessary

7. Financial Report - M. Glenn Vinson, Jr., Treasurer

8. Development Report - Alan Becker, Director of Development

9. Committee Reports as Needed

10. Asian Art Museum Foundation Report - Johnson S. Bogart, Chairman

11. Reports from Affiliated Groups

    a. The Fine Arts Museums - Mr. Richard W. Goss, III
    b. Museum Society Auxiliary - Mrs. James Palmer
    c. Society for Asian Art - James J. Connell
    d. Docent Council - Mrs. Midori Scott
    e. Connoisseurs Council - Dr. Forrest Mortimer

12. Important Upcoming Events:

    a. Odyssey through the Orient, March 22, 1994
    b. Collectors Forum, April 30, May 1 and 2, 1994

13. Public Comment - At this time, members of the public may address the Commission on items that are within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may limit total testimony to thirty minutes.

14. Adjournment

ASIAN ART COMMISSION

RESOLUTION C93-064

Objects Recommended for Acquisition,
Subject to the Availability of Funding:

WHEREAS, The following objects were fully researched by the Curators and Conservators, and

WHEREAS, The Director and the Chief Curator recommend that these objects be acquired for the permanent collection; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 28, 1993, recommended that the Asian Art Commission approve the acquisition of these objects, subject to the availability of funding; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the acquisition of the following objects, subject to the availability of funding:

KOREA

R1993.32
PAINTING, Eight Paneled Screen
Longevity Screen w/Cranes & Peaches
Ink and colors on linen
Korea
18th century
H: 82 3/4 in X W: 179 in

Dealer:
Ra Seung-In
Mercer Island, WA

JAPAN

R1993.31
CERAMIC
Katakuchi, (Spouted Bowl)
Tokoname
Stoneware with natural glaze
Japan
ca. 13th century
H: 4 7/8 in x Dia: 13 in

Dealer:
Takashi Yanagi
Kyoto, Japan

November 4, 1993

ASIAN ART COMMISSION

RESOLUTION C93-065

Gifts Recommended for Acquisition

WHEREAS, The following objects have been offered as gifts to the Asian Art Museum; and

WHEREAS, The following objects were fully researched by the Curators and the Conservators; and

WHEREAS, The Director and the Chief Curator recommend that these objects be accessioned into the permanent collection; and

WHEREAS, The Acquisition and Loans Committee, at its meeting of September 28, 1993, recommended that the Asian Art Commission approve the following objects for accession; now, therefore be it

RESOLVED, That the Asian Art Commission hereby approves the accession of the following objects into the collection, with special thanks to the donors:

CHINA

R1993.29
JADE AND STONES
Nose Plug
Nephrite
Liangzhu period, 3400-2250 B.C.
China
L: 1 3/4 in x W: 7/8 in

Donor:
S. Bernstein & Co.

INDIA/HIMALAYAS

R1993.27.1
PAINTING, Thangka
Guan Yu
Ink and colors on cotton
19th Century
Sino-Tibetan
H: 32 3/8 in x W: 21 in

Donor:
Mrs. Setsuko Shimizu

R1993.27.2
PAINTING, Thangka
Sakyamuni w/Eight Stupas
Ink and colors on cotton
18th century
Sino-Tibetan
H: 50 3/4 in x W: 28 1/4 in

Donor:
Mrs. Setsuko Shimizu

R1993.28
METAL ARTS, Thog-lcag
Endless-knot Medallion
Metal
Tibet
Date Unknown
H: 2 5/8 in x W: 2 1/8 in

Donor:
Thomas Murray

R1993.30.1
METAL ARTS, Thog-lcag
Circular Ornament w/Endless-knot
Metal
Tibet
Date Unknown
Dia: 10.9 cm

Donor:
Mort Golub

R1993.30.2
METAL ARTS, Thog-lcag
Lion Book Buckle
Metal
Tibet
Date Unknown
H: 2.6 cm x W: 2.7 cm

Donor:
Mort Golub

KOREA

R1992.71
CERAMIC
Long Necked Jar
Stoneware
Korea
Three Kingdoms period: Silla
H: 13 in x Dia: 12 1/8 in

Donor:
David Bromwell

November 4, 1993

ASIAN ART COMMISSION

RESOLUTION C93-066

Approval of Outgoing Loan No.OL1993.08
The Asia Society

WHEREAS, The Asia Society has requested the loan of a Thai Bronze Sculpture Avalokiteshvara (B65B57) for an exhibition entitled "Buddha of the Future: An Early Sculpture of Maitreya from Thailand" from April 11, 1994 through August 7, 1994.

WHEREAS, The Curator in charge, the Head Conservator and the Senior Registrar have determined that this object can safely travel if the following conditions are met:

1. The object must be shipped by air.

2. A constant humdity of less than 40% must be maintained in the display case.

3. An Asian Art Museum Conservator will courier the object while in transit and during installation and deinstallation.

4. The Asia Society is responsible for all costs associated with the loan including packing, shipping and loan fees.

5. The Asia Society must provide a Certificate of Insurance naming the AAMSF as additional insured.

6. Requests for additional venues must be treated separately.

WHEREAS, The Director and Chief Curator recommend the loan of this object; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 28, 1993, recommended approval of this loan to the Asia Society; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves Loan OL1993.08 to the Asia Society.

November 5, 1993

ASIAN ART COMMISSION

RESOLUTION C93-067

Renewal of Loan No. OL1993.10
The de Young Museum

WHEREAS, The de Young Museum has requested renewing the loan of four and adding two additional Iranian ceramic objects, (B62P9+, B68P2, B60P2016, B62P80, B60P1965, B60P2028) for display from October 1993, to be renewed annually, and;

WHEREAS, The Curator in charge, the Head Conservator and the Senior Registrar have determined that these objects can safely travel if the following condition is met:

> The Fine Arts Museums must provide a Certificate of Insurance naming the Asian Art Museum of San Francisco as additional insured.

WHEREAS, The Director and Chief Curator recommend the loan of these objects; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 28, 1993, recommended that the Asian Art Commission approve this loan; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves Loan No. OL1993.10 to the de Young Museum.

November 4, 1993

ASIAN ART COMMISSION

RESOLUTION C93-068

Renewal of Loan No. OL1980.07
California Academy of Sciences

WHEREAS, In 1987, the California Academy of Sciences borrowed two jade pieces (B69J19, B60J188) and one ivory piece (B81M3) from the Asian Art Museum for a display in the Gem and Minerology exhibit, and;

WHEREAS, The loan was approved at that time, renewable annually, and;

WHEREAS, The Director and the Chief Curator approve the extension of this loan to the Academy of Sciences; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 28, 1993, recommended the extension of this loan; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the extension of Loan No. OL1980.07 to the California Academy of Sciences.

November 4, 1993

ASIAN ART COMMISSION

RESOLUTION C93-069

Renewal of Loan No. OL1990.04
Epcot Center/Walt Disney Imagineering

WHEREAS, In 1991, the Epcot Center/Walt Disney Imagineering received a loan of 15 objects (of which three were returned in 1992) from the Asian Art Museum for a display in the China Gallery; and

WHEREAS, The loan was approved for five years, renewable annually, and;

WHEREAS, Teri Long, Exhibitions Coordinator for the Epcot Center, China Gallery, has reported that the objects remain in an unchanged condition; and

WHEREAS, The Director and the Curator-in-charge recommend the extension of this loan to the Epcot Center; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 28, 1993, recommended approval of the extension of this loan; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the extension of Loan No. 1990.04 to the Epcot Center/Walt Disney Imagineering.

November 4, 1993

ASIAN ART COMMISSION

RESOLUTION C93-070

Approval of Loan No. OL1993.11
Crocker Art Museum

WHEREAS, The Crocker Art Museum has requested the loan of nine Indian Sculptures for an exhibition entitled, "From Empire to Raj: Selections from the William and Edith Cleary Collection of Indian Miniature Paintings," from March 25, 1994 through May 15, 1994.

WHEREAS, The Curator in charge, the Head Conservator and the Registrar have determined that these objects can safely travel if the following conditions are met:

1. The bronze Seated Parvati (B60B1015) must be exhibited in a climate controlled case maintained at 35% R.H..

2. The stone sculptures (B60S104+, B61S3+, B62S27+, B62S28+, B60S412, B62S9+) need to be adequately restrained to safeguard against damage during an earthquake.

3. The metal pieces are required to be under plexiglas covers.

4. The objects are to be insured by the Crocker Art Museum with the Asian Art Museum named as an additional insured.

5. The Crocker Art Museum is responsible for all expenses relating to the loan including a loan fee.

6. Shipping arrangements must be approved by AAM.

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 28, 1993, recommended approval of this loan to the Crocker Art Museum; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves Loan No. OL1993.11 to the Crocker Art Museum.

November 4, 1993

ASIAN ART COMMISSION

RESOLUTION C93-071

Authorization for the Director to Accept Year-End Gifts

RESOLVED, That the Asian Art Commission hereby authorizes the Director or his designee to accept gifts of art offered to the Asian Art Museum from September 29 through December 31, 1993, if in his judgment he deems acceptance suitable after consultation with the Chief Curator, the appropriate staff curator, or the Acquisitions and Loans Committee Chairman, or the Chairman of the Commission if available before the time by which he or his designee has to accept the offer of the gift; and be it further

RESOLVED, That the Director shall report to the Asian Art Commission at its January meeting the gifts of art accepted during this period.

November 4, 1993

ASIAN ART COMMISSION

RESOLUTION C93-072

Appreciation to Commissioner Judith Flood Wilbur

WHEREAS, The Honorable Judith F. Wilbur has shown outstanding devotion to the Asian Art Museum of San Francisco throughout many years of association; and

WHEREAS, Mrs. Wilbur has dutifully and diligently discharged the responsibilities of Chairman of the Asian Art Commission twice and of the Foundation, and

WHEREAS, Since her reappointment to the Commission and Foundation in 1992, Mrs. Wilbur has worked tirelessly and effectively for the relocation of the Asian Art Museum to Civic Center, succeeding in the placement of an important Bond Issue as Proposition A on the November 2, 1993 San Francisco County and City ballot, working with City Chief Administrative Officer Rudy Nothenberg and a host of community leaders in a coalition of great reach and strength; and

WHEREAS, Mrs. Wilbur has led the Ballot Initiative to a grand success for the Asian Art Museum and the entire City; now, therefore, be it

RESOLVED, That the Asian Art Commission and Asian Art Museum Foundation of San Francisco hereby extend profound and lasting thanks and appreciation to the Honorable Judith Flood Wilbur for her persistent and loyal dedication to the institution we all serve.

November 4, 1993

ASIAN ART MUSEUM
OF SAN FRANCISCO

October 22, 1993

MEMORANDUM

TO: Rand Castile, Director

FROM: Sherin S. Cole, Operations Manager

SUBJECT: Facilities Report

PIGEONS

The "test" area work will be scheduled for start of work to begin within the next few weeks.

ADA

The training for the docents on the assistive listening devices took place in late September and mid October. Training for the FAM volunteers is scheduled for October 23rd and October 27th. Training for the docent trainees will take place during the month of November. The target date for the docent-led tours to begin using the devices is November 3rd.

HVAC

The final details of the second phase of the HVAC project are due to be completed the last week in October. Plans will be reviewed by Jim Hartman and myself and once approved will be forwarded to the City contract department.

MISCELLANEOUS

1. The installation of the dimmers for Gruhn Court are completed. The doors in Gruhn Court will be painted as soon as scheduling allows. The information desk and chair are scheduled for arrival by the end of October. The new trees and containers for the court are also due to arrive by the end of October. The exhibition kiosk is scheduled for installation on Monday and Tuesday, November 1st and 2nd. The merchandise will be stocked into the new space on Monday and Tuesday, November 8th and 9th, allowing a November 10th opening to the public.

cc: Emily Sano

THE AVERY BRUNDAGE
COLLECTION

GOLDEN GATE PARK
SAN FRANCISCO
CALIFORNIA 94118
CABLE ASIANART
FAX (415) 668-8928
PHONE (415) 668-8921
TDD (415) 752-2635

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MINUTES

ASIAN ART COMMISSION

Thursday, November 4, 1993 - 12:00 Noon

California Room, Cafe deYoung
M. H. deYoung Art Museum

PRESENT:

Chairman Presiding: Ian R. Wilson
Vice Chairmen: James M. Gerstley
Anthony Sun
Secretary: John Z. Bulkeley

Hatsuro Aizawa
Johnson S. Bogart
Alexander D. Calhoun
Mrs. James J. Connell
Mrs. Richard Dirickson
Mrs. Lewis Lowe
Mrs. J. Sanford Miller
Charles Hall Page
Mrs. Brayton Wilbur, Jr.
John F. Williams

ABSENT:

James Murad
Mrs. Robert Seller
Mrs. Walter Shorenstein
Elvira Acosta Sidhu
Mrs. Charles M. Sprincin
Masayasu Ueno
M. Glenn Vinson, Jr.
Doris M. Ward

IN ATTENDANCE: Asian Art Museum Foundation Members:

Edwin L. Berkowitz
James J. Connell, Sr.
Mrs. Anne Diller
William Dawson Goulet
Mrs. George Haldeman
Mrs. Robert Morey
Mrs. Suno Osterweis
Mrs. James Palmer
Roger S. Siboni

Mrs. Midori Scott, Chairman, Docent Council

Rand Castile, Director
Alan Becker, Director of Development
Renona Brown, Controller
Nanette Fok, Acting Public Relations Officer
Margaret S. Lindsay, Executive Secretary

Asian Art Commission
November 4, 1993

1. **Call to Order:**

The meeting of the Asian Art Commission was called to order at 12:20 P.M. by Chairman Ian R. Wilson, a quorum being present.

2. The following resolution was presented by Chairman Wilson and was approved unanimously:

RESOLUTION C93-072

Appreciation to Commissioner Judith Flood Wilbur

WHEREAS, The Honorable Judith F. Wilbur has shown outstanding devotion to the Asian Art Museum of San Francisco throughout many years of association; and

WHEREAS, Mrs. Wilbur has dutifully and diligently discharged the responsibilities of Chairman of the Asian Art Commission twice and of the Foundation, and

WHEREAS, Since her reappointment to the Commission and Foundation in 1992, Mrs. Wilbur has worked tirelessly and effectively for the relocation of the Asian Art Museum to Civic Center, succeeding in the placement of an important Bond Issue as Proposition A on the November 2, 1993 San Francisco County and City ballot, working with City Chief Administrative Officer Rudy Nothenberg and a host of community leaders in a coalition of great reach and strength; and

WHEREAS, Mrs. Wilbur has led the Ballot Initiative to a grand majority just slight of total victory for the Asian Art Museum and the entire City; now, therefore, be it

RESOLVED, That the Asian Art Commission and Asian Art Museum Foundation of San Francisco hereby extend profound and lasting thanks and appreciation to the Honorable Judith Flood Wilbur for her persistent and loyal dedication to the institution we all serve.

3. **Report of Election Results - Proposition A**

Mrs. Wilbur expressed her gratitude to all who worked so tirelessly on Proposition A, and particularly Commissioner Alice Lowe, who met many times with representatives of the various Asian communities to acquaint them with the issues and gain their endorsement.

Mrs. Wilbur reported that Proposition A, having received 61.3% of the vote, narrowly missed achieving the two-thirds requirement to pass. In retrospect, it was noted that the present economic environment is an unfavorable time for bond issues and, in fact, since 1990 less than 30% of bond issues have passed. Also, there is a reluctance on the part of the electorate to vote for bond issues which would increase property taxes, although very strong endorsements and excellent newspaper publicity had been received throughout the City. She acknowledged with gratitude the highly professional campaign conducted by Clint Reilly and Elizabeth Colton.

Finally, Mrs. Wilbur commented that it is now up to the Boards to make a concentrated analysis of the alternatives which face the Museum, adding that the ultimate decision will require strong involvement by the Boards.

Chairman Wilson added his personal appreciation to Mrs. Wilbur, Mrs. Lowe and others who did so much for the project. He remarked that the vote received was a very strong indicator in favor of the move.

4. Approval of Minutes:

The minutes of the September 14, 1993 annual meeting, having been mailed to all present, were approved as written.

5. Approval of Resolutions:

The following resolutions were approved unanimously:

a. RESOLUTION C93-064

Objects Recommended for Acquisition,
Subject to the Availability of Funding:

WHEREAS, The following objects were fully researched by the Curators and Conservators, and

WHEREAS, The Director and the Chief Curator recommend that these objects be acquired for the permanent collection; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 28, 1993, recommended that the Asian Art Commission approve the acquisition of these objects, subject to the availability of funding; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the acquisition of the following objects, subject to the availability of funding:

KOREA

R1993.32
PAINTING, Eight Paneled Screen
Longevity Screen w/Cranes & Peaches
Ink and colors on linen
Korea
18th century
H: 82 3/4 in X W: 179 in

Dealer:
Refer to
Chief Curator

JAPAN

R1993.31
CERAMIC
Katakuchi, (Spouted Bowl)
Tokoname
Stoneware with natural glaze
Japan
ca. 13th century
H: 4 7/8 in x Dia: 13 in

Dealer:
Takashi Yanagi
Kyoto, Japan

b. RESOLUTION C93-065

Gifts Recommended for Acquisition

WHEREAS, The following objects have been offered as gifts to the Asian Art Museum; and

WHEREAS, The following objects were fully researched by the Curators and the Conservators; and

WHEREAS, The Director and the Chief Curator recommend that these objects be accessioned into the permanent collection; and

WHEREAS, The Acquisition and Loans Committee, at its meeting of September 28, 1993, recommended that the Asian Art Commission approve the following objects for accession; now, therefore be it

RESOLVED, That the Asian Art Commission hereby approves the accession of the following objects into the collection, with special thanks to the donors:

CHINA

R1993.29
JADE AND STONES
Nose Plug
Nephrite
Liangzhu period, 3400-2250 B.C.
China
L: 1 3/4 in x W: 7/8 in

Donor:
S. Bernstein & Co.

INDIA/HIMALAYAS

R1993.27.1
PAINTING, Thangka
Guan Yu
Ink and colors on cotton
19th Century
Sino-Tibetan
H: 32 3/8 in x W: 21 in

Donor:
Mrs. Setsuko Shimizu

R1993.27.2
PAINTING, Thangka
Sakyamuni w/Eight Stupas
Ink and colors on cotton
18th century
Sino-Tibetan
H: 50 3/4 in x W: 28 1/4 in

Donor:
Mrs. Setsuko Shimizu

R1993.28
METAL ARTS, Thog-lcag
Endless-knot Medallion
Metal
Tibet
Date Unknown
H: 2 5/8 in x W: 2 1/8 in

Donor:
Thomas Murray

R1993.30.1
METAL ARTS, Thog-lcag
Circular Ornament w/Endless-knot
Metal
Tibet
Date Unknown
Dia: 10.9 cm

Donor:
Mort Golub

R1993.30.2
METAL ARTS, Thog-lcag
Lion Book Buckle
Metal

Tibet
Date Unknown
H: 2.6 cm x W: 2.7 cm

Donor:
Mort Golub

KOREA

R1992.71
CERAMIC
Long Necked Jar
Stoneware
Korea
Three Kingdoms period: Silla
H: 13 in x Dia: 12 1/8 in

Donor:
David Bromwell

c. RESOLUTION C93-066

Approval of Outgoing Loan No.OL1993.08
The Asia Society

WHEREAS, The Asia Society has requested the loan of a Thai Bronze Sculpture Avalokiteshvara (B65B57) for an exhibition entitled "Buddha of the Future: An Early Sculpture of Maitreya from Thailand" from April 11, 1994 through August 7, 1994.

WHEREAS, The Curator in charge, the Head Conservator and the Senior Registrar have determined that this object can safely travel if the following conditions are met:

1. The object must be shipped by air.

2. A constant humdity of less than 40% must be maintained in the display case.

3. An Asian Art Museum Conservator will courier the object while in transit and during installation and deinstallation.

4. The Asia Society is responsible for all costs associated with the loan including packing, shipping and loan fees.

5. The Asia Society must provide a Certificate of Insurance naming the AAMSF as additional insured.

6. Requests for additional venues must be treated separately.

WHEREAS, The Director and Chief Curator recommend the loan of this object; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 28, 1993, recommended approval of this loan to the Asia Society; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves Loan OL1993.08 to the Asia Society.

d. **RESOLUTION C93-067**

Renewal of Loan No. OL1993.10
The de Young Museum

WHEREAS, The de Young Museum has requested renewing the loan of four and adding two additional Iranian ceramic objects, (B62P9+, B68P2, B60P2016, B62P80, B60P1965, B60P2028) for display from October 1993, to be renewed annually, and;

WHEREAS, The Curator in charge, the Head Conservator and the Senior Registrar have determined that these objects can safely travel if the following condition is met:

The Fine Arts Museums must provide a Certificate of Insurance naming the Asian Art Museum of San Francisco as additional insured.

WHEREAS, The Director and Chief Curator recommend the loan of these objects; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 28, 1993, recommended that the Asian Art Commission approve this loan; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves Loan No. OL1993.10 to the de Young Museum.

e. **RESOLUTION C93-068**

Renewal of Loan No. OL1980.07
California Academy of Sciences

WHEREAS, In 1987, the California Academy of Sciences borrowed two jade pieces (B69J19, B60J188) and one ivory piece (B81M3) from the Asian Art Museum for a display in the Gem and Minerology exhibit, and;

WHEREAS, The loan was approved at that time, renewable annually, and;

WHEREAS, The Director and the Chief Curator approve the extension of this loan to the Academy of Sciences; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 28, 1993, recommended the extension of this loan; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the extension of Loan No. OL1980.07 to the California Academy of Sciences.

f. **RESOLUTION C93-069**

Renewal of Loan No. OL1990.04
Epcot Center/Walt Disney Imagineering

WHEREAS, In 1991, the Epcot Center/Walt Disney Imagineering received a loan of 15 objects (of which three were returned in 1992) from the Asian Art Museum for a display in the China Gallery; and

WHEREAS, The loan was approved for five years, renewable annually, and;

WHEREAS, Teri Long, Exhibitions Coordinator for the Epcot Center, China Gallery, has reported that the objects remain in an unchanged condition; and

WHEREAS, The Director and the Curator-in-charge recommend the extension of this loan to the Epcot Center; and

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 28, 1993, recommended approval of the extension of this loan; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves the extension of Loan No. 1990.04 to the Epcot Center/Walt Disney Imagineering.

g. **RESOLUTION C93-070**

Approval of Loan No. OL1993.11
Crocker Art Museum

WHEREAS, The Crocker Art Museum has requested the loan of nine Indian Sculptures for an exhibition entitled, "From Empire to Raj: Selections from the William and Edith Cleary Collection of Indian Miniature Paintings," from March 25, 1994 through May 15, 1994.

WHEREAS, The Curator in charge, the Head Conservator and the Registrar have determined that these objects can safely travel if the following conditions are met:

1. The bronze Seated Parvati (B60B1015) must be exhibited in a climate controlled case maintained at 35% R.H..

2. The stone sculptures (B60S104+, B61S3+, B62S27+, B62S28+, B60S412, B62S9+) need to be adequately restrained to safeguard against damage during an earthquake.

3. The metal pieces are required to be under plexiglas covers.

4. The objects are to be insured by the Crocker Art Museum with the Asian Art Museum named as an additional insured.

5. The Crocker Art Museum is responsible for all expenses relating to the loan including a loan fee.

6. Shipping arrangements must be approved by AAM.

WHEREAS, The Acquisitions and Loans Committee, at its meeting of September 28, 1993, recommended approval of this loan to the Crocker Art Museum; now, therefore, be it

RESOLVED, That the Asian Art Commission hereby approves Loan No. OL1993.11 to the Crocker Art Museum.

h. **ASIAN ART COMMISSION**

RESOLUTION C93-071

Authorization for the Director to Accept Year-End Gifts

RESOLVED, That the Asian Art Commission hereby authorizes the Director or his designee to accept gifts of art offered to the

Asian Art Museum from September 29 through December 31, 1993, if in his judgment he deems acceptance suitable after consultation with the Chief Curator, the appropriate staff curator, or the Acquisitions and Loans Committee Chairman, or the Chairman of the Commission if available before the time by which he or his designee has to accept the offer of the gift; and, be it further

RESOLVED, That the Director shall report to the Asian Art Commission at its January meeting the gifts of art accepted during this period.

6. **Director's Report:**

The Director also offered his appreciation to those who worked on the campaign which received a majority of positive votes and gained tremendous reputation for the Museum. In light of the election results, some of the alternatives that could be considered are:

- New ballot for Civic Center alone
- New ballot with the same coalition
- New ballot with a new coalition
- Renovate the present quarters
- Select a new site, build from the ground up
- Select a new site, renovate an existing building
- Negotiate a site in the Presidio
- Join with FAM in an expanded building program in the Park
- Do nothing

Director Castile provided an update of current negotiations being directed in China by Chief Curator Sano for an exhibition of terra cotta figures from Xian.

He advised that a concerted effort is underway to create an outreach program directed toward the Chinese-American community in the Bay Area. As a component of this endeavor, a dinner for 400 will be held on January 8 to indicate the Museum's concern for that community.

The Fang Family has provided a grant for the creation of wall-sized "Treasures" cabinet for Gruhn Court to house Chinese ceramics, jades, glass and other objects. The cabinet will be dedicated to the memory of the late Mr. Fang, a prominent leader in San Francisco.

On November 9 the National Labor Relations Board will hold an election at the Museum for qualified staff members to

determine if a subchapter of Local 790 (the local municipal workers' union) will be formed for Foundation employees.

The Director spoke briefly about the progress of the reproductions of works of art from the Museum's collection being accomplished by the Franklin Mint.

A Museum holiday shop has been opened once again this year at street level of One Embarcadero Center in San Francisco.

The President of the Peoples Republic of China will visit the Asian Art Museum on the morning of November 18.

7. Chairman's Report:

Chairman Wilson conveyed to the group his major concerns during his tenure as chairman, the first being that of governance. He suggested that the dynamics of the Museum have changed dramatically over the years and proposed a retreat of Commissioners and Trustees to take place near the end of January to review the goals of the institution and to discern how the goals can best be achieved.

Secondly, the Chairman recognizes the importance of education both on a local and national basis and perceives a great opportunity for the Museum to become a nationally recognized educational institution on Asian art. He added it is important for the Museum in fundraising from foundations and businesses to be identified as a premier educational institution.

He announced that Commissioner Lowe has been appointed to chair an Outreach Committee which will attempt to improve the Museum's capability of communicating with the various Asian communities in an effort to bring them closer to the Museum and their cultural heritage.

The Chairman also expressed a desire to initiate at future Commission meetings bimonthly reports from senior staff regarding their present work as well as their future objectives.

8. Financial Report:

Controller Renona Brown spoke briefly in the Treasurer's absence. In referring to the budget report of September 30, Ms. Brown indicated that to date everything is in line with expectations. She conveyed the Treasurer's request that

Trustees and Commissioners send in their annual contributions before the end of the year. Because of the present seismic work being done at the deYoung Museum, it is expected that admissions will start to decline in the next few months.

9. Development Report:

Mr. Becker provided a brief development report which indicated that as of October 31, 1993 the development goal is at 17% of total. Telefunding is over goal and should net over $50,000. The intention this year is to combine "Treasures" and the Direct Mail Campaign.

According to recent research performed, it has been determined that corporations will fund educational programs and therefore special focus will be placed on educational programs.

Gruhn Court rentals are behind but beginning to catch up and the hope is that a manager of that function will be in place shortly.

10. Foundation Report:

Mr. Bogart expressed his personal appreciation to Mrs. Wilbur for her tireless dedication to the passing of Proposition A.

11. Reports from Affiliated Groups:

The Museum Society Auxiliary - Mrs. Palmer advised that at its recent meeting, the Auxiliary passed a policy not to expend funds from their annual fundraising event until the close of their fiscal year, June 30.

The Society for Asian Art - Mr. Connell reported that the kiosk will receive a new face and will be located under the stairway in Gruhn Court. The kiosk's inventory has been expanded to add some reproductions of Thai ceramics. Last month sales were $12,351, with a profit of $4,574, of which $3,202 went to the Asian Art Museum, a 20% increase over last year.

Mr. Connell invited everyone to the kiosk on November 12 at which time there will be an exhibition of wearable art by designer Pat Tzeng. On November 12-14 the Society will conduct a tour to Portland Museum and on January 29 there will be a symposium on Thai ceramics.

Docent Council - Mrs. Midori Scott reported as follows:

The Docent Council has been working in conjunction with the Cafe deyoung management on a First Sunday tea entitled, "Savory Sunday," which if approved will begin in February.

The Sunday brunch program will offer an Asian topic this month, "The Image of the Female in Asian Art," with Therese Schoofs as speaker.

There will be a walk-through of the Chao Shao-an exhibition on November 10 at 9:00 A.M.

An advanced training lecture on "Thai Ceramics from the Connell Collection" will be given by Curator Nancy Tingley on November 12.

Clarence Shangraw will give an advanced training lecture on "The Imperial Chenghua Porcelains" on December 10.

On November 19 the Asian docents and trainees will host a reception after the morning lecture in honor of Deputy Director Emily Sano.

The Docent Council will host their holiday party on December 14 from 11:30 A.M. until 1:30 P.M. in Gruhn Court.

With deep regret, Mrs. Scott reported the loss of two Asian docents, Marion Rawlins, a longtime docent, and Helen Chamberlain, who was in her third and final year of training.

The 53 Asian trainees have completed their lectures on Korea and are now studying Japan under Laura Allen. WES has 75 trainees in their second and final year of training.

The Teo exhibition was a resounding success and AOA with its 61 member force have done an outstanding job. For the month of September alone, to give an example, including regular, school and special tours, they managed 201 tours to an audience of 4,916.

12. Public Comment:

At this time, members of the public may address the Commission on items that are within the subject matter jurisdiction of the Asian Art Commission. Members of the public may address the Commission for up to three minutes. The Chairman may

limit total testimony to thirty minutes. There was no public comment.

13. Adjournment:

There being no further business to discuss, the meeting was adjourned at 1:24 P.M.

3